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# Annual Reports

OF THE TOWN OF

# GREENLAND



## New Hampshire

FOR THE FISCAL YEAR ENDING DECEMBER 31

# 2003

AS COMPILED BY THE TOWN OFFICERS

# TOWN OF GREENLAND

<b>Town Office</b> (431-7111) (430-3761) Fax	<b>Office Hours</b>	Monday Tuesday-Friday July & August	NOON-8:00 pm 9:00 am-4:30 pm Closed Thursdays
<b>Selectmen</b>	<b>Meetings</b>	Every Monday	7:30 pm
<b>Building Inspector</b> (431-3070)	Posted @ Town Office ( Cell: 502-4623 )		
<b>Police Department</b> (431-4624)	<b>Office Hours</b>	Monday-Friday	8:00 am-3:30 pm
<b>Weeks Library</b> (436-8548) (427-0913) Fax email: Web:	<b>Hours</b>	Monday & Thursday Tues,Wed. & Friday Saturday	10:00 am-8:00 pm 10:00 am-6:00 pm 10:00 am-2:00 pm
<b>Trustees</b>	<b>Meetings Library</b>	As Posted	
<b>Fire Department</b> (436-1188)	<b>Meetings FD</b>	2nd/3rd/4th Tuesday	7:30 pm
<b>Greenland School</b> (431-6723) Fax: 430-7683 <i>School Board</i> <i>Superintendent's Office</i> (422-9572) Fax: 422-9575	<b>Office Hours</b>	Monday-Friday	8:00 am-3:00 pm
	<b>Meetings School</b>	3rd Monday	6:30 pm
	<b>Office Hours</b>	Monday-Friday	7:30 am-4:00 pm
<b>Planning Board</b>	<b>Meetings Town Office</b>	3rd Thursday	7:00 pm
<b>Recreation Commission</b>	<b>Meetings Town Office</b>	1st Monday	7:00 pm
<b>Conservation Commission</b>	<b>Meetings Town Office</b>	2nd Monday	7:00 pm
<b>Board of Adjustment</b>	<b>Meetings Town Office</b>	As needed/Posted	7:00 pm
<b>Budget Committee</b>	<b>Meetings</b>	As needed/Posted	
<b>Mosquito Control Comm.</b>	<b>Meetings</b>	As needed/Posted	
<b>Supervisors/Checklist</b>	Time & Dates published in local paper		
<b>Health Officer</b>	(433-3169)		
<b>Animal Control Officer</b>	(431-4624)		

**Recycling (drop off center town office parking lot) - 1st & 3rd Saturdays 8:00 am-NOON**

**TOWN DUMP (RESIDENTS ONLY/PERMIT REQUIRED)**

**Wednesday NOON-5:00 pm / Saturday 7:00 am-5:00 pm**

**NOTICE: ALL DOGS MUST BE LICENSED ANNUALLY BY APRIL 30TH**

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## **SKIP'S CORNER**

### **HOW OLD IS THE TOWN OF GREENLAND?**

A century ago, Greenland's people looked forward to celebrating the 200<sup>th</sup> -anniversary of their town's incorporation, which tradition said would take place soon. Its precise date, however, was in dispute. In August 1904, Mary Izette Holmes (1838-1918), local correspondent of the Exeter News-Letter, described the plans of the people who had been staging the town's annual Old Home Day celebrations since 1899:

Much research has been made to ascertain the correct year of the incorporation of the town, but the data obtained vary so much that any time from 1703 to 1714 might be proper for an anniversary occasion. The association met this evening and decided to observe the anniversary the present year.

A week later, however, Miss Holmes reported a change of plan:

It has been thought advisable to omit any celebration this year of the 200<sup>th</sup> -anniversary of the incorporation of the town. The fact, developed by research in regard to the early history of the town, rendering the date uncertain...has had a tendency to lessen the enthusiasm at first awakened.

The hoped-for anniversary observance was replaced by a town clambake and picnic, held on August 23, 1904.

Some townspeople, however, still hoped to hold a 200<sup>th</sup> - anniversary affair in 1905. Early in June, a gathering at Brackett Academy reorganized the Old Home Association, with John Porter Weeks as president, and an "honorary committee" consisting of Judge John S. H. Frink, Congregational pastor Dr. Edward Robie, and native son and retired Methodist minister Dr. John A. M. Chapman. Miss Holmes reported that the body intended to hold a bicentennial celebration that year, whatever the correct date might turn out to be.

However, the passage of two months without a reference to the subject in Miss Holmes' column hinted that some problem had arisen. In the August 18 paper, she explained:

As plans for the celebration progressed and became known, complications arose from developments in the way of deed and letters announcing a later date [than 1705] as much more probable.... Prominent historians, supposed to be reliable, placed the date somewhere from 1703 to 1705, but evidently these have simply copied the first erroneous dates, misleading others as well as themselves. After patient and painstaking research, obscurity still hangs about the affair.

Once again, the town decided to hold a clambake on August 23, with no reference to any anniversary. In fact, Greenland never would hold a 200<sup>th</sup>-anniversary celebration.

In her column, Miss Holmes was critical of Greenland's early officers for failing to leave detailed records of the town's incorporation. This was somewhat unfair, since any town-meeting records for the period prior to 1749 had disappeared from Greenland by the late 1800s (and haven't yet been found). Miss Holmes' reference to "deed and letters" proving that incorporation took place later than 1705 was inaccurate; it was the records of the province of New Hampshire and the town of Portsmouth that contained the information needed to determine when Greenland gained its political independence. The 1905 Old Home Association would have been foolish not to ask its "honorary committee" – Judge Frink and Doctors Robie and Chapman, all educated and large-minded men – to examine those records, and it was probably they who did so.

The early Portsmouth records, which were made much easier to read in the late 1930s, when a WPA project converted them from crabbed 17<sup>th</sup>-century handwriting to type written form, show that Greenland men were elected Portsmouth town officers throughout



the late 1600s, with Captain Walter Neale and Philip Lewis each serving eight one-year terms as selectmen. They and others also served as constables, fence viewers, and highway agents at different times. In 1701, three Greenland men were on Portsmouth's five-man board of selectmen, and in 1705 John Cate and Samuel Weeks were both elected. This was too much for the voters from Strawberry Bank, who passed a resolution by which one of the town's selectmen, but no more, would be chosen from Greenland in the future. As a result, Matthias Haines was elected to the board in 1706, James Johnson in 1707-1708, Samuel Weeks from 1709 through 1714, and Matthias Haines again from 1715 through 1720, while other Greenland men continued to serve in lesser offices. This in itself should make it clear that Greenland remained part of Portsmouth throughout the period. From 1721 on, however, no Greenland man was ever again elected to a Portsmouth office. It seems, therefore, that the towns must have separated in 1720 or 1721.

Portsmouth's town records confirm that its selectmen and town meetings administered and legislated for Greenland throughout the 1704-1720 period. In 1706, a Portsmouth meeting set aside the 150-acre Upper Parsonage, at today's 578 Post Road, as land the profits from which were to benefit Greenland's church and school. In 1711, the common land of Portsmouth, much of which lay along today's Post and Breakfast Hill Roads, was divided among the town's major taxpayers by a committee chosen by Portsmouth voters. Later in 1711, a Portsmouth meeting voted that a bridge be built over Winnicut River, and the Portsmouth selectmen oversaw its construction. A 1713 meeting ordered the fencing in of the Greenland burial ground. In 1714, the Portsmouth selectmen approved the laying out of the main road between Winnicut River and the Exeter line. And when the New Hampshire legislature revived the office of tithingman, to keep order in taverns and discourage Sabbath-breaking, Greenland's two tithingmen were elected by Portsmouth town meetings each year from 1716 through 1720.

A document in the New Hampshire State Papers (Vol. XXIV, pp. 917-9) confirms that Greenland was a part of Portsmouth as late as 1718. It records the results of a series of surveys of town lines made in September of that year, and describes the “bounds between Hampton and Portsmouth” and “bounds between Stratham and Portsmouth,” making it clear that neither Greenland nor North Hampton existed as a separate town. In fact, the name “Greenland” fails to appear anywhere on the document’s three printed pages – as those who tried in 1904 and 1905 to establish a date for the town’s incorporation may well have noticed.

If these researchers agreed on a precise date for Greenland’s political separation from Portsmouth, no record of it seems to have survived the burning of the selectmen’s office, along with the rest of the former Brackett Academy, in December 1919. However, three related documents in separate volumes of the State Papers seem to pin down the occurrence as well as that can be done. One, on page 66 of Volume XII, states that on March 15, 1721, ten days before the Portsmouth town meeting, a “parish meeting holden in Greenland...voted Captain Samuel Weeks, Captain James Johnson [and] Captain Joshua Weeks for a committee to treat with the honorable...Governor that Greenland be set off [as] a distinct parish, that we may have power to raise our proportion of province taxes within our parish.” Although they used the term “parish”, they were asking for the privileges of a town. On March 18, the above petition was laid before the governor and council in this form: “the province tax [for Greenland] being raised by the selectmen and assessors of Portsmouth, who, living remote, cannot possibly be apprised of the particular capacity of the several inhabitants there, whereby the tax is many times very unequal; wherefore your petitioners humbly pray that your honors in your great wisdom will see cause to order that we may be dismissed from the [Strawberry] Bank, from having any tax laid on us there, and that we may be freed from the charge and trouble of attending the public town meetings there, and that a committee be by your

honors chosen to proportion Greenland in the Province rates, and that the same may be raised in equal proportion by our own assessors,... and that we may choose a constable amongst ourselves to collect the assessments” (Vol. IX, p. 322). In short, the Greenland men were asking to be freed from being taxed by Portsmouth, and legislated for by its town meeting. On March 21, at the governor and council’s weekly meeting, it was “agreed and resolved that the prayer of the said petition be granted” (Vol. II, p. 740). This is the basis of several statements in the State Papers and elsewhere that Greenland “assumed town privileges” or was “fully set off” from Portsmouth in 1721.

A petition in the New Hampshire State Archives, dated February 20, 1722, asking that Samuel Haines (1687-1750), “himself being very capable and his place of abode being most fit and convenient” to the meetinghouse, be granted a tavern license, is signed by four of the new town’s five selectmen, presumably elected in March 1721: Jonathan Weeks, James Whidden, John Neale, and Matthias Haines (who had been a Portsmouth selectman a year earlier). Thereafter, Greenland would find three selectmen adequate.

Unfortunately, the conclusions reached by Greenland people in 1904 and 1905 were forgotten in 1954, when a group of residents succumbed to wishful thinking and held a “250<sup>th</sup>-anniversary” celebration, thereby, in Miss Holmes’ words “misleading others as well as themselves.” Perhaps knowledge of the history of this question will help Greenland people commemorate the completion of their town’s third full century in a more authentic manner.

Contributed by Paul Hughes



## **MODERATOR**

Kath Mullholand	Term	Expires	2004
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## **TOWN CLERK - TAX COLLECTOR**

Lorre M. Bossie	Appointment	Expires	2006
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## **DEPUTY TOWN CLERK - TAX COLLECTOR**

Patricia Ferrelli

## **BOARD OF SELECTMAN**

Bruce Dearborn	Term	Expires	2004
Mark Weaver	Term	Expires	2005
John Weeks	Term	Expires	2006

## **TREASURER**

Sandra Trull-Smith	Term	Expires	2004
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## **SUPERVISORS OF THE CHECKLIST**

Virginia Wilbur	Term	Expires	2008
Frances Thompson	Term	Expires	2004
Carol Scherer	Term	Expires	2006

## **NH STATE SENATE (District 24)**

Senator Burton Cohen (431-0066)

## **REPRESENTATIVE TO THE GENERAL COURT**

Representative Bruce L. Dearborn (431-7299)  
(District 87)

## **BOARD OF ADJUSTMENT**

Andrew Fay, Chair	Appointment	Ends	2004
Fred Sullivan	Appointment	Ends	2006
Donald L. Arsenault	Appointment	Ends	2005
Mark Matheny	Appointment	Ends	2005
Jim Wilbur	Appointment	Ends	2006

**PLANNING BOARD**

Ken Fernald, Chair	Term	Expires	2005
Robert Pokorny	Term	Expires	2005
Joanne Marshall	Term	Expires	2004
Stewart Gerome	Term	Expires	2004
Debra Beck	Term	Expires	2006
Daniel Kern	Term	Expires	2006
Bruce Dearborn		Selectman Rep.	

**TRUSTEE OF TRUST FUNDS**

Duncan Brackett, Sec.	Term	Expires	2005
Christopher Thompson	Term	Expires	2004
George Hayden	Term	Expires	2006

**LIBRARY TRUSTEES**

Carolyn Weeks-White	Term	Expires	2006
Adele Wick	Term	Expires	2005
Trudy Beck	Appointment	Ends	2004

**RECREATION COMMITTEE**

Sandy Feeny	Appointment	Ends	2004
Lisa Winchell	Appointment	Ends	2006
Mark McCauley	Appointment	Ends	2004
Chris Keenan	Appointment	Ends	2005
Jim Trowell	Appointment	Ends	2006

**CONSERVATION COMMISSION**

David McNeil	Appointment	Ends	2004
Frank Patterson	Appointment	Ends	2004
Richard Mauer	Appointment	Ends	2005
Nancy Zuba	Appointment	Ends	2006
Debra Beck	Appointment	Ends	2006
Deb Furino		Alternate	
Chip Hussey		Alternate	

## **BUDGET COMMITTEE**

Bill Williams	Term	Expires	2005
Tabitha Cronin, Chair	Term	Expires	2006
Charles Cummings	Term	Expires	2004
Allen Smith	Term	Expires	2004
Susan Strebel	Term	Expires	2005
Trudy Bergeron	Term	Expires	2005
Maurice Sodini	Term	Expires	2006
Robert Krasko	Term	Expires	2006
John Weeks		Selectmen Rep.	
Tina Rockefeller		School Board Rep.	

## **MOSQUITO CONTROL COMMISSION**

Craig Leffingwell, Chair	Appointment	Ends	2005
Natalie Fernald	Appointment	Ends	2004
Mary Dearborn	Appointment	Ends	2006

## **BUILDING INSPECTOR/CODE ENFORCEMENT**

Bob Cushman

## **TOWN COUNSEL**

Peter J. Loughlin

## **RECYCLING COMMITTEE**

Adele Wick  
Kari Grimes  
Jeff Grimes

## **ROCKINGHAM PLANNING COMMISSION**

Bruce L. Dearborn

## **CHIEF OF POLICE**

Michael P. Maloney

### **Full Time Personnel**

Sergeant Dawn M. Sawyer      Detective Michael J. Hunkins

Patrol Officer Thomas F. Simmons

Patrol Officer David M. Kurkul

Patrol Officer Wayne M. Young

### **Part Time Personnel**

Patrol Officer Kevin P. Welsh      Patrol Officer Randall Tompkins

Patrol Officer Jeffrey T. Pierce      Patrol Officer Wayne E. Stevens

Patrol Officer Dean C. Raizes

**Administrative Assistant:** Carole Smith

## **HEALTH OFFICER**

Wallace Berg

Eric Berg, Deputy

## **GREENLAND VOLUNTEER FIRE DEPARTMENT**

Ron Hussey, Chief

John Cots, Dep. Chief

Roberta Weeks, Sec./Treasurer

## **EMERGENCY MANAGEMENT DIRECTOR**

Kenneth Fernald

## **FOREST FIRE WARDEN**

Ron Hussey

## **TOWN ADMINISTRATOR**

Richard H. Rugg

Town Office: 431-7111    Fax: 430-3761

# **TOWN ELECTIONS AND MEETING 2003**

**March 11, 2003 & March 15, 2003**

Meeting called to order by Moderator Kath Mullholand, at 10:00 AM

Pledge of allegiance and salute to flag. Rev. Douglas Carter gave the prayer of invocation. Barbara Fleming of the Jr. Women's Club, presented the Citizen of the Year Award to Shirely G. Hoonhout.

**ARTICLE 1:** Moderator reminded those present of the rules of order and the following elected officials were sworn in:

<b>Town Clerk/Tax Collector</b>	<b>Lorre M. Bossie</b>	<b>Expires 2006</b>
Board of Selectmen	John Weeks	Expires 2006
Treasurer	Sandra Trull-Smith	Expires 2004
Planning Board	Debra Beck	Expires 2006
Planning Board	Daniel Kern	Expires 2006
Trustee of Trust Funds	George Hayden	Expires 2006
Library Trustee	Adele Wick	Expires 2005
Library Trustee	Carolyn Weeks-White	Expires 2006
Budget Committee	Robert Krasko	Expires 2006
Budget Committee	Maurice Sodini	Expires 2006
Budget Committee	Tabita Cronin	Expires 2006

## **ARTICLE 2: PLANNING BOARD AMENDMENTS TO GREENLAND ZONING ORDINANCE**

**QUESTION 1:** Are you in favor of the adoption of Amendment No. 1 as proposed by citizen petition to amend Section 3.7.11 of the Greenland Zoning Ordinance to permit dog daycare for up to fifteen (15) dogs by Special Exception on lots in excess of three (3) acres

Subject to limits on time of operation, setbacks and other restrictions. (A full copy of the proposed amendment is on file with



the Town Clerk and will be posted at the polling place.)

YES - 240

NO - 224

**QUESTION 2:** Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board to incorporate into the Greenland Zoning Ordinance a new comprehensive process for the regulation of signs within the Town of Greenland. . (A full copy of the proposed amendment is on file with the Town Clerk and will be posted at the polling place.)

YES - 354

NO - 103

**QUESTION 3:** Are you in favor of the adoption of Amendment No. 3 as proposed by the Greenland Planning Board amending Article 3 Section 3.2, Home Occupations of the Greenland Zoning Ordinance establishing a regulatory scheme which will distinguish between home occupations which must be located within a residential dwelling and cottage industries, which may be located within the dwelling and/or an accessory building. This amendment would establish regulations as to when each of these types of uses are permitted. . (A full copy of the proposed amendment is on file with the Town Clerk and will be posted at the polling place.)

YES - 329

NO - 129

**QUESTION 4:** Are you in favor of the Adoption of Amendment No. 4 as proposed by the Planning Board for the Town of Greenland Building Code adopting the terms of the **International Residential Code 2000** to supplement the terms of the **International Building Code 2000** which became effective on September 14, 2002 as part of the State Building Code adopted the 2002 session of the New Hampshire Legislature. Laws of 2002. ch 2. (A full copy of the proposed amendment is on file with the Town Clerk and will be posted at the polling place.)

YES - 344

NO - 103

**QUESTION 5:** Are you in favor of the adoption of Amendment No. 5 as proposed by petition of the Greenland Conservation Commission requiring the automatic denial of any land use application for the violation of any local, state, or federal regulation. Any data collected while in the process of violating a regulation would not be allowed to be used in a new application. (A full copy of the proposed amendment is on file with the Town Clerk and will be posted at the polling place.)

YES - 145

NO - 305

**QUESTION 6:** Are you in favor of the adoption of Amendment No. 6 as proposed by the citizen petition calling for the amendment of Section 4.4 10(a)(1) of the Greenland Subdivision Regulations increasing from 18” to 24” the natural permeable soil that must exist above the seasonal high water table for the installation of a septic system.

**Note: Town counsel has notified the Town that only the Planning Board can enact or amend subdivision regulations so this article would be without effect even if it passes.**

YES - 99

NO - 330

**QUESTION 7:** Are you in favor of the adoption of Amendment No. 7 as proposed by the citizen petition establishing an impact fee ordinance in accordance with RSA674:21.V. (A full copy of the proposed amendment is on file with the Town Clerk and will be posted at the polling place.)

YES - 129

NO - 279

**ARTICLE 3:** Motion by Kern, Seconded by Catalino, to see if the town will vote to raise and appropriate the sum of four million dollars for the acquisition of conservation easements, open space land, and recreational land in the town of Greenland, and to authorize the issuance of bonds or notes in accordance with the provisions of the Municipal Budget Act (RSA 33) and authorize the Selectmen to issue and regulate such bonds and notes and

determine the rate of interest thereon. No more than ten percent of the proceeds of this article shall be expended on land developed for non-passive recreational uses. Passage requires 2/3 vote.  
Motion by Weaver, seconded by Hazzard, to amend Article 3 to two million.

### **AMENDMENT PASSED-SHOW OF HANDS**

Motion by Weaver, Seconded by Hazzard, to see if the town will vote to raise and appropriate the sum of two million dollars for the acquisition of conservation easements, open space land, and recreational land in the town of Greenland, and to authorize the issuance of bonds or notes in accordance with the provisions of the Municipal Budget Act (RSA 33) and authorize the Selectmen to issue and regulate such bonds and notes and determine the rate of interest thereon. No more than ten percent of the proceeds of this article shall be expended on land developed for non-passive recreational uses. Passage requires 2/3 vote.

MOTION FAILED

YES - 89

NO - 45

**ARTICLE 4:** To see if the town will vote to authorize the Conservation Commission to retain the unexpended balance of its annual appropriation, said funds to be placed in a conservation fund as authorized by RSA 36-A:5.

NO MOTION    NO SECOND    FAILED

**ARTICLE 5:** Motion by Beck, seconded by Kern to see if the town will vote to deposit 100 percent of the revenues collected pursuant to RSA 79-a:25II (Land use change tax) in the conservation fund in accordance with RSA 36-a:5III as authorized by RSA 79-A:25II.

MOTION FAILED-VOICE VOTE

**ARTICLE 6:** Motion by J. Weeks, seconded by R. Weeks to see if the town will vote to raise and appropriate the sum of \$1,925,760 one million nine hundred twenty five thousand seven hundred sixty

dollars, which represents the operating budget. This sum does not include the special warrant articles.

Motion by Leffingwell, seconded by M. Dearborn, to Amend Article 6 by 29,900 to restore Mosquito Control.

Motion to amend Article 6 by \$29,900  
**PASSED-VOICE VOTE**

Motion to adopt amended budget:  
**PASSED - VOICE VOTE**

**TOTAL AMENDED BUDGET \$1,955,660**

**ARTICLE 7:** Motion by J. Weeks, seconded by Weaver, to see if the town will vote to raise and appropriate the sum of \$325,000 dollars to purchase approximately 15 + - acres of land from John Chick. Shown on Map U-3 as lot 8  
**PASSED - VOICE VOTE**

**ARTICLE 8:** Motion by Weeks, seconded by Mayo, to see if the town will vote to raise and appropriate the sum of \$55,000 to be added to the capital reserve fund established by the 2002 town meeting for the purchase of a new fire truck for the town.

Motion by B. Fleming to amend Article 8 to \$25,000.  
**MOTION TO AMEND - FAILED MOTION PASSED – VOICE VOTE**

**ARTICLE 8 REMAINS AS WRITTEN**

**ARTICLE 9:** Motion by Weaver, seconded by B. Dearborn to see if the town will vote to raise and appropriate the sum of \$35,000 to purchase and equipt a highway truck for plowing of snow, salting and sanding on town roads. This will be a non-lapsing

appropriation per RSA32:7,VI and will not lapse until the truck is purchased, or by December 31, 2004, whichever is sooner.

**MOTION PASSED-VOICE VOTE**

**ARTICLE 10:** Motion by Church, seconded by Mayo, by to see if the town will vote to expand the Board of Trustees of the Weeks Public Library from 3 members to 5 members in accordance with RSA 202-A:6.

**MOTION PASSED-VOICE VOTE**

**ARTICLE 11:** Motion by Church, seconded by Weeks, to see if the town will vote to raise and appropriate a sum not to exceed \$25,000 to conduct a feasibility study and an initial architectural study regarding the construction of a new or expanded library.

Motion by Church, seconded by Weaver to Amend Article 11 to \$9,500 and delete the words “and an initial architectural study” .

**AMENDMENT PASSED-VOICE VOTE**

Motion by Church, seconded by Weeks, to see if the town will vote to raise and appropriate a sum not to exceed \$9,500 to conduct a feasibility study regarding the construction of a new or expanded library.

**MOTION PASSED-VOICE VOTE**

**ARTICLE 12:** Motion by Leffingwell, seconded by Dearborn to see if the town will vote to appropriate a sum not to exceed \$36,000 and raise \$18,000 for the purpose of continuing restoration of salt marshes in the town of Greenland. This article is dependent upon matching funding, equipment, and or in-kind services from private, state and/or federal sources. Likely sources include but are not limited to the US Fish and Wildlife service and Ducks Unlimited. If matching funding is not secured, the project will be dropped.

**MOTION PASSED-VOICE VOTE**



**ARTICLE 13:** Motion by M. Dearborn, seconded by Mayo to see if the town will vote to discontinue the Police Station Capital Reserve Fund created in 1998, Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund.

**MOTION PASSED-VOICE VOTE**

**ARTICLE 14:** Motion by Weaver, seconded by B. Dearborn to see if the town will vote to authorize the selectmen to grant a discount on the payment of property taxes. The discount rate to be 3% if paid within 21 days of the Bill. Bill date will be day number one.

**MOTION PASSED-VOICE VOTE**

**ARTICLE 15:** Motion by B. Dearborn, seconded by M. Dearborn to see if the town will vote to raise and appropriate the sum of \$50,000 to allow for unforeseen expenses in the construction of the new police station.

Motion by Mayo, seconded by M. Dearborn to amend Article 15 to \$30,000.

**AMENDMENT- FAILS**

Motion by Fleming, seconded by Bergeron to amend Article 15 to \$0.

**AMENDMENT PASSES – VOICE VOTE**

**MOTION PASSED – VOICE VOTE**

**ARTICLE 16:** Motion by M. Dearborn, seconded by Carlin to see if the town will vote to raise and appropriate the sum of \$2,000 to be contributed to the Coalition Committees seeking to eliminate the statewide property tax.

**MOTION PASSED – VOICE VOTE**

**ARTICLE 17:** Motion by Fernald, seconded by M. Dearborn to see if the town will vote to raise and appropriate s sum not to

exceed \$3,000 to contribute toward a study of sustainability of groundwater resources in the seacoast region of New Hampshire by the US Geological Survey.

**MOTION PASSED- VOICE VOTE**

**ARTICLE 18:** Motion by Weaver, seconded by M. Dearborn to see if the town will to raise and appropriate the sum of \$25,000 to be added the Capital Reserve Fund established by the 2001 Town Meeting for the purchase of conservation land and/or easement for the town.

**MOTION PASSED-VOICE VOTE**

**ARTICLE 19:** Motion by M. Dearborn, seconded by Weaver to see if the town will vote to raise and appropriate the sum of \$15,000 to replace in-car video systems for the Police Department.

**MOTION PASSED-VOICE VOTE**

**ARTICLE 20:** Motion by M. Dearborn. Seconded by Fernald to see if the town will vote to authorize the Selectmen, Planning Board Chairman and Road Agent to accept as town roads any road which maybe completed during the year, has been approved by the Planning Board, constructed in accordance with the required specifications and approved as to construction by the road agent (or his designee) and as to which the land on which such roads are located is fully deeded to the town. Planning Board Chairman and the Road Agent shall be recorded with the Town Clerk.

**MOTION PASSED – VOICE VOTE**

**ARTICLE 21:** To take any other action that may legally come before the meeting.

**MEETING ADJOURNED @ 2 PM**

**Respectfully Submitted,  
Lorre M. Bossie  
Town Clerk, Greenland,NH**

**TAX YEAR 2003**  
**SUMMARY INVENTORY OF VALUATION**  
Town of Greenland in Rockingham County  
**C E R T I F I C A T E**

This is to certify that the information in this report was taken from  
official records and is correct to the best of our knowledge and belief.

RSA –J:34.

Selectmen of Greenland

/s/ Mark F. Weaver

/s/ John W. Weeks

/s/ Bruce L. Dearborn

Date signed August 28, 2003

Current Use	2762.63	ac	\$	422,900
Discretionary Easement		"		
Residential	2041.63	"	\$	167,340,500
Commercial/Industrial	727.89	"	\$	26,391,200
Total of tax. Land	5532.15	"	\$	194,154,600
Tax Exempt & Non-tax	758.82	"	\$	11,257,700

**Value of Buildings Only**

Residential		\$	223,325,600
Manufactured Housing		\$	12,500
Commercial / Industrial		\$	55,305,400
Total of tax. Buildings		\$	278,643,500
Tax Exempt & Non-tax buildings		\$	11,972,600

Public Utilities		\$	14,542,200
Valuation before exemptions		\$	487,340,300
Modified assessed valuations of all properties		\$	487,340,300

Blind exemptions	2	\$	30,000
Elderly exemption, granted	14	\$	973,200
Total amount of exemptions		\$	1,003,200

Net valuation		\$	486,337,100
Less Public Utilities		\$	14,542,200
Net Valuation without Utilities on which tax rate for state education tax is computed		\$	471,794,900

Public Service Company of NH	\$	4,553,000
Canal Electric Company	\$	1,100
Connecticut Light/Power	\$	1,300
North Atlantic Energy Services	\$	11,600
Hudson Light & Power	\$	100
Mass. Municipal	\$	3,800
Little Bay Power	\$	900
New England Power Co.	\$	3,200
NH Electric Corp.	\$	700
Great Bay Power	\$	3,900
United Illuminating Co.	\$	3,200
TOTAL	\$	4,582,800

Maritimes Northeast/PONGTS	\$	9,620,600
Granite State Gas Transmission	\$	165,500
Northern Utilities	\$	173,300
Maritimes & NE Pipelines	\$	9,959,400
Grand total valuation of all utility companies	\$	14,542,200

Totally & permanently disabled veterans, spouses or widows	6	\$	8,400
Other war service credits	225	\$	23,500
Total # & amount	231	\$	31,900

#### **Elderly Exemption Count**

Number of Individuals granted an Elderly Exemption

	2	\$	110,000
	4	\$	262,500
	8	\$	600,700
TOTALS	14	\$	973,200

#### **Current Use Report**

	<b><u># of acres</u></b>
Farm Land	741.27
Forest Land	1,462.78
Discretionary Easement	247.00
Forest Land w/documentated stewardship	-
Wet Land	311.58
Total # of acres exempt under current use	2,762.63
Total # of owners in current use	66
Total # of parcels in current use	255
247 acres granted discretionary easement (Golf Course)	

# REPORT OF APPROPRIATIONS ACTUALLY VOTED

(RSA 21- J: 34)

Date of Meeting March 11, 2003

**Town:** Greenland, County: Rockingham  
PO Box 100, Greenland NH 03840-0100  
Phone: 431-7111, Fax 430-3761

## **Certificate of Appropriations voted**

This is to certify that the information contained in this form,  
appropriations actually voted by the town/city meeting, was taken from  
official records and is completed to the best of our knowledge and  
Selectmen of Greenland

/s/ Mark F. Weaver

/s/ John W. Weeks

/s/ Bruce L. Dearborn

## **General Government**

Executive	\$	97,919
Election, Registration & Vital Statistics	\$	39,317
Financial Administration	\$	66,158
Legal Expense	\$	72,000
Personnel Administration	\$	64,884
Planning and zoning	\$	16,520
General Government Building	\$	63,450
Cemeteries	\$	15,160
Insurance	\$	67,000
Advertising & Regional Assoc.	\$	5,802
Other General Government	\$	29,500
Police	\$	530,430
Ambulance	\$	15,055
Fire	\$	78,170
Building Inspection	\$	45,450
Emergency Management	\$	510
Highways and Streets	\$	247,260
Administration	\$	16,760
Street Lighting	\$	13,500
Solid Waste Collection	\$	70,510
Solid Waste Disposal	\$	118,580
Health Administration	\$	1,350
Pest Control	\$	600



Health Agencies	\$	50,936
Direct Assistance	\$	15,650
Vendor Pmts & Other	\$	25,100
Parks & Recreation	\$	45,616
Library	\$	131,303
Patriotic Purposes	\$	600
Conservation & Natural Resources	\$	820
Interest on TAN	\$	7,500
Capital Outlay		
Land	\$	325,000
Machinery, Vehicles/Equipment	\$	50,000
Buildings		
Improvements other than buildings	\$	50,500
Special Revenue Fund		
Capital Reserve	\$	80,000
Payments to Other Government	\$	2,250
<b>TOTAL APPROPRIATIONS</b>	\$	<b>2,461,160</b>

#### **ESTIMATED EXPENDITURES FOR TOWN OFFICERS' SALARIES**

Selectmen, Chairman	\$	3,500
Selectmen, 2 @ \$3,000	\$	6,000
Town Clerk/ Tax Collector	\$	19,817
Town Clerk Commissions	\$	13,500
Supervisors	\$	3,500
Sec/Treasurer Trust Funds	\$	450
Dep. Town Clerk/Tax Collector	\$	20,325
Health Officer	\$	1,200
Town Treasurer	\$	2,000
<b>Total</b>	\$	<b>70,292</b>

#### **ACTUAL EXPENDITURES FOR TOWN OFFICERS' SALARIES 2003**

Selectmen, Chairman	\$	3,500
Selectmen, 2 @ \$3,000	\$	6,000
Town Clerk/ Tax Collector	\$	24,813
Town Clerk Commissions	\$	14,221
Supervisors	\$	1,200
Sec/Treasurer Trust Funds	\$	450
Dep. Town Clerk/Tax Collector	\$	16,377
Health Officer	\$	1,000
Town Treasurer	\$	1,650
<b>Total</b>	\$	<b>69,211</b>

## SCHEDULE OF TOWN PROPERTY

As of December 31, 2003

<u>Description</u>		<u>Value</u>
Town Hall, Land & Buildings	\$	2,350,800
Furniture and Equipment	\$	315,000
Libraries, Land & Buildings	\$	400,000
Furniture and Equipment	\$	156,000
Police Department Equipment	\$	165,000
Fire Department Equipment	\$	700,000
Highway Department Building	\$	120,000
Equipment	\$	84,000
Parks, Commons & Playgrounds	\$	126,000
Schools, Land, Bldg. & Equipment	\$	11,400,000
Veterans Building / Land	\$	300,000
Town Dump, Building & Equipment	\$	175,000
Cemeteries	\$	210,000
All other Property & Equipment	\$	1,604,250
<b>Total</b>	<b>\$</b>	<b>18,106,050</b>

## ANNUAL CITY/TOWN FINANCIAL REPORT

RSA Chapter 21- J

For the Year Ending December 31,2003

(Subject to Audit)

### General Fund

#### Revenue from Taxes

Property taxes	\$	7,011,787
Land use change taxes	\$	286,943
Other taxes	\$	4,488
Interest & Penalties	\$	20,194
<b>TOTAL</b>	<b>\$</b>	<b>7,323,412</b>

#### Revenues from licenses, permits and fees

Business licenses and permits	\$	4,140
Motor Vehicle permit fees	\$	830,573
Building permits	\$	40,418
Other licenses, permits & fees	\$	9,128
<b>TOTAL</b>	<b>\$</b>	<b>884,259</b>

#### Revenue from Federal Government

US Dept. of Justice	\$	8,560
FEMA		
<b>TOTAL</b>	<b>\$</b>	<b>8,560</b>

**Revenue from State of New Hampshire**

Shared revenue block grant	\$	8,644
Highway block grant	\$	61,981
Rooms/Meals Tax	\$	98,471
<b>TOTAL</b>	<b>\$</b>	<b>169,096</b>

**Revenue from charges for services**

Income from departments	\$	9,541
Other charges	\$	44,870
<b>TOTAL</b>	<b>\$</b>	<b>54,411</b>

**Revenue from miscellaneous sources**

Sale of municipal property	\$	1,859
Interest on investments	\$	8,448
Rents of property	\$	2,700
Fines and forfeits	\$	529
Insurance dividends & reimbursements	\$	1,003
Contributions and donations	\$	-
Other miscellaneous sources	\$	7,601
<b>TOTAL</b>	<b>\$</b>	<b>22,140</b>

**Interfund operating transfer in**

Transfer from Capital Reserve	\$	65,500
<b>TOTAL</b>	<b>\$</b>	<b>65,500</b>

**Non-Revenue Received**

Refunds	\$	421
<b>TOTAL</b>	<b>\$</b>	<b>421</b>

<b>TOTAL REVENUES FROM ALL SOURCES</b>	<b>\$</b>	<b>8,527,799</b>
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## EXPENDITURES

### **General Government**

Executive	\$	125,961
Election, registration, vital statistics	\$	43,839
Financial administration	\$	64,219
Legal expense	\$	48,748
Personnel administration	\$	62,405
Planning & zoning	\$	17,709
General government building	\$	89,126
Cemeteries	\$	14,478
Insurance not otherwise allocated	\$	61,621
Adv. & regional association	\$	5,609
Other general government	\$	4,251
<b>TOTAL</b>	\$	537,966

### **Public Safety**

Police	\$	522,085
Ambulance	\$	12,751
Fire	\$	78,929
Emergency management	\$	858
Building inspection	\$	40,828
<b>TOTAL</b>	\$	655,451

### **Highways and streets**

Administration	\$	25,723
Highways and streets	\$	243,398
Street lighting	\$	11,479
<b>TOTAL</b>	\$	280,600

### **Sanitation**

Solid waste collection	\$	72,539
Solid waste disposal	\$	11,595
<b>TOTAL</b>	\$	84,134

### **Health**

Administration	\$	1,155
Pest Control	\$	287
Health agencies & hospitals	\$	20,511
Other health	\$	29,900
<b>TOTAL</b>	\$	51,853

**Welfare**

Administration	\$	4,005
Direct Assistance	\$	3,200
Elderly Tax Deferral	\$	32,682
<b>TOTAL</b>	<b>\$</b>	<b>39,887</b>

**Culture and Recreation**

Parks and recreation	\$	48,504
Library	\$	127,153
Patriotic purposes	\$	662
<b>TOTAL</b>	<b>\$</b>	<b>176,319</b>

**Conservation**

Administration	\$	3,825
<b>TOTAL</b>	<b>\$</b>	<b>3,825</b>

**Debt Service**

Int. on tax anticipation notes	\$	14,901
<b>TOTAL</b>	<b>\$</b>	<b>14,901</b>

**Capital Outlay**

Machinery, vehicles and equipment	\$	132,137
Improvements other than buildings	\$	48,000
<b>TOTAL</b>	<b>\$</b>	<b>180,137</b>

**Interfund operating transfers out**

Transfers to capital reserve funds	\$	80,000
<b>TOTAL</b>	<b>\$</b>	<b>80,000</b>

**Payments to other Governments**

Taxes paid to county	\$	508,105
Taxes paid to school district	\$	5,181,511
State education taxes assessed	\$	1,948,946
Pmts. to other Governments	\$	2,771
<b>TOTAL</b>	<b>\$</b>	<b>7,641,333</b>

<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>9,746,406</b>
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### Rate of Taxation - 13 year History

The following is a comparison chart of the Tax Rate and the  
Percentage Portion .

Tax Rate – Per \$1000 of Valuation						
YEAR	TOWN	SCHOOL	CNTY			TOTAL
1991	\$ 3.17 24%	\$ 8.93 69%	\$ 0.85 7%	\$		12.95
1992	\$ 3.17 22%	\$ 10.62 72%	\$ 0.90 6%	\$		14.69
1993	\$ 3.51 22%	\$ 11.29 71%	\$ 1.02 6%	\$		15.82
1994	\$ 3.73 24%	\$ 10.74 69%	\$ 1.03 7%	\$		15.50
1995	\$ 3.19 20%	\$ 11.31 73%	\$ 1.10 7%	\$		15.60
1996	\$ 2.74 17%	\$ 11.89 75%	\$ 1.17 7%	\$		15.80
1997	\$ 2.86 18%	\$ 12.01 75%	\$ 1.18 7%	\$		16.05
1998	\$ 2.76 17%	\$ 12.49 76%	\$ 1.15 7%	\$		16.40
1999	\$ 2.36 15%	\$ 12.78 79%	\$ 1.06 7%	\$		16.20
2000	\$ 1.50 9%	\$ 14.50 84%	\$ 1.20 7%	\$		17.20
2001	\$ 1.74 12%	\$ 11.21 79%	\$ 1.30 9%	\$		14.25
2002	\$ 2.25 15%	\$ 11.50 77%	\$ 1.15 8%	\$		14.90
2003	\$ 2.58 17%	\$ 11.83 77%	\$ 1.04 7%	\$		15.45

**TOWN OF GREENLAND, NEW HAMPSHIRE**

**REPORT ON EXAMINATION OF FINANCIAL STATEMENTS**

**DECEMBER 31, 2002**

# **Robert W. Brewster, Certified Public Accountant**

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Gideon Walker House

154 Maplewood Av. Portsmouth, NH 03801

Board of Selectmen  
Town of Greenland  
Greenland, NH 03840

I have audited the general purpose financial statements of the Town of Greenland, New Hampshire, and its combining and individual fund financial statements as of and for the year ended December 31, 2002. In planning and performing my audit, I considered its internal control structure in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements, and not to provide assurance on the internal control structure. However, I did not note any matters involving the internal control structure and its operation that I consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to my attention relating to significant deficiencies in the design or operation of the internal control system that, in my judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

My consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not disclose all reportable conditions that are also considered to be material weaknesses as defined above.

This report is intended solely for the information and use of the Board of Selectmen, Officers, and management. This restriction is not intended to limit the distribution of this report which, upon acceptance, is a matter of public record.



Portsmouth, New Hampshire  
July 18, 2003

TOWN OF GREENLAND, NEW HAMPSHIRE

REPORT ON EXAMINATION OF FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2002

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# **Robert W. Brewster, *Certified Public Accountant***

---

Gideon Walker House

154 Maplewood Av. Portsmouth, NH 03801

## INDEPENDENT AUDITOR'S REPORT

Board of Selectmen  
Town of Greenland  
Greenland, NH 03840

I have audited the accompanying general purpose financial statements of the Town of Greenland, New Hampshire as of and for the year ended December 31, 2002, as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. My responsibility is to express an opinion on these general purpose financial statements, based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

The Town has not maintained a record of its general fixed assets and accordingly a statement of general fixed assets, required by generally accepted accounting principles, is not presented in the financial report.

In my opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Greenland as of December 31, 2002, and the results of its operations and cash flows of its proprietary fund types and nonexpendable Trust Funds for the year then ended, in conformity with generally accepted accounting principles.



Portsmouth, New Hampshire  
July 18, 2003



TOWN OF GREENLAND, NEW HAMPSHIRE

COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUPS  
DECEMBER 31, 2002

	Governmental Fund Types		Fiduciary Fund Type
	General	Special Revenue	Trust
<b>ASSETS:</b>			
Cash and cash equivalents	\$3,222,003	\$22,552	\$194,307
Investments - at market	-	-	235,916
Receivables			
Taxes-uncollected	232,177	-	-
Taxes-unredeemed	40,033	-	-
Elderly liens	95,239	-	-
Tax deeded property	42,072	-	-
Other	-	696	-
Amount to be provided for compensated absences	-	-	-
<b>TOTAL ASSETS</b>	<b>\$3,631,524</b>	<b>\$23,248</b>	<b>\$430,223</b>
<b>LIABILITIES:</b>			
Accounts payable	\$ -	\$ -	\$ 981
Due to school district	2,299,510	-	-
Due to state school fund	76,568	-	-
Compensated absences payable	-	-	-
<b>TOTAL LIABILITIES</b>	<b>2,376,078</b>	<b>-</b>	<b>981</b>
<b>FUND EQUITIES:</b>			
Reserved (Note 3)	137,311	-	-
Unreserved	539,480	23,248	-
Appropriated	578,655	-	190,110
Unexpendable trust principal	-	-	213,857
Expendable trust income	-	-	25,275
<b>TOTAL FUND EQUITIES</b>	<b>1,255,446</b>	<b>23,248</b>	<b>429,242</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$3,631,524</b>	<b>\$23,248</b>	<b>\$430,223</b>

The accompanying notes are an integral part of these financial statements.

TOWN OF GREENLAND, NEW HAMPSHIRE

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES - ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2002

	Governmental Fund Types		Fiduciary Fund Type	Totals (Memorandum Only) (Note 4)	
	General	Special Revenue	Expendable Trusts	2002	2001
REVENUES:					
Taxes	\$6,576,680	\$ -	\$ -	\$6,576,680	\$5,800,857
State sources	174,353	-	-	174,353	190,793
Federal sources	22,119	-	-	22,119	15,108
Local sources	942,628	2,766	-	945,394	951,111
Investments	13,444	180	22,369	35,993	77,076
TOTAL REVENUES	7,729,224	2,946	22,369	7,754,539	7,034,945
EXPENDITURES:					
General government	537,534	-	10,346	547,880	498,244
Public safety	620,454	-	-	620,454	544,629
Highway and streets	162,601	-	-	162,601	286,426
Sanitation	191,809	-	-	191,809	313,170
Health & welfare	62,210	-	-	62,210	59,966
Parks & recreation	48,092	-	-	48,092	38,467
Debt service	6,730	-	-	6,730	-
Capital outlay & special warrants	271,927	-	-	271,927	128,488
Library	-	127,456	-	127,456	106,947
County	497,373	-	-	497,373	519,701
School district	4,826,078	-	-	4,826,078	4,384,389
Other	1,573	-	-	1,573	2,105
TOTAL EXPENDITURES	7,226,384	127,456	10,346	7,364,186	6,882,532
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	502,840	(124,510)	12,023	390,353	152,413
OTHER FINANCING SOURCES (USES)					
Operating transfers-in	348,000	124,520	50,000	522,520	382,121
Operating transfers-out	(171,486)	-	(351,034)	(522,520)	(382,121)
TOTAL OTHER FINANCING SOURCES (USES)	176,514	124,520	(301,034)	-	-
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	679,354	10	(289,011)	390,353	152,413
FUND BALANCE - BEGINNING	576,092	23,238	504,396	1,103,726	951,313
FUND BALANCE - ENDING	\$1,255,446	\$ 23,248	\$215,385	\$1,494,079	\$1,103,726

The accompanying notes are an integral part of these financial statements.

TOWN OF GREENLAND, NEW HAMPSHIRE

COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES - BUDGET (GAAP BASIS) AND ACTUAL  
GENERAL AND SPECIAL REVENUE FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2002

	General Fund		Variance
	Budget	Actual	Favorable (Unfavorable)
REVENUES:			
Taxes	\$6,355,430	\$6,576,680	\$221,250
State sources	186,598	174,353	(12,245)
Federal sources	-	22,119	22,119
Local sources	838,370	942,628	104,258
Investments	20,000	13,444	(6,556)
TOTAL REVENUES	7,400,398	7,729,224	328,826
EXPENDITURES:			
General government	463,555	537,534	(73,979)
Public safety	598,932	620,454	(21,252)
Highway and streets	187,180	162,601	24,579
Sanitation	195,710	191,809	3,901
Health & welfare	81,933	62,210	19,723
Parks & recreation	42,200	48,092	(5,892)
Debt service	7,500	6,730	770
Capital outlay & special warrants	311,065	271,927	39,138
Library	-	-	-
County	497,373	497,373	-
School district	4,826,078	4,826,078	-
Other	2,250	1,573	677
TOTAL EXPENDITURES	7,213,776	7,226,384	(12,608)
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	186,622	502,840	316,218
OTHER FINANCING SOURCES (USES)			
Operating transfers-in	348,000	348,000	-
Operating transfers-out	(175,486)	(171,486)	4,000
TOTAL OTHER FINANCING SOURCES (USES)	172,514	176,514	4,000
EXCESS OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	359,136	679,354	320,218
FUND BALANCE - BEGINNING	576,092	576,092	-
FUND BALANCE - ENDING	\$ 935,228	\$1,255,446	\$320,218

The accompanying notes are an integral part of these financial statements

TOWN OF GREENLAND, NEW HAMPSHIRE

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES - ALL PROPRIETARY FUND TYPES & SIMILAR TRUST FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2002

	Fiduciary Fund Type Non Expandable Trusts
REVENUES:	
New trusts	\$ 1,450
Realized and unrealized gain on investments	(26,864)
TOTAL REVENUES	(25,414)
EXPENDITURES	-
EXCESS REVENUES OVER EXPENDITURES	(25,414)
FUND BALANCE AT BEGINNING OF YEAR	239,271
FUND BALANCE AT END OF YEAR	\$213,857

The accompanying notes are an integral part of these financial statements.

TOWN OF GREENLAND, NEW HAMPSHIRE

COMBINED STATEMENT OF CASH FLOWS  
ALL PROPRIETARY FUND TYPES & SIMILAR TRUST FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2002

	<u>Fiduciary Fund Type Non-Expendable Trusts</u>
CASH FLOWS FROM OPERATING ACTIVITIES:	
Operating income	<u>\$1,450</u>
NET CASH PROVIDED BY OPERATIONS	<u>1,450</u>
CASH FLOWS FROM INVESTING ACTIVITIES:	
Purchase of securities	<u>(1,450)</u>
NET CASH USED IN INVESTING ACTIVITIES	<u>(1,450)</u>
NET DECREASE IN CASH	-
CASH - BEGINNING	<u>1,163</u>
CASH - ENDING	<u><u>\$1,163</u></u>

The accompanying notes are an integral part of these financial statements.



TOWN OF GREENLAND, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2002

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1. REPORTING ENTITY:

The Town of Greenland (the Town) was incorporated in the early 1700s under the laws of the State of New Hampshire and operates under an elected three-member Board of Selectmen. In fiscal year 2002, it was determined that no entities met the required Government Accounting Standards Board statement #14 criteria of component units.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The accounting policies of the Town of Greenland, New Hampshire, conform to Generally Accepted Accounting Principles (GAAP). The Town's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements. Proprietary funds apply Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions unless those pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails.

Basis of Presentation-Fund Accounting

The activities of the Town are accounted for through the use of several funds and an account group. Each fund or account group is a separate accounting entity utilizing separate sets of self-balancing accounts which are summarized by type in the financial statements. The following fund types and account group are used by the Town:

Governmental Funds

Government Funds are those through which most governmental functions of the Town are financed. The acquisition, use and balances of the Town's expendable financial resources and the related liabilities (except those accounted for in fiduciary and proprietary funds) are accounted for through governmental funds. The measurement focus is based upon determination of changes in financial position, rather than upon net income determination. The following are the Town's governmental fund types:

General Fund - The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund. Most revenue and expenditures of a general government nature are accounted for in this fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to specified purposes.

(Continued)

## TOWN OF GREENLAND, NEW HAMPSHIRE

### NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2002 (Continued)

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#### Fiduciary Funds

Trust and Agency Funds - Fiduciary Funds are used to account for assets held by the Town in a trustee capacity. These include Expendable Trusts, Non-expendable Trusts and Agency Funds. Non-expendable Trusts are held by the Town whereby the principal balance cannot be spent; however, investment earnings may be spent for the intended purpose, while Expendable Trusts are accounted for similar to governmental funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

#### Account Groups

Long-Term Debt Group - The Long-Term Debt Group is used to account for debts and obligations not accounted for in the respective governmental funds.

#### Basis of Accounting

Basis of Accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

All Governmental Funds and Expendable Trust Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Taxpayer-assessed income, gross receipts, and sales taxes are considered "measurable" when in the hands of intermediary collecting governments and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as liabilities and reductions of revenue when they are measurable and their validity seems certain. Property tax revenue is measured in the year levied.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) accumulated unpaid vacation, sick pay, and other employee amounts which are not accrued; and (2) principal and interest on general long-term debt which is recognized when due.

All Proprietary Funds and Non-expendable Trust and Pension Trust Funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned and their expenses are recognized when they are incurred.

Use of Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

(Continued)

TOWN OF GREENLAND, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2002  
(Continued)

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Cash and cash equivalents - The Town's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Investments - Investments are stated at market value as required by Statement of Financial Accounting Standards (SFAS) No. 115 Accounting for Certain Investments in Debt and Equity Securities. Marketable equity securities and debt securities should be classified as either held to maturity, trading, or available-for-sale. Debt securities classified as held-to-maturity should be reported in the balance sheet at amortized cost. Trading securities and available-for-sale securities are reported at fair value.

Accounting for Encumbrances - Encumbrance accounting is used for the General Fund and special revenue funds. Encumbrances are recorded when purchase orders are issued but are not considered expenditures until liabilities for payments are incurred. Encumbrances are reported as a reservation of fund balance on the balance sheet. Encumbrances do not lapse at the close of the fiscal year but are carried forward as reserved fund balance until liquidated.

Budgetary Control - An annual appropriated budget is adopted for the Town's general fund. Budgets are prepared by the budget committee and selectmen on a detailed line-item basis. Revenues are budgeted by source. Expenditures are budgeted by department and character (salaries, utilities, supplies, etc.). The budget is voted on and enacted at Town Meeting in the aggregate. The final budget is then presented to the Department of Revenue Administration for their review and approval of the tax rate. Certain limitations set by state statute must be adhered to before the rate is established. Since the budget is voted on in the aggregate the total becomes the legal level of control. Within this control level, the selectmen may transfer appropriations without further action from the Town.

3. APPROPRIATED AND RESERVED FUND BALANCE:

Reservations of fund balances represent amounts that are not appropriable or are legally segregated for a specific purpose. Reservations have been made to designate the portion of the fund balance which is not available currently for the following items:

Elderly lien	\$ 95,240
Tax deeded properties	42,071
	<hr/>
	\$137,311
	<hr/>

(Continued)

TOWN OF GREENLAND, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2002  
(Continued)

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Elderly lien and tax deeded property reservations have been made to offset those items which are not currently available for appropriation.

Appropriated balance in the Trust Funds are for the following capital reserves:

Recreational land (open space)	\$185,782
Police department building expansion	<u>4,328</u>
	<u>\$190,110</u>

4. TOTAL COLUMNS ON COMBINED STATEMENTS - OVERVIEW:

Total columns on the Combined Statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Such data is not comparable to a consolidation since interfund elimination's have not been made.

5. PROPERTY TAX CYCLE:

Property taxes are based on values assessed as of April 1, and are normally due by December 1, or thirty days subsequent to mailing date, whichever is later. Taxes due and unpaid after the respective due date are subject to interest at 12%. The Town has an ultimate right to foreclose on property for which taxes have not been paid. 90 days after the taxes become delinquent the tax collector can initiate the tax lien/sale procedure by notifying the taxpayer by certified mail that they have 32 days to pay the bill or a lien shall be recorded against the property at the Registrar of Deeds. Once such lien is placed, interest increases to 18%.

If full redemption of such outstanding tax lien is not timely made within two years of the execution of the lien, including statutory interest and costs accrued thereon, a tax deed may be issued to the holder of such lien pursuant to RSA 80:38 or RSA 80:76, and disposed of as the deed holder shall determine.

6. PROPERTY, PLANT AND EQUIPMENT:

The Town has not maintained a complete record of general fixed assets and accordingly a complete statement of general fixed assets required by generally accepted accounting principles is not included.

7. CASH AND INVESTMENTS:

RSA 48:16 requires that all funds belonging to the Town shall be deposited in solvent banks within the state, except funds may be deposited in banks outside the state if such banks pledge and deliver collateral to the state treasurer of equal value as the funds deposited. There is no requirement of an in-state bank to collateralize deposits in excess of FDIC insurance.

TOWN OF GREENLAND, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2002  
(Continued)

CASH AND INVESTMENTS (continued)

The Town's cash deposits and investments at December 31, 2002, are categorized by maturity date and by the level of risk assumed by the Town. The risk categories are defined as follows:

- (1) Insured or collateralized with securities held by the Town or its agent in Town's name;
- (2) Collateralized with securities held by the pledging financial institution's trust department or agent in the Town's name;
- (3) Uncollateralized or uninsured for which securities are held by the financial institution's trust department or agent but not in the Town's name.

At December 31, 2002, the Town's deposits and investments consisted of the following:

	Categories			Balance	Market Value
	1	2	3		
Demand deposits	\$222,552	-	\$3,216,310	\$3,438,862	\$3,438,862
Securities	-	-	235,916	235,916	235,916
	<u>\$222,552</u>	<u>-</u>	<u>\$3,452,226</u>	<u>\$3,674,778</u>	<u>\$3,674,778</u>

8. COMPENSATED ABSENCES:

Full-time permanent employees are granted vacation and sick leave benefits in varying amounts based upon tenure. In addition, an eligible employee who resigns, retires, or is discharged will be paid the employee's accumulated unused vacation and sick pay. The employee shall receive the entire amount of accumulated vacation time (which is subject to a 10-day annual carryover restriction) and shall receive unused sick pay up to a 60-day maximum to be paid at one-half the rate of the employee's rate of pay.

The estimated current portion of the liability for vested vacation and sick leave benefits attributable to the Town's governmental funds is recorded as an expenditure and liability in the respective fund. The long-term portion is recorded in the General Long-term Debt Account Group.



TOWN OF GREENLAND, NEW HAMPSHIREDETAILED STATEMENT OF GENERAL FUND REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2002

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES:			
TAXES:			
Property	\$6,252,597	\$6,262,849	\$ 10,252
Land use charge	250,000	474,057	224,057
Yield tax	10	-	(10)
Discounts	(147,177)	(160,226)	(13,049)
	6,355,430	6,576,680	221,250
STATE SOURCES:			
Shared revenues	111,236	111,150	(86)
Highway subsidies	56,572	56,572	-
Other	18,790	6,631	(12,159)
	186,598	174,353	(12,245)
FEDERAL SOURCES:			
Fema	-	22,119	22,119
LOCAL SOURCES:			
Outside police details	45,000	65,351	20,351
Motor vehicle registrations	700,000	733,482	33,482
Franchise fee	14,000	4,022	(9,978)
Interest on deposits	20,000	13,444	(6,559)
Rent & sale of town property	500	4,553	4,053
Permits, filing fees	48,000	70,925	22,925
Dog licenses	2,500	2,902	402
Interest & penalties on taxes	20,000	20,864	864
Income from departments	8,370	27,575	19,205
Insurance	-	955	955
Refunds	-	1,399	1,399
Other	-	10,600	10,600
	858,370	956,072	97,699
TOTAL REVENUES	\$7,400,398	\$7,729,224	\$328,823



TOWN OF GREENLAND, NEW HAMPSHIRE

DETAILED STATEMENT OF GENERAL FUND REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2002

	Budget	Actual	Variance Favorable (Unfavorable)
EXPENDITURES:			
GENERAL GOVERNMENT:			
Executive	\$ 85,248	\$ 91,145	\$ (5,897)
Election, registration, and vital statistics	40,560	39,151	1,409
Financial administration	51,549	48,164	3,385
Legal	39,000	44,835	(5,835)
Personnel administration	56,131	54,764	1,367
Planning and zoning	13,660	16,814	(3,154)
General government buildings	101,550	156,646	(55,096)
Cemeteries	13,660	11,841	1,819
Insurance	45,170	55,173	(10,003)
Regional association	5,527	5,663	(136)
Abatements/Refunds	11,500	13,338	(1,838)
	463,555	537,534	(73,979)
PUBLIC SAFETY:			
Police	480,802	501,311	(20,509)
Fire	70,610	69,300	1,310
Building inspection	35,810	39,380	(3,570)
Conservation commission	2,710	750	1,960
Emergency management	1,000	189	811
Ambulance	8,000	9,524	(1,524)
	598,932	620,454	(21,522)
HIGHWAYS & STREETS:			
Town maintenance	174,180	151,185	22,995
Street lights	13,000	11,416	1,584
	187,180	162,601	24,579
SANITATION:			
Solid waste disposal	195,710	191,809	3,901
HEALTH & WELFARE:			
General assistance	28,550	9,781	18,769
Health department	22,683	22,861	(178)
Animal control	800	270	530
Mosquito control	29,900	29,298	602
	\$ 81,933	\$ 62,210	\$ 19,723

TOWN OF GREENLAND, NEW HAMPSHIRE

DETAILED STATEMENT OF GENERAL FUND REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2002

	Budget	Actual	Variance Favorable (Unfavorable)
EXPENDITURES (Cont'd)			
PARKS & RECREATION:			
Parks & recreation program	\$ 41,600	\$ 47,529	\$ (5,929)
Patriotic & Historical	600	563	37
	<u>42,200</u>	<u>48,092</u>	<u>(5,892)</u>
DEBT SERVICE:			
Interest - short term	<u>7,500</u>	<u>6,730</u>	<u>770</u>
CAPITAL OUTLAY & SPECIAL WARRANTS:			
Police station	220,189	220,189	-
Remembrance park	18,500	18,763	(263)
Salt marsh	36,000	-	36,000
Soccer field	4,677	4,677	-
Rescue truck	27,699	24,298	3,401
Other	4,000	4,000	-
	<u>311,065</u>	<u>271,927</u>	<u>39,138</u>
STATE	<u>2,250</u>	<u>1,573</u>	<u>677</u>
COUNTY	<u>497,373</u>	<u>497,373</u>	<u>-</u>
SCHOOL DISTRICT	<u>4,826,078</u>	<u>4,826,078</u>	<u>-</u>
TOTAL EXPENDITURES	<u>7,213,776</u>	<u>7,226,384</u>	<u>(12,608)</u>
EXCESS( DEFICIENCY )OF REVENUES OVER EXPENDITURES	<u>186,622</u>	<u>502,840</u>	<u>316,218</u>
OTHER FINANCING SOURCES (USES)			
Operating transfers-in	348,000	348,000	-
Operating transfers-out	(175,486)	(171,486)	4,000
TOTAL OTHER SOURCES (USES)	<u>172,514</u>	<u>176,514</u>	<u>4,000</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	<u>359,136</u>	<u>679,354</u>	<u>320,218</u>
FUND BALANCE AT BEGINNING OF YEAR	<u>576,092</u>	<u>576,092</u>	<u>-</u>
FUND BALANCE AT END OF YEAR	<u>\$ 935,228</u>	<u>\$ 1,255,446</u>	<u>\$320,218</u>

**Report of the Town Clerk, Greenland, NH  
Fiscal Year Ending December 31, 2003**

Motor Vehicle Permits	771,935.87
Dog Licenses	3,905.00
Marriage Licenses	526.00
Planning Board	925.00
Board of Adjustment	1,265.00
Vital Statistics	270.00
Dump Permits	2,075.50
Sale of Town Property	1,687.09
Bad Check Charges	275.00
Filing Fees	3.00
Fines & Forfeits	175.00
Boat Registrations	109.84
Motor Vehicle Decal Fees	9,118.50
<b>Total Remitted to Treasurer</b>	<b>792,270.80</b>

Respectfully Submitted  
Lorre M. Bossie. Town Clerk

**REPORT OF THE BOARD OF SELECTMEN 2003**

The year 2003 found the same team of Selectmen as in 2002. Following the process of rotating Chairs, implemented several years ago, Bruce Dearborn was appointed to the chairmanship.

The effort to provide meaningful and required services to the citizens of Greenland at reasonable cost continues to remain our challenge. In review of the 2004 budget we have kept in the forefront our citizen's concern about their escalating taxes.

Some of the items that we have implemented in 2003 are:

- Completion of our new Police Station and the moving of this service to its new facility.

- The purchase of a four-wheel drive Ford 550-plow truck with a stainless steel salt spreader.
- Repair and replacement of the drainage culverts under Orchard Hill Road and Portsmouth Avenue.
- The grinding, reshaping and paving of Portsmouth Avenue and the repairing of the road shoulders to protect the edges of the road.
- Additional fencing along the West Side of the cemetery.
- Completion of the official size soccer field behind the Portsmouth Water Department's Greenland well, off Post Road.
- Transfer of 8000 cubic yards of town gravel to the school addition site for leveling.
- Plus many other items.

There has been an increase in the number of issues before the board that require legal council and enforcement. We are revisiting our Recycling services in an effort to reduce the tonnage of paper going into the compactors. The transfer station is operating at full capacity. In regard to our fund accounting, we have received a "clean bill of health" by the town auditor.

On December 14, 2003, Mr. Rugg, our Town Administrator retired and the workload was divided between the Selectmen, Town Clerk and Building Inspector. Everything was going pretty well with the transfer of work until the computer system, that performs all the administrative processes, crashed. As a result, during the recovery period, it was decided that our obsolete systems must be replaced, since they are no longer efficient. Therefore we have determined that new software upgrades are needed to insure the stability of our reporting and record keeping. To do so, we will ask the town for additional money to replace the old software in 2004. We will also be advertising for a new Administrative Assistant soon.

We extend our appreciation and best wishes to Dick Rugg for all his time and service to our Town. We also want to thank all those

who have given of their time and talents to help make this town the  
BEST OF ALL.

Respectfully Submitted

Bruce Dearborn

### **Welfare Official's Report 2003**

General Assistance is designed to provide short-term assistance to eligible residents of the Town of Greenland. Assistance is granted for help with basic needs such as shelter, food, utilities, funerals and medical needs. Assistance is always given in the form of a voucher. As recipients of General Assistance agree to reimburse the Town when they return to an income status, which allows them to do so.

The high cost of housing in the Seacoast area along with the increased cost of heating oil have been where the majority of General Assistance has been expended.

Greenland residents received assistance with fuel bills from the Fuel Assistance program administered by Rockingham County Action Program. Many low-cost, nutritional meals were provided at home under the Meals on Wheels Program for the elderly and disabled residents of Greenland.

I would like to thank all the organizations that have assisted those in need. You have shown that Greenland is a wonderful community. I would also like to thank the Board of Selectmen and fellow co-workers for their cooperation and support throughout the year.

Respectfully submitted,  
Robin McGlone



## Health Officers Report 2003 &Greenland Water Supply

**Annual Report:** Considerable progress has been made to eliminate several residential “junk yards” and unregistered vehicle collections. Requested residential inspections, to include septic systems and living housing were made and problems were resolved. Various childcare facilities and schools were inspected and corrective actions accomplished. A town wide commercial property inspection was also made and health/safety items noted were brought to the attention of responsible parties. For the past two years we have concentrated on visible surface problem areas that could constitute health or safety concerns. Next year we shall concentrate on threats to our water supply. Citizens of Greenland are urged to be the eyes and ears of the Health Officer. When conditions are suspect, call the Health Officer! (431-3070).

**Greenland Water Supply:** This is a short course on where your water comes from. Most of us get it from wells drilled or dug on our property. We drink, use and often waste this water without thinking; we take its purity for granted. In years past this was a safe assumption, perhaps no longer valid. Without a second thought we use and discard dozens of contaminants each day. These include herbicides, insecticides, hydrocarbons, acids, paint products, medical surpluses even anti-biotics. We spray, spread and spill these accidentally or deliberately; many are flushed down the toilet. Eventually they find their way into our underground water resources, our aquifers. We have become point source contaminators. The lesson here is this: What you dispose of today will find its way back to your water tap eventually!

Below us are aquifers, two basic kinds, confined (artesian) and unconfined (water-table). The unconfined are nearer the surface and have a fluctuating water table that varies with usage, surface exposure to rain, water run-off and wetlands. These waters also flow at various rates depending on the materials thru which they



must pass, these are more easily recharged. In wells that tap confined aquifers, often-called bedrock aquifers, water travels more slowly. Between these two types often is found an impermeable layer, most often some form or combination of clay, sand or silt. A confined aquifer may be under pressure and a small rupture in this layer can result in an artesian spring.

Aquifers do not replenish or recharge their reservoir resources at the same rate.

There are no standard replenishment rates; there are too many variables. Generally, unconfined aquifer water travel is determined by gravity and flows down slope, the flow rate is measured in inches per day. In five years a pollutant might travel one mile, when man alters or draws down the resource, the flow rate can increase or decrease. In confined aquifers, travel rates are less because these waters travel thru cracks and fissures. Water travels both vertically and laterally. When it travels vertically and reaches an impermeable layer (referenced above) the down vertical travel slows or stops so recharge of confined aquifers can take hundreds or even thousands of years

Private well testing is recommended for all new wells and periodic testing for existing private water sources. For assistance: <http://www.des.state.nh.us/contactus.html>. We have under consideration changes to our codes and ordinances to be presented for voter approval next year. Email comments to ([wberg5050@comcast.net](mailto:wberg5050@comcast.net)) There are federal and state water quality standards that are updated frequently. Don't be too concerned if your tests are slightly out of published tolerance. If some level of contamination or mineral content is indicated, filtration or treatments may be required, these are case-by-case determinations. In the matter of man induced inorganic contaminants; nitrates, hydrocarbons, heavy metals, etc. the solution becomes slightly more complex and expert evaluation is recommended, Organic contamination is more easily fixed and

usually results from faulty wellhead construction/failure or location of a point source or both.

Water to be tested must be collected in sterile containers, and provided to the laboratory for analysis in a timely fashion, (WITHIN 30 hours). A sterile container, collection instructions and a list of approved laboratories can be found in the town office. You must decide on how comprehensive and inclusive the testing should be. There are many factors to consider when determining the desired degree of testing. Some are well location, depth, history and type of your water supply system. Smell and taste should not be the only factor in ordering a water test.

In our study we would like to begin collecting water test and well data to include:

- Copy of water test results
- Type and location of water source on lot, e.g. dug, drilled well or spring
- Date well drilled and a copy of drillers report if available
- Depth of drilling and depth to water level
- Flow rate or other capacity information
- Comments regards smell or taste or pressure fluctuations
- If you could include GPS coordinates this would be extraordinary information

This information is of great interest to both state and federal agencies and could be potentially useful in determining our growth and development policies. This information can be mailed, faxed, emailed or dropped off at the town office, marked attention Health Officer. Preferred fax number is 431 8345, secondary is 430 3761.

The state is recommending and we support a water-testing program. Your questions and comments are appreciated.

Wally Berg  
Health Officer

## **Capital Improvement Program Report For Year 2004**

### **CAPITAL IMPROVEMENTS PROGRAM**

Greenland's Capital Improvements Program was established in 1997 to identify and plan for upcoming capital improvement purchases and projects anticipated over the next six (6) years. It serves in conjunction with our town's Master Plan and is an integral component to our town's Growth Management Ordinance. The Town's Selectmen under the direction and guidance of the New Hampshire Planning and Land Use Regulations – RSA 674: 5-8 has "authorized the Planning Board to prepare and amend a recommended program of municipal capital improvement projects over a period of at least 6 years." Its purpose is to aid our Town Selectmen and Budget Committee in their consideration of the annual budget.

The goals of the Capital Improvements Program is to plan capital expenses over the six-year period in measurable increments and insure that the Capital Improvements Plan aligns with the Town's Master Plan. The objective is to maintain minimal impact to our tax rate while providing the necessary improvements for maintaining and enhancing our town's facilities.

A Planning Board representative is assigned responsibility to initiate and maintain the plan. A small CIP Committee is organized by the representative to assist in the review and preparation of the plan. Each year the various departments and town agencies are asked to complete a CIP Request form describing, with justification, all planned/needed capital expenses foreseen over the next six years. These requests are reviewed and classified according to their urgency and need for realization and apportioned in the plan accordingly. Once completed the plan is submitted to the Planning Board for their approval and recommendation. Then in turn it is submitted to the Budget

Committee and Town Selectmen to assist them in planning the town's budget and warrants for the given year.

\*\*\*

THIS YEARS COMMITTEE MEMBERS:

Joanne Marshall, Chair	- Planning Board
Stu Gerome	- Planning Board
Mark Weaver	- Selectman

(Refer attached Spreadsheet.)

**Capital Improvement Requests Submitted For Year 2004:**

(The following 'Request' narratives contain information submitted by the requesting department, along with reasons and justification for the request.)

\*\*\* "CIP Plan" reflects the decision of the Committee and is followed by the recommendation of the Planning Board.

**Conservation Commission:**

Request: (Continued) Open Space Land: Funding for land acquisition as it becomes available: In keeping with the town's request to establish a capital reserve, under the provisions of RSA 35:1, to fund the purchase of conservation land and/or easements, the Conservation Commission has maintained their ongoing request that \$25,000, be applied to CIP annually.

CIP Plan: This item contains 'on-hand' funds approved by the town amounting to \$75,000 as of last year. The Conservation Commission used an amount of \$5,500 for the purposes defined above. An amount of \$25,000 was previously planned (2003) for this year (2004). Recognizing the need to insure continued preservation of lands, an amount of \$25,000 is recommended for this year (2004) in CIP and to continue until otherwise directed.  
Recommended by the Planning Board.

**Fire Department:**

Request: (Continued) Exhaust System for entire Fire Station: This request would require an upgrade to improve the quality of our existing facility. It addresses public health and safety concerns,



improves existing and environmental conditions. The request for \$50,000 was submitted to CIP with planned implementation for the year 2004.

CIP Plan: An amount of \$50,000 was previously planned for this year (2004). Recognizing the need for this request, the Plan recommends that the amount of \$50,000 be applied for CIP this year (2004) as originally planned. Not recommended by the Planning Board: The Planning Board recommends that this item be addressed in next year's plan (2005).

Request: (Continued) Replace E-2 1978 Maxim: The current 1978 Maxim's electrical and chassis exceeds life expectancy. This request responds to Federal and/or state requirements/standards. It will reduce potential of costly future expense. It improves existing conditions, provides better quality of service and maintains stability of town services. It is estimated that a new truck will cost approximately \$300,000 to replace.

CIP Plan: In discussion with the Fire Chief, it is more apparent that a new fire truck is becoming a critical item. There have been some consistent breakdowns and the department has been patching the problems to keep it maintained. This item currently has an 'on hand' balance within CIP of \$80,000. An amount of \$55,000 was previously planned for this year (2004). Since this request is becoming more urgent it is recommended that an amount of \$70,000 be applied for this year. In doing so the town will have put aside enough funds to cover half the cost of a new truck, thus reducing the balance needed to a reasonable level in the event the town approves the purchase of a new truck sooner than the previously planned implementation (2007). Recommended by the Planning Board.

### **Highway Department:**

Request: (New) Purchase property for new Highway Building: A new request was submitted this year to purchase abutting land near the town office complex and convert the existing building to a Highway Building. This request would improve existing

conditions. It would not only benefit the highway department but would also free up space to expand the Fire Department Building. In addition, the location of this property would provide expansion of the town complex. The estimated cost of this request is \$350,000.

CIP Plan: The availability of this property is not immediate but could be available in the near future. Since this request falls within the parameters of the Planning Board's request for 'town vicinity' property and the property could be used for other services; it is recommended that it be placed under the Planning Board request (See Planning Board below). Recommended by the Planning Board

### **Planning Board:**

Request: (Continued) Funding for acquisition of 'town vicinity' property as it becomes available: This request was resubmitted by the Planning Board to provide reserve funding for purchase of 'town vicinity' property as it becomes available. In keeping with the town's survey request to preserve the rural character of Greenland, the Town's center should be maintained. This request will insure that expansion or additions to town services and facilities are in a central location and not scattered throughout the community. The Planning Board originally requested that a sum of \$250,000 be considered and planned in CIP, however the amount has been increased to accommodate projected costs of two new land purchase requests.

CIP Plan: A request for \$200,000, toward the purchase of additional land in the center of town, was submitted under Recreation (see Recreation), along with the above request submitted by the Highway Department (see above) for land purchase of \$350,000. Since both requests fall within the parameters of the Planning Board's request for 'town vicinity' property and the property could be used for other services, at the discretion of the town, the Plan recommends that they be placed under this item. Due to the demand of needed sites for town services and facilities, the location of the two parcels, and benefit to the town, the Plan



recommends that an amount of \$75,000 be applied to CIP for this year (2004) and continue in the subsequent years to cover the cost of both parcels.

Recommended by the Planning Board.

### **Recycling Committee:**

Request: (New) Expand Recycling Facilities: A request was submitted by Recycling for funds to be applied to CIP for the expansion of our recycling facilities. The Recycling Committee has posed three options for the town to upgrade our facilities. One, to keep the system as is, but provide some small repairs costing approximately \$150. Two, to pay a flat fee for permission to recycle at the Portsmouth facility, cost to be determined. Three: to move to and co-ordinate with the Dump. This would require repair and expansion costs and the possible purchase of a bin. An amount between \$5,000 to \$10,000 was estimated for this option with implementation set for this year (2004). The expansion of the system would provide the added capacity to service our growth in population and would eliminate future expense. That is, all paper products can be removed at zero cost, saving dump fees of \$67/ton.

CIP Plan: The expansion of the dump and recycling facilities has been a growing topic of concern for the town. Depending upon approval of which option the town would prefer, it was decided that it would be expedient to apply funds for CIP in the event the town chooses to approve the third option. It was estimated that in addition to road repair and a new bin, a new shed would also be needed to house the attendant. Therefore, the Plan recommends that an amount of \$10,000 be applied to CIP for this year (2004) in the event the town approves the expansion of our current dump facilities. Recommended by the Planning Board.

### **Recreation Department:**

Request: (Continued) Purchase Land for Recreational Fields: The Recreation Department did not submit a request to continue the funding for further purchase of recreational lands in the future once

the lease expires with the Cemetery land. However, a new request was submitted to purchase additional Recreation Land in the Center of Town in the amount of \$200,000. This parcel would improve the quality of the existing facilities and expand the capacity of service.

CIP Plan: It appears that to maintain the leased Cemetery land, as a permanent recreational site, would be more cost effective to the town as well as beneficial in regard to its location near the school. However, there still remains the need for a new cemetery lot. After some discussion on potential available sites for Cemetery use, it was decided to continue this request to insure that funds are available for either site under Recreation. Since the Recreation Department currently has an 'on hand' balance of \$109,000 plus interest, the Plan recommends that an amount of \$91,000 be applied to CIP for this year (2004). This would insure that sufficient funds are reserved for either site when one becomes available. In addition, it was decided that the new request to purchase additional land under Recreation for \$200,000, since it also falls within the parameters of 'town vicinity' property, should be placed under the Planning Board request (see Planning Board request above). The Planning Board does not recommend that any funds be applied this year for recreational use but does approve that the new additional Recreational land request be apportioned under the Planning Board Request.

Request: (Revised) Build and Equip New Recreational Fields: The original request to 'Build New Recreational Fields' in the amount of \$300,000 was revised to include the purchase of new equipment in the amount of \$150,000, with planned implementation for the year 2005. This request would be used to build and equip the new recreational site (Turkey Farm) and to add irrigation to the new soccer and softball fields on the current leased field. The irrigation system is needed to keep the field growing and healthy. Also, fencing, backstops, bleachers, benches and bathrooms will be needed for both fields.

CIP Plan: After discussion with the Recreational Chair, it was determined that the original request to build Recreational fields in the amount of \$300,000 was no longer valid at this time. However, in order to provide for the needed irrigation system and begin the reserve, the Plan recommends that an amount of \$60,000 be applied for this year (2004) with the remaining balance spread over the next three (3) years in the amount of \$30,000. The requested implementation would be pushed forward to year 2007 but insure available funds continue for Recreational building/equipment needs. Not recommended by the Planning Board.

**Trustee of Trust Funds:**

Request: (Continued) Purchase New Cemetery Land: This request was resubmitted for purchase of a new cemetery site. It was made in the event that the recreational field that now occupies the leased cemetery lot becomes a permanent recreational site. The requested amount was revised from \$125,000 to \$150,000 for a prospective site.

CIP Plan: See Recreation Department, “Land Purchase” for Plan recommendation.

**Capital Improvement Requests Submitted For Future  
Consideration:**

(The following ‘Request’ narratives contain information submitted by the requesting department, along with reasons and justification for the request.)

**Trustee of Trust Funds:**

Request: (Revised) Build a pavilion for cold storage: The Trustees resubmitted this request in the amount of \$50,000, with revision of a planned implementation from year 2004 to year 2005.

CIP Plan: Revised implementation was move to year 2005 as directed. Recommended by the Planning Board

Request: (Continued) Development of Town Cemetery Layout:

This request was not resubmitted, however because this need is pending a Cemetery site or lease expiration, it was continued and pushed forward for implementation in year 2005. An amount of \$25,000 is projected for this request.

CIP Plan: The committee recommends the continuation of this request with revised implementation in year 2005. Recommended by the Planning Board

**Weeks Public Library:**

Request: (Revised) New Library Building: A revised request was submitted this year for the Library. A forum was scheduled to discuss the lack of compliance with Federal ADA and whether or not the taxpayers wish to add space for other purposes. Many suggestions were offered to the Trustees and being considered. The original request with projected costs to purchase land and build a new Library, implementation year 2007, was maintained however a minor revision was noted for a feasibility study to be implemented in year 2005.

CIP Plan: The need for expanded facilities is recognized in accordance with the Town's Master Plan and to meet the objectives of our Growth Management Ordinance. Since the options and objectives for this project are still under consideration, the Plan recommends that an amount of \$15,500 be applied to CIP in the year 2005 for the feasibility study. It has been noted that an amount of \$9,500 was approved by the town for a study to be conducted at last year's town meeting subject to expire this year. Depending on the disposition of the approved funds, this amount will be amended as needed for next year. After discussion with the Trustees, it was also inferred that they are working toward trying to obtain additional land, if the town approves a new/expanding building. In consideration of this, the Plan recommends also that the amount of \$62,500 continue in the Plan with implementation pushed forward to year 2008. The Planning Board recommends the amount of \$15,500 for the feasibility study.



**GREENLAND, NH  
CAPITAL IMPROVEMENT PLAN (2004-2009)**

CAPITAL ITEM BY DEPARTMENT		On Hand	2004	2005	2006	2007	2008	2009	Request	Accum Total*
<b>Conservation Commission</b>										
	Open Space Land - funding for land acquisition as becomes available	\$69,500	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000		\$219,500
	<b>SUBTOTAL</b>	\$69,500	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000		\$219,500
<b>Fire Department</b>										
X	Exhaust System for Entire Station		\$50,000							\$50,000
	Purchase New Fire Truck	\$80,000	\$70,000	\$50,000	\$50,000	\$50,000				\$300,000
	<b>SUBTOTAL</b>	\$80,000	\$120,000	\$50,000	\$50,000	\$50,000	\$0	\$0		\$350,000
<b>Highway Department</b>										
N	Land Purchase for Highway Bldg, estimate \$350,000									\$0
	<b>SUBTOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
<b>Planning Board</b>										
	Funding for acquisition of town vicinity properties as they become available for two (2) prospective parcels		\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000		\$550,000
	<b>SUBTOTAL</b>	\$0	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000		\$550,000
<b>Recycling Commission</b>										
N	Move to dump and enhance facilities		\$10,000							\$10,000
	<b>SUBTOTAL</b>	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0		\$10,000
<b>Recreation Department</b>										
I T	Purchase land for recreation fields (baseball, soccer, tennis courts) in vicinity of school. Total Projected: \$250,000, plus additional site: \$200,000.	\$109,000	\$91,000							\$250,000
D	Build recreation fields (Total Projected: \$300,000 by 2008)									\$0
N	Purchase New Recreational Equipment (\$150,000 by 2005)		\$60,000	\$30,000	\$30,000	\$30,000				\$150,000
	<b>SUBTOTAL</b>	\$109,000	\$161,000	\$30,000	\$30,000	\$30,000	\$0	\$0		\$400,000
<b>Trustee of the Trust Funds</b>										
X	Development of town cemetery layout			\$25,000						\$25,000
	Build pavilion for cold storage			\$50,000						\$50,000
R/ T	New Cemetery Land Purchase (\$150,000 from \$125,000)									\$0
	<b>SUBTOTAL</b>	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0		\$75,000
<b>Weeks Public Library</b>										
	Set aside funds for new building; construction proposed for 2007									\$2,378,000
R	Feasibility Study/Plans (\$15,500)			\$15,500						\$15,500
	Land Purchase			\$62,500	\$62,500	\$62,500	\$62,500			\$250,000
	<b>SUBTOTAL</b>	\$0	\$0	\$78,000	\$62,600	\$62,500	\$62,500	\$0		\$2,643,500
<b>TOTAL ANNUAL REQUESTS</b>		\$258,500	\$381,000	\$333,000	\$242,500	\$242,500	\$162,500	\$100,000		\$4,248,000
<b>School Board</b>										
	<b>SUBTOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
<b>Grand Total</b>		\$258,500	\$381,000	\$333,000	\$242,500	\$242,500	\$162,500	\$100,000		\$4,248,000

\* Accum Total = Sum of 'on hand' balance plus projected total year amounts)

\*\* Column reflects projected future capital/balance planned for each item

**Legend**

Request Received
? No planned amount/date stated
C On Hand Changed by Town Vote
D Passed/No longer valid
N New request
R Revised from previous year(s)
T Transferred to another Request
X No request submitted - to date

**Tax Collectors Report Town of Greenland**  
**Fiscal Year Ended December 2003**

	<u><b>2003</b></u>	<u><b>2002</b></u>	<u><b>2001</b></u>
<b>Uncollected taxes:</b>			
Property taxes			
Land use tax		232,232.23	(9,786.56)
		66,570.00	
<b>Taxes Committed:</b>			
Property Tax	7,430,303.00		
Land Use	240,500.00		
Yield Tax	4,480.00		
Interest	415.15	14,522.79	
Costs	1,588.00		
<b>Overpayments:</b>			
Property Tax	24,269.32		9,731.00
<b>TOTAL DEBITS</b>	<b>\$7,701,555.47</b>	<b>\$ 313,325.02</b>	<b>\$ (55.56)</b>
<b>Remittance to Treasurer:</b>			
Property Taxes	6,838,792.29	174,806.63	(55.56)
Land Use Change Tax	240,500.00	46,442.71	
Yield Tax	4,480.00		
Interest	415.15	10,946.82	
Conversion to Lien	1,159.00	60,852.33	
Discounts Allowed	181,493.30		
Other	429.00		
Abatements Made		20,276.53	



**Uncollected:**

Proerty Taxes	434,286.73		
Land Use Change Taxes			
Other			
<b>TOTAL CREDITS</b>	<b>\$ 7,701,555.47</b>	<b>\$ 313,325.02</b>	<b>\$ (55.56)</b>

**TAX COLLECTOR'S REPORT  
SUMMARY OF TAX LIEN ACCOUNTS  
FISCAL YEAR ENDED DECEMBER 31, 2003**

-DR-

<b>TAX LIENS ON LEVIES OF:</b>	<b><u>2003</u></b>	<b><u>2002</u></b>	<b><u>2001</u></b>
<b>Unredeemed Tax Balance:</b>			
Beg. Fiscal Yr.	62,011.33	31,544.13	8488.57
Liens executed			
During Fis. Yr.			
Int. & Costs	4,618.24	3,549.12	2,963.80
Penalties	93.75	250.00	
<b>TOTAL DEBITS</b>	<b>66,723.32</b>	<b>35,343.25</b>	<b>11,452.37</b>

-CR-

<b>Remittance to Treasurer:</b>			
Redemptions	27,190.87	16,452.18	8,488.57
Int./Costs	1,341.85	3,724.12	2,963.80
Abated			
Uncollected Lien	34,820.46	15,091.95	
Uncollected Int. & Cost:	276.39	75.00	
Penalties	93.75		
<b>TOTAL CREDITS</b>	<b>63,723.32</b>	<b>35,343.25</b>	<b>11,452.37</b>

Respectfully Submitted  
Lorre M. Bossie, Tax Collector

## **GREENLAND PLANNING BOARD REPORT 2003**

In 2003, most of the Planning Boards time was consumed with the proposed shopping center at the site of the old Sylvania plant between Route 33 and Portsmouth Ave. The hearing process was lengthy and required many public hearings and work sessions. Working within the parameters of both local and state zoning laws and regulations, the Board endeavored to insure that the process was fair. As most citizens are aware, the Board gave the project conditional approval. One of those conditions requires the developer to receive all necessary State and Federal permits before any construction can begin. There are also a number of legal challenges pending.

There are a number of amendments to the zoning and building regulations proposed for this year. These can be found under the warrant articles with the Planning Boards recommendations. An information sheet detailing the Boards reasoning for its recommendations will be mailed to all citizens prior to Town Meeting.

I would publicly like to thank the members of the Board for their hard work during 2003. The Shopping Center was a very complex issue and board members spent many long hours reviewing the volumes of data presented.

The Board is currently seeking alternate members. The Selectmen, on recommendation of the Planning Board appoints alternates. The alternate's role is to be available to fill in for any elected members, who may be absent or has to recuse themselves on a particular matter. Alternates attend all meetings and have voting rights when so designated by the Planning Board Chairperson. If you are interested in serving your community in this manner, please contact any board member or myself or leave a letter of interest with the Town Clerk.

In 2004, two of the Board's goals will be reviewing the issue of open space and development within the framework of the current Master Plan. As we go through this process we will conduct a number of open forums seeking input from you, the citizens of Greenland.

Kenneth N. Fernald  
Chairman

## **EMERGENCY MANAGEMENT REPORT 2003**

Throughout 2003, Greenland Emergency Management was actively involved in Homeland Security issues. In conjunction with other area communities and the Portsmouth Regional Hospital, a small pox response plan was developed. Through the NH Department of Safety two Federal Grants for equipment related to Homeland Security were applied for and approved. These funds, totaling approximately \$16,000, will be used over the next year to purchase equipment specifically related to improving the Town's ability to respond to and manage medical or hazardous materials situations.

Another grant applied for and received allowed Greenland Emergency Management to conduct a Hazardous Materials Transportation Survey. The objective of this survey was to document the number of truck and rail vehicles transporting hazardous materials/chemicals through the town, and the types of material. This information will be used by the Town's emergency services to update their emergency response plans.

In 2004, Greenland Emergency Management will participate in three exercises conducted by the State of NH Office of Emergency Management and the Federal Emergency Management Agency to test the Town's Radiological Emergency Response Plan. The Town Selectmen, Town Clerk and Deputy Town Clerk along with

representatives from the Fire and Police Departments will participate.

All training costs associated with the RERP are paid by the utility. In past years, these funds have been paid directly to the individuals participating by the State of NH. Beginning in 2004, FEMA and the IRS are requiring that those funds be paid to the Town and the Town than pay the individuals. Because of this you will see in this years report a line item for Emergency Management of over \$20,000. There is a corresponding revenue line that offsets this and is NOT related to any funds raised through local taxes.

There will also be a number of Emergency Operation Center training exercises conducted locally to insure that all departments are familiar with their responsibilities, should a major emergency threaten the community.

As I do every year, I would urge any individual who has a special need, or requires special assistance during an emergency to contact myself, the Town Clerk, Fire or Police Departments or the NH Office of Emergency Management so that we can have this information on file to help you if the need arises. This information is held in the strictness confidence in a sealed file.

If any one would like more information on how they can become a part of the Town's Emergency Management Team, please feel free to contact me at anytime.

Kenneth N. Fernald  
Emergency Management Director

## TRUSTEES OF TRUST FUNDS

Account Number	Fund Name	Value @ 12/31/03
Edward Jones		
349-05626-1-2	General Fund	\$ 5,879.10
	Gwendolyn Sanderson Fund	\$ 21,100.46
349-05625-1-3	Library Fund	\$ 82,827.94
349-05495-1-0	Cemetery Fund	\$ 170,076.25
349-05881-1-3	Recreation Land	\$ 113,795.11
349-08286-1-7	Conservation Land	\$ 70,538.42
349-09098-1-3	Fire Truck	\$ 80,438.38

Graves sold in 2003:	Lot	Perpetual Care
Myrtle Baird	\$ 150.00	\$ 150.00
Arthur & Glenna		
Farnsworth	\$ 150.00	\$ 150.00
Edward Fillmore	\$ 1000.00	\$ 1000.00
John & Marsha Haslam	\$ 150.00	\$ 150.00

Trustee of Trust Fund

## POLICE DEPARTMENT REPORT 2003

The construction of the Police Department is completed. We moved into the new facility in mid-July. We held an open house in December and anticipate having another one in the spring of 2004. We invite you to stop by anytime to view the new building if you wish.

It is the first time in the Town of Greenland history that police vehicles can be secured inside. Prisoners are now kept in a secured booking room away from the public. We now have the ability to conduct interviews without interruption, evidence can be processed and secured all in the same building. As I have stated before, the building will not out grow us, we will grow into the building.



The department continues its efforts to keep the Town safe. Again this year we received grants from the New Hampshire Highway Safety to enforce traffic violations and DWI offenders. The Department continues to utilize the motorcycle program to assist in these efforts. For those who are unaware, the motorcycle program has been in existence since 1998. The only cost to the Town for this program has been the fuel needed for the bikes and this past year uniforms were purchased for one officer.

Detective Hunkins has been trained as a police prosecutor, which allows us the flexibility to have four members of the department that can prepare and have trials in the District Court. Officer Kurkul has completed his training in technical accident reconstruction, and has received his certification as a firearms instructor. Officer Young continues to teach the DARE program at the school and has also completed 36 hours of training in School resource officer leadership program. Officer Simmons has become a certified instructor for the portable breath test. This allows him to train members of this department with new equipment that will assist officers in determining the alcohol concentration of someone's breath. Sgt. Dawn Sawyer continues to supervise the patrol officers, and is in charge of the department's prosecution for adults and juveniles. Carole Smith is the department's Administrative Assistant and is available Monday thru Friday. Carole has also attended several seminars to assist her with the duties that she performs for the department and the town. I would like to thank each member of the department for their continued professionalism over the course of this last year.

Respectfully submitted,  
Michael P. Maloney, Chief of Police

### **Police Department Year End Statistics 2003**

<b>Police Activity</b>	<b>2002</b>	<b>2003</b>
Robbery	1	1



Kidnapping/Interference w/ Custody	0	2
Sexual assaults	5	3
Assaults	19	9
Criminal threatening	14	23
Arson	1	0
Burglary	8	13
Child Pornography	0	0
Thefts	95	86
Fraud/forgery	19	44
Criminal mischief	34	32
Drug offenses	10	4
Bomb Threat	0	0
DWI	19	12
Other alcohol offenses	55	35
Juvenile offenses	8	13
Criminal trespass	6	8
Violation of restraining orders/domestic	26	25
Restraining orders issued	23	15
Motor vehicle stops	1390	948
Accidents	206	250
Fatal Accident	1	0
E911 call	57	60
Arrests	152	109
Burglar alarms	193	244
Unsecured buildings	24	41
House checks / building checks	298	147
Suspicious activity	440	471
Suicide & Attempted Suicide	12	3
Unattended Deaths	4	1
Follow up investigations	1278	1010

Public assists	835	1018
Assist to other police departments	267	280
Misc. Calls for Service & Complaints	1525	1529
Incident Reports Taken	255	217
Total calls for service	7006	6162
Amount of Property stolen/damaged	\$224,024	\$317,151
Amount of Property recovered/reimbursed	\$46,235	\$60,308

<b>Police Department Revenues</b>	<b>2002</b>	<b>2003</b>
License, Permits, Fees	\$0.00	\$25.00
Pistol Permits	\$210.00	\$290.00
US Dept of Justice Grant (Unbudgeted)	\$22,119.43	\$0.00
State Grants (Budget Reimbursement)	\$3,885.35	\$4,078.42
Witness Fees	\$580.20	\$900.00
Report Fees	\$1,827.00	\$1,720.00
Town Ordinance Fines	\$10.00	\$510.00
Detail Revenue (Budget Reimbursement)	\$65,351.00	\$44,360.00
Rebate Income	\$77.77	\$0.00
Miscellaneous	\$0	\$670.01
<b>Total Revenues &amp; Budget Reimbursements to the General Fund</b>	<b>\$94,060.75</b>	<b>\$52,553.43</b>

## **GREENLAND VOLUNTEER FIRE DEPARTMENT – 2003**

The Greenland Volunteer Fire Department responded to 321 calls in 2003. I'd like to thank all of the members of the department for their dedication.

This year the firefighters and EMS personnel demonstrated commitment to hard work and quality of service to the community of Greenland. Over the past year the fire department held EMS and Fire Prevention at the Greenland Central School, participated with the Pease Fire Department Mass Casualty Drill, Open House at the fire station, and assisted with the Jason Hussey Road Race. Thank you to EMT Jaime Leathers for her work on establishing our website, [www.greenlandfire.com](http://www.greenlandfire.com) . Please visit our website for more Fire Department news.

The Greenland Fire Department received grant funding to purchase a 2nd Automated External Defibrillator, Multi Gas Meter, Portable Generator, Oxygen Regulators, Portable Suction Unit, and other medical aid items for the Ambulance. The members of the Greenland Fire Department would like to thank the Ladies Auxiliary for their continued support. The Auxiliary purchased a Pediatric Long Board, Adjustable Pediatric Collars, both used by our EMS Personnel for pediatric patient extrication and stabilization, and a new Ultra One Glucometer was purchased by the Auxiliary, this device assists EMS personnel in determining blood sugar levels in a Diabetic Patient.

The Fire Explorer program is for our young residents of Greenland who have completed the 8<sup>th</sup> grade or is 14 to 18 years old. Any individual that is interested in this program may apply for membership as an Explorer by obtaining an application at the Greenland Fire Department. Fire Explorers meet the first Tuesday of each month at 6:30 PM at the fire station. Parents are also encouraged to attend. Anyone interested should contact Firefighter Matt Tobey at 431-6976 for more information.

### **New Members are always Welcome!**

If you have any questions or concerns, Fire Safety, Fire Inspections etc, Please feel free to contact me at 431-0056

## **Fire Department Officers**

Fire Chief  
Ronald Hussey

Deputy Fire Chiefs  
Ralph Cresta  
John Cots

Captains  
Shean Gray  
Shawn Leathers  
Engineers  
Richard Hussey  
Mike Hirtle

EMS Coordinator  
Mo Sodini

Secretary/Treasurer  
Robin Weeks

### **-- USE 911 FOR ALL EMERGENCIES --**

Please make sure the Telephone Company has your correct address with your house number. This information assists us in locating you in the event of an emergency. If you have any questions, contact your phone company.

### **Incident Reports by type of Situation Found**

EMS Calls Including MVA's	196
Building Fires	10
Hazardous Condition	41
Alarm System Activations	67
Motor Vehicle Fires	2
Misc.	12

Wood/Grass Fires	<u>3</u>
Total:	331

**To Obtain Burn Permits Call**

Ron Hussey	431-0056
Ralph Cresta	436-3200
John Cots	436-6047
Shean Gray	433-7573
Shawn Leathers	430-1275
Mo Sodini	431-2090

**Fire Safety Tips**

- Check Smoke Detectors and Carbon Monoxide Detectors Regularly
- Please ensure that your house number can be read easily from the street both during the day and at night.
- Have your chimney inspected and cleaned on a regular basis.
- Gas and Oil Furnaces should be inspected yearly by a qualified technician.

Respectfully submitted,  
 Ronald Hussey, Fire Chief

**REPORT OF THE WEEKS PUBLIC LIBRARY 2003**

In 2003, the Weeks Public Library became a much busier place. With construction hindering the workings of the school library, the public library stepped in to help fill the gap and welcomed students at an unprecedented rate. New formats took hold in the library as well, as DVD’s and books on compact disk became fixtures on the already crowded library shelves. We added two hundred new members to the library, and offered more than two hundred programs for the public. The net result? The library loaned more

than 25,000 items for the first time ever, and nearly 15% more than last year. As always, we could not have had nearly as much success were it not for the volunteer efforts of the library's Board of Trustees and the Friends of the Weeks Public Library. Are you a member of The Friends? See our web page at [www.weekslibrary.org](http://www.weekslibrary.org) or stop by the library for a membership form.

The library staff has also been a constant force for the library and the town. As the year ended, we said goodbye to long-time staff member Lisa Canino, and welcomed Becky Marks to our staff. We hope to be here to serve you in 2004 and for many years to come as we struggle with issues of ever-tightening space, newer technologies, and the greater and greater challenges of our increasingly information-rich society. We encourage all citizens of Greenland to be open and expressive of your needs and wants for library service. We aim to serve.

Respectfully submitted,  
Michael Sullivan, Director

	2003	2002
<b>Circulation:</b>		
Adult Books:	7,591	7,433
Children's Books:	11,729	10,663
Magazines:	837	606
Videos/DVDs:	5,264	3,255
Audio Tapes/CDs:	1,383	1,285
Other Circulation:	638	636
Total:	27,442	23,878

*Circulation was up 14.9% over 2002.*

<b>Items Added to the Library:</b>	
Adult Books:	431
Children's Books:	464



Videos/DVD's:	178
Audio Tapes/CD's:	80
Total:	1,153

**Programs:**

Programs Offered:	204
Program Attendance:	2,189

<b>Library Cards:</b>	1,972
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**Interlibrary Loan:**

Items Loaned:	1,067
Items Borrowed:	593

**Income:**

Photocopier/Fax	\$ 468
Interest	\$ 89
Replacements/Damaged Books	\$ 221
Trust Funds	\$ 2,144
Donations	\$ 1,293
Non-Resident Cards	\$ 90
Miscellaneous	\$ 805
Town Appropriations	\$ 127,153
<b>Total</b>	<b>\$ 132,263</b>

**Expenses:**

Administration	\$ 3,711
Library Materials and Programs	\$ 19,152
Operations and Maintenance	\$ 8,769
Salaries and Benefits	\$ 95,001
Utilities	\$ 5,633
<b>Total:</b>	<b>\$132,266</b>

**Library Staff Salaries:**

Michael Sullivan, Director	\$ 43,125
Susan MacDonald, Children's Librarian	\$ 21,791
Elaine Molleur	\$ 6,944
Lee Atkinson	\$ 7,778
Lisa Canino	\$ 2,349

**GREENLAND CONSERVATION COMMISSION 2003**

The Greenland Conservation Commission met monthly during the year 2003. There were a number of projects and permitting issues brought to the Commission for consideration. In January of 2003, Ted Diers of the NH Coastal Program and Cheri Patterson of The New Hampshire Fish and Game Department attended the monthly meeting and discussed the feasibility study on removing the dam on the Winnacut River. The removal of the dam would result in the Winnicutt River becoming the longest free flowing river into the Great Bay. Well-attended Open Meetings were held during the year and information gathered by various committees and organizations was presented and input was heard from interested parties. Other guest speakers during the year were: Steve Miller: The Water Cycle, Grace Bottita: Salt Marsh Restoration Project and Steve Walker: Land Conservation Investment Program. Francesca Latawiec, Wetlands Scientist, attended a monthly meeting and presented a proposal for a restoration project on the Winnacut River requested by the Portsmouth County Club.

The Seacoast Land Trust, in partnership with the Conservation Commission, presented two informal workshops with Open Space and Municipal Funding the topics for the workshops

An Open Space Committee was established to find what open space there is in Greenland, how is it currently used and if any of the property could be earmarked for Conservation use. The current mapping project will also be of great value in identifying areas to

preserve as open space. The completed maps will be available for viewing at the Town Hall.

The yearly inspection of the Weeks Conservation Easement was conducted on April 20, 2003. The 30-acre parcel is a blend of fields, forests and wetlands hosting a variety of vegetation and wildlife. The property appears to be in excellent condition and no abuse of the property was apparent. Improvements to the property were made the Weeks Family Trust. This conservation easement property is open to the public and is a unique piece of property. Two projects of import having a major environmental impact, the proposed retail development on Route 33 and the proposed Falls Way Subdivision off of Breakfast Hill Road, were items of consideration. The proposed retail development by Packard Development, on the site of the former Osram Sylvania plant, raised a number of critical issues including, but not limited to: water runoff, TCE on the property and the addition of impervious surface on the site. The Pickering Brook, located on the property, flows directly from the Great Bog into the Great Bay and is already an impaired waterway. The proposed Falls Way Subdivision, an 81-lot subdivision, has critical issues including vernal pools, hydrology, Atlantic Cedar swamp and fragmentation of wetlands. Commission members attended a number of meetings, site reviews and devoted time researching these issues and corresponding with the Department of Environmental Services and other agencies and parties involved with these projects.

The Conservation Commission duties are to insure the proper utilization and protection of the natural resources and for the protection of watershed resources in Greenland. The Commission works towards the goal of balancing the rights of property owners in Greenland with the protection of our natural resources.

Respectfully,  
David McNeil, Chair

## MOSQUITO CONTROL COMMISSION 2003

Spring mosquito development in roadside ditches, woodland pools and red maple swamps was controlled in April and early May of 2003 with bacterium applications. There are thirty-seven active breeding sites scattered throughout Greenland ranging in size from twenty-three acres to less than one acre.

The salt marshes of Greenland are large and provide an ideal habitat for mosquito breeding. The salt marches required constant attention during the summer and fall months due to continual flooding from thunder showers, spring tides and storm tides. Salt marsh mosquitoes can readily fly three miles from their breeding areas and therefore affect everyone in Greenland. More than one third of Greenland's salt marshes have been restored through funds provided by Warrant articles since 1997. The restored acres are monitored for mosquito breeding but no longer require bacterial applications for mosquito population control.

The West Nile Virus (WNV) was again present in the seacoast in 2003. Statewide, the number of dead birds identified with WNV continued to rise. West Nile Virus is becoming endemic to the seacoast area. The state has identified native mosquito populations carrying the WNV in 2001, 2002 and 2003. The number of different species capable of vectoring WNV has also grown.

We have adapted our program to control mosquitoes in catch basins and other freshwater habitats of mosquito species known to vector WNV. There are two introduced mosquitoes now in our area and both are competent vectors of WNV. We have developed an emergency plan for WNV response that can be quickly enacted, if necessary. In 2003, monitoring of known breed areas was more extensive than previous years.

Funding for mosquito control in Greenland is obtained from two sources. The salt marsh restoration project is funded annually

through a Warrant article if there are matching funds from partnered state and federal resources.

The annual application of bacteria in non-restored salt marshes, catch basins, and know freshwater breeding sites is funded through the annual budget. At the time this was prepared, it is not known whether the Budget Committee has recommended funding for this program. We have requested that the same amount be funded for 2004 as was requested in 2003.

Submitted by:  
Mary Dearborn

### **RECREATION REPORT 2003**

2003 was another growing and successful year for the Greenland Recreation Department. Committee goals were met, including: recruiting new members for the committee; looking into some adult programming; expanding the summer programs; replacing old equipment; get the new soccer field in use; getting involved in the Jason Hussey Road Race and Greenland Community Celebration in July; and to continually improve programming.

The Recreation Committee would like to thank a very valuable past member of the Committee, Jim Haslam for all of his hard work and efforts in raising the level of the Recreation Department during his tenure. The Recreation Committee continues its transition with the addition of two new members in 2003. Although over the past two years there have been several changes, the Recreation Committee is working hard to improve all of its present programs and look at additional programs for both youth and adults.

During 2003 we had approximately 103 girls from ages 6 to 12 participate in softball; 91 boys from ages 5 to 7 participate in baseball; 173 boys and girls from ages 5 to 12 participate in soccer; and 140 boys and girls ages 5 to 10 participate in basketball. As the size of the Town, the size of the school and the general



population all grow, we are accommodating more children each year.

We would like to thank each and every sport coordinator, coach, parent, and of course, the youth in Greenland for helping to make these programs run so well and so successfully. We now have a number of Greenland Recreation Department alumni playing for championships in little league baseball, travel soccer, AAU basketball, as well as in middle school and in high school for junior varsity and varsity teams. We would like to recognize Gene Jones for his continued devotion to the basketball program.

Last spring the new softball field located on the Cemetery Trustees' land off of Post Road was in full operation. It has taken several years to make the new softball field a reality and our U-10 and U-12 softball teams finally realized the fruits of the efforts of many volunteers in the spring of 2003.

Thanks to two very generous donations from Seacoast United Soccer Club and the Portsmouth Regional Hospital and the efforts of Tom and Kathy Mahre (and a great summer for growing grass), the new soccer field was available for use by the Recreation Soccer program. The new field was also utilized by the Greenland Central School Field Hockey team for their home games after they lost the use of the school field due to construction in the Fall.

The Committee also was able to continue a full recreation basketball schedule despite the loss of the school gym for games and practices. We can't wait for next season when we will, not only have the gym back, but also have the multi-purpose room available. The Recreation Committee will also be taking charge of the 6th grade basketball program in the fall of 2004 in order to help with the school budget.

The Recreation Committee always needs help. The next sports season is never very far away and it seems as though we never have enough coaches and assistants. Keep in mind that it is not a requirement that you be a parent to help coach. For you parents, no matter how little you think you know about a sport, you know infinitely more than your young child. Please do not be afraid to volunteer as a coach or assistant coach.

Finally, ongoing efforts to expand summer programming continue. Adult programming is another area the Committee



continues to explore. We would welcome any comments or suggestions.

Visit our web site at: <http://www.eteamz.com/greenlandrec>  
Contact us at our e-mail address: [greenlandrec@comcast.net](mailto:greenlandrec@comcast.net)

Mark McCauley, Co-Chair

Chris Keenan, Co-Chair

Sandy Feeney, Lisa Winchell and Jim Trowell

## **REPORT OF THE BUILDING INSPECTOR/ CODE ENFORCEMENT OFFICIAL 2003**

The Greenland Building Department relocated from a desk in the conference room to the former police department space on 13 October 2003. The space also accommodates; the planning board, welfare director, health officer and selectman's office.

The building department is open five days a week between the hours of 0815 to 1530. Tuesday and Thursday mornings are dedicated to "open" office hours. Appointments can be made for either office or field time for all other time periods.

The new office phone number is 431-3070. There is no change in my cell phone number, 502-4623. Both of these phones are equipped with voice mail.

There were three major projects this year. The Volkswagen dealership was completed in June; the police station was completed in July. The Central School addition will be completed this year.

Code enforcement issues continue to take a considerable amount of research to resolve. These issues generally develop when a property owner wants to expand or change a non-conforming use or building, or is unaware of specific local ordinances addressing particular issues such as abandoned vehicles and junkyards. It is anticipated that numerous enforcement issues will be addressed during 2004.

If you are considering a construction project please call the building department office for the particulars required for your individual project.

Respectfully submitted,  
Robert A. Cushman  
Building Inspector/Code Enforcement Official

GREENLAND BUILDING DEPARTMENT RUNNING REPORT 2003

2003	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
HOMES					2	1	1	1	1			1	7
SECOND DWELLING	1									1			2
DUPLEX (BLDGS)				2								1	3
RENOVATIONS OVER 50K	1	1	1		1	1		1				1	7
GARAGES/SMALL BARN	2		2	1	1	2	2	1	4	3	2		20
COMMERCIAL OVER 50K	1		2	2	4	2	2		2	3	1		19
COMMERCIAL												1	2
OUT BUILDINGS			1						1		2		4
DECKS/PORCHES													
DEMOLITIONS			1	1	8		1	2	2	4	2		20
POOLS ABOVE				1	1								2
POOLS IN			1	2	2					1			3
REROOFING	1			2	3		1	5	5	3	5	3	7
SIDING	1		1	1	2	1	2	1	1	2	1	1	32
SIGNS TEMP				1	2					1			14
SIGNS				3	2	1				1			4
ELECTRIC			1		2				1	2			9
PLUMBING	1				4	2	1	1	2	3	1	2	18
MISC UNDER 1,500K							3	1			1	3	6
TEST PITTS -			5		1	19	4	6		2	1		6
SEPTIC REPLACEMENT				4	1			1		16	6		63
SEPTIC NEW			1	4	2	1	1	1	2		2	1	2
DRIVEWAY					2	2	1	1	1				15
CO COMMERCIAL (APP)			3									1	8
CO COMMERCIAL (GRANTED)		2	2	5	3	3	1		1	2	1	2	5
CO RESIDENTIAL	2	1		2	2	2	2	1	1	1			20
DOCKS						2							14
SHEDS		1	1	3	5	1	3	1	4	2		1	22
ADDITIONS				1	2	1	3	3	2	3	3	1	19
HOME OCCUPATION						1	1						2
MONTHLY TOTALS	11	11	19	35	51	43	34	27	30	50	27	19	355
													357

## NOTES

State of New Hampshire  
Bureau of Vital Records and Health Statistics  
RESIDENT BIRTH REPORT  
01/01/2003 - 12/31/2003  
--GREENLAND--

01/21/2004

SFN	Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
2003000090	COLLITON, JOHN SAMUEL	01/03/2003	PORTSMOUTH, NH	COLLITON, JOHN	COLLITON, SANDRA
2003001008	BURKE, KEELEY SHAUN	01/27/2003	EXETER, NH	BURKE, RUDY	BURKE, KATHLEEN
2003200169	BUCKLES, PAUL RALPH	02/10/2003	NEWBURYPORT, MA	BUCKLES, PAUL	BUCKLES, DONNA
2003001375	MARSHALL, CADEN JON	02/10/2003	EXETER, NH	MARSHALL, JON	MARSHALL, KRISTIN
2003001801	RICCI, ANNA MARIE	02/17/2003	PORTSMOUTH, NH	RICCI, ROBERT	RICCI, KATHLEEN
2003200228	BUNNELL, DOMINIQUE NATHALIE	02/22/2003	BOSTON, MA	BUNNELL, RANDY	SHEARMAN BUNNELL, AMY
2003002562	BUTKUS, NICOLE MADELYN	03/06/2003	PORTSMOUTH, NH	BUTKUS, DAVID	BUTKUS, LEA
2003003129	SHILMAN, ABIGAIL ROSE	03/24/2003	EXETER, NH	SHILMAN, TODD	SHILMAN, JENNIFER
2003004199	TRENT, LIAM GARETH JAMES	04/02/2003	EXETER, NH	TRENT, ROBERT	WHITAKER, EMMA
2003003491	HANSEN, EMILY CLAIRE	04/04/2003	PORTSMOUTH, NH	HANSEN, ANDREW	HANSEN, SHERRY
2003200401	TUCKER, JANE SUZANNE	04/05/2003	MELROSE, MA	TUCKER, JOHN	TUCKER, PAMELA
2003004213	DUBE, OLIVIA MARIE	04/20/2003	PORTSMOUTH, NH	DUBE, ROBBIE	DUBE, CYNTHIA
2003004147	WEST, NOLAN XANDER	04/21/2003	EXETER, NH	WEST, ERIC	WEST, ANN
2003004929	GIRARD, DUNCAN READ	05/05/2003	PORTSMOUTH, NH	GIRARD, ROBERT	GIRARD, JESSICA
2003006490	TOBIN, RYAN PATRICK	06/08/2003	PORTSMOUTH, NH	TOBIN, ARTHUR	TOBIN, DAWN
2003006494	SMITH, ETHAN LAUREN	06/11/2003	PORTSMOUTH, NH	SMITH, STEVEN	SMITH, FELICIA
2003006874	STOCKER, CALLUM KADE	06/23/2003	PORTSMOUTH, NH	STOCKER, DAVID	STOCKER, KIMBERLY
2003007302	AUCELLA, RYAN ANDREW	06/26/2003	PORTSMOUTH, NH	AUCELLA, GARY	AUCELLA, KIMBERLY
2003007303	AUCELLA, EMILY JUNE	06/26/2003	PORTSMOUTH, NH	AUCELLA, GARY	AUCELLA, KIMBERLY
2003007402	GOODRO, GRACE RESEKAH	07/05/2003	PORTSMOUTH, NH	GOODRO, AARON	GOODRO, WENDY
2003008094	DURKEE, ELLA GRACE	07/21/2003	PORTSMOUTH, NH	DURKEE, ROBERT	DURKEE, CYNTHIA
2003180060	GERRATO, LOGAN SCOTT	08/02/2003	PORTLAND, ME	GERRATO, STEPHEN	GERRATO, DEBORAH
2003008761	LEDY, LAYNE SUZANNE	08/07/2003	PORTSMOUTH, NH	LEDY, JOSEPH	LEDY, LYNN



State of New Hampshire  
Bureau of Vital Records and Health Statistics  
RESIDENT BIRTH REPORT  
01/01/2003 - 12/31/2003  
--GREENLAND--

01/21/2004

SFN	Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
2003009046	BRICKER, BRYCEN WILBUR	08/16/2003	PORTSMOUTH, NH	BRICKER, JOSEPH	BRICKER, TERRI
2003008718	DANIELSON, JULIA MARY	08/17/2003	EXETER, NH	DANIELSON, ERIK	DANIELSON, KATE
2003009358	PORTER, RYAN BARRETT	08/19/2003	PORTSMOUTH, NH	PORTER, TIMOTHY	PORTER, PATRICIA
2003009597	MCDONOUGH, CAITLIN ELIZABET	08/30/2003	PORTSMOUTH, NH	MCDONOUGH, ROBERT	MCDONOUGH, MARY
2003010585	LYNCH, AIDAN JOHN	09/26/2003	PORTSMOUTH, NH	LYNCH, STEVE	LYNCH, KIM
2003010940	CHRISTENSEN, CAMDEN BOYD	09/30/2003	PORTSMOUTH, NH	CHRISTENSEN, TERRY	CHRISTENSEN, CARISA
2003011572	WRIGHT, CALLI BELLE	10/21/2003	PORTSMOUTH, NH	WRIGHT, ROGER	WRIGHT, SUSANNE
2003180085	FLETCHER, NATHAN THOMAS	11/15/2003	YORK, ME	FLETCHER, JEREMY	FLETCHER, NHLEN
2003012641	SUTTIE, OPHELIA ELIZABETH	11/21/2003	PORTSMOUTH, NH	SUTTIE, JEFFREY	CLARCO, KATHERINE

Total number of records

State of New Hampshire  
Bureau of Vital Records and Health Statistics  
RESIDENT MARRIAGE REPORT  
01/01/2003 - 12/31/2003  
--GREENLAND--

01/21/2004

SFN	Groom's Name	Groom's Residence	Bride's Name	Bride's Residence	Town of Issuance	Place of Marriage	Date of Marriage
2003000646	CASTILLO, MOISE	GREENLAND, NH	NARDELLO, SUSAN P.	GREENLAND, NH	GREENLAND	GREENLAND	01/03/2003
2003000645	MACKENZIE, JASON A.	GREENLAND, NH	GENUALDO, ROSMARY A.	GREENLAND, NH	GREENLAND	GREENLAND	01/25/2003
2003001189	STEVENS, DOUGLAS A.	GOVIC, NH	PARIS, JOANNE K.	GREENLAND, NH	GREENLAND	GREENLAND	02/14/2003
2003000680	CASEY, DAVID A.	GREENLAND, NH	CRUTEAU, TRACEY A.	GREENLAND, NH	PORTSMOUTH	PORTSMOUTH	02/22/2003
2003000957	SANCHEZ-MIBANDA, BRIAN R.	GREENLAND, NH	BOLDVIG, LISA J.	MANCHESTER, NH	MANCHESTER	MANCHESTER	02/28/2003
2003001577	COELHO, THOMAS R.	PORTSMOUTH, NH	VOISINE, TIFFANY B.	GREENLAND, NH	PORTSMOUTH	HAMPTON	04/19/2003
2003002351	SLDANE, PAUL S.	GREENLAND, NH	GORMAN, LEANNE	GREENLAND, NH	GREENLAND	RYE BEACH	05/17/2003
2003002447	GOLDEN, TIMOTHY M.	KINGSTON, NH	HAZELL, MAUREEN M.	GREENLAND, NH	GREENLAND	EFFING	05/24/2003
2003002595	JOHNSON, PERRY A.	GREENLAND, NH	JETTE, LINDA S.	ATKINSON, NH	ATKINSON	ATKINSON	05/25/2003
2003002824	TOPLIFFE, MARK W.	PORTSMOUTH, NH	LAMPREY, CHERYL A.	GREENLAND, NH	DOVER	HARTS LOCATON	06/07/2003
2003004781	GILBERT, STEVEN W.	GREENLAND, NH	CASEY, DEBORAH A.	DOVER, NH	DOVER	ROLLINSFORD	07/12/2003
2003005649	BLACK, TIMOTHY J.	GREENLAND, NH	SPIECKEL, FRANCES E.	GREENLAND, NH	RYE	RYE	08/18/2003
2003007999	AUGUSTA, STEVEN P.	GREENLAND, NH	POULIN, DEBORAH D.	GREENLAND, NH	GREENLAND	GREENLAND	10/04/2003
2003008007	SEIBERT, EOGAN F.	GREENLAND, NH	YARDINO, SILVIA B.	SAN JACINTO, JUANQUIN	GREENLAND	GREENLAND	10/04/2003
2003009604	WHITTING, JOHN K.	IPSWICH, MA	CLINE, MARILYN S.	GREENLAND, NH	GREENLAND	STRAITMAN	11/08/2003
2003009668	BECKSTED, WILLIAM F.	PORTSMOUTH, NH	EVANS, ZOURIE J.	GREENLAND, NH	PORTSMOUTH	PORTSMOUTH	11/21/2003
2003009719	MURROW, KETH L.	GREENLAND, NH	HOWARD, MARY M.	GREENLAND, NH	GREENLAND	ALBANY	11/22/2003
2003009722	SCHWAB, LEONARD M.	GREENLAND, NH	SHETREET, FRANCES L.	GREENLAND, NH	GREENLAND	GREENLAND	11/23/2003

Total number of records 18

State of New Hampshire  
Bureau of Vital Records and Health Statistics  
RESIDENT DEATH REPORT  
01/01/2003 - 12/31/2003  
-GREENLAND-

01/21/2004

SFN	Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
2003000118	SANBORN, ARNOLD C.	01/05/2003	DOVER, NH	SANBORN, RICHARD	WINSLOW, BERNICE
2003000234	PRICE, KENNETH W.	01/09/2003	GREENLAND, NH	PRICE, ROME	SHIELDS, ANNABELLE
2003000244	BARRON, JOHN E.	01/09/2003	GREENLAND, NH	BARRON, JOHN	HICKS, EVELYN
2003000294	REILLY, THOMAS	01/11/2003	PORTSMOUTH, NH	REILLY, THOMAS	FITZGERALD, GERTRUDE
2003000446	GILL, DORIS A.	01/14/2003	PORTSMOUTH, NH	CORVESE, DONALD	ALLAIRE, HELEN
2003001792	SUTHERLAND, ROBERT L.	03/05/2003	PORTSMOUTH, NH	SUTHERLAND, JAMES	TIBBETTS, HARRIET
2003001924	TROWELL, VIRGIL E.	03/10/2003	HAMPTON, NH	TROWELL, JOHN	THEREAULT, JULIA
2003001955	MARASCO, EDWARD R.	03/11/2003	PORTSMOUTH, NH	MARASCO, EDWARD	CARNEGIE, ELEANOR
2003002819	AUBERTINE, WILLIAM F.	04/10/2003	PORTSMOUTH, NH	AUBERTINE, THOMAS	HODGSON, PRISCILLA
2003003052	DEFILLIPO, ANTHONY	04/20/2003	EXETER, NH	DEFILLIPO, FRANCIS	CEREGHINI, MARY
2003003494	STURTEVANT, SHIRLEY C.	05/08/2003	EXETER, NH	COPP, HAROLD	GARSIDE, CAROL
2003004479	HARTFORD, RUTH M.	06/18/2003	PORTSMOUTH, NH	PIKE, CLIFTON	GODDRICH, ANNIE
2003004658	HUGHES, ROSAMOND	06/25/2003	EXETER, NH	CHAPMAN, JOHN	IRELAND, ANNIE
2003005503	SUTHERLAND, KATHLYN P.	07/31/2003	GREENLAND, NH	HOPPER, ARCHIBALD	GRAVES, CARLOTTA
2003005767	CONNOR, MARIA A.	08/08/2003	GREENLAND, NH	BACINO, NICOLA	COTTONARD, JOSEPHINE
2003006450	DUMORE, RICHARD F.	09/07/2003	GREENLAND, NH	DUMORE, HERBERT	PRUE, RUTH
2003009344	PAGE, HELEN B.	12/20/2003	PORTSMOUTH, NH	BARTOSH, JOHN	NAPIL, ANTONIA

Total number of records

## NOTES

## NOTES



**2004**

**TOWN WARRANT**

**TOWN BUDGET**

**FOR**

**2004 TOWN MEETING**



**TOWN WARRANT 2004**  
**THE STATE OF NEW HAMPSHIRE**

To the inhabitants of the Town of Greenland in the county of Rockingham in said State qualified to vote in Town affairs:

You are hereby notified to meet at the Greenland Central School in said Greenland on **Tuesday, the ninth day of March** next at **eight of the clock** in the forenoon to act upon the following subjects:

**ABSENTEE BALLOTS FOR ARTICLE 1 ARE AVAILABLE**  
**FROM THE TOWN CLERK DURING REGULAR OFFICE**  
**HOURS, OR MAY BE REQUESTED BY MAIL.**

**ARTICLE 1:** To choose all necessary Town Officers for the year ensuing and to cast your ballot on the following questions:

**BUILDING CODE AMENDMENTS**

**QUESTION #1** – Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Greenland Building code as follows:

**Building Permit Requirements:** Amend Section 2 by adding new sections to (automatically) adopt updated code provisions. (A full copy of these changes is on file with the Town Clerk and will be posted with the warrant.)

**Question #2** – Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Greenland Building code as follows:

**Building Permits Requirements:** Amend Section 2, E, 1 to add requirements for basement drainage systems. (A full copy of these changes is on file with the Town Clerk and will be posted with the warrant.)

**Question #3** – Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Greenland Building code as follows:

**Building Permits Requirements:** To add to Section 2, E, a new paragraph (12) to require inspection of all electric service entrance connections. (A full copy of these changes is on file with the Town Clerk and will be posted with the warrant.)

**Question #4** – Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Greenland Building code as follows:

**Building Permits Requirements:** To add to Section 2, E, a new paragraph (13) to require electrical inspections by the Building Inspector and a licensed master electrician of all electrical work other than that done in a private home by the homeowner. (A full copy of these changes is on file with the Town Clerk and will be posted with the warrant.)

**Question #5** – Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Greenland Building code as follows:

**Building Permits Requirements:** To add to Section 2, E, a new paragraph (14) to require all new residential and small commercial buildings to comply with the State Residential Energy Code as per RSA 155-D. (A full copy of these changes is on file with the Town Clerk and will be posted with the warrant.)

**Question #6** – Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Greenland Building code as follows:

**Building Permits Requirements:** To add to Section 2, E, a new paragraph (15) to require an automatic sprinkler head positioned over the furnace/boiler burner to supply water at the pressure of the available household system. (A full copy of these changes is on file with the Town Clerk and will be posted with the warrant.)

## **ZONING AMENDMENTS**

**Question #7** – Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Greenland Zoning Ordinance as follows:

**Article II, Definitions:** To strike out the existing definitions for dwelling, dwelling unit and duplex and substitute new definitions. (A full copy of these changes is on file with the Town Clerk and will be posted with the warrant.)

**Question #8** – Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Greenland Zoning Ordinance as follows:

**Article III, Establishment of Districts and Uses:** Amend Section 3.6.A to add new Section #8 permitting Age Restricted Housing in all districts by conditional use permit and add new ARTICLE XIX, AGE RESTRICTED (SENIOR) HOUSING and changing the number of subsequent Articles. [This amendment would establish definitions; general standards; design and architectural specifications; and other requirements and restrictions for the construction of Age Restricted Senior Housing throughout the Town] (A full copy of these changes is on file with the Town Clerk and will be posted with the warrant.)

**Question #9** – Are you in favor of the adoption of Amendment No. 9 as proposed by the Planning Board for the Greenland Zoning Ordinance as follows:

**Article IV, Dimensional Requirements:** Amend Section 4.1.3 to clarify that two residential units on a single lot must be in a single building with a common interior or garage wall and a common concrete foundation. (A full copy of these changes is on file with the Town Clerk and will be posted with the warrant.)

**Question #10** – Are you in favor of the adoption of Amendment No. 10 as proposed by the Planning Board for the Greenland Zoning Ordinance as follows:

**Article V, Parking Requirements:** Amend Section 5.3.3 to require that all parking lot striping must be maintained. (A full copy of these changes is on file with the Town Clerk and will be posted with the warrant.)

**Question #11** – Are you in favor of the adoption of Amendment No. 11 as proposed by the Planning Board for the Greenland Zoning Ordinance as follows:

**Article V, Signs:** Amend Section 6.2.18 to prohibit temporary signs for more than thirty (30) days in any 365 day period. (A full copy of these changes is on file with the Town Clerk and will be posted with the warrant.)

**Question #12** – Are you in favor of the adoption of Amendment No. 12 as proposed by the Planning Board for the Greenland Zoning Ordinance as follows:

**Article XVIII, Wetlands Conservation Area:** Amend Section 18.3.1 to require field inspection by a certified wetlands scientist if an area is alleged to be incorrectly



designated on the wetlands map. (A full copy of these changes is on file with the Town Clerk and will be posted with the warrant.)

**Question #13** – Are you in favor of the adoption of Amendment No. 13 as proposed by the Planning Board for the Greenland Zoning Ordinance as follows:

**Article XVIII, Wetlands Conservation Area:** Amend Section 18.7.1.E to clarify that fill involving less than 3000 s.f. of surface area does not require a conditional use permit. (A full copy of these changes is on file with the Town Clerk and will be posted with the warrant.)

**Question #14** – Are you in favor of the adoption of Amendment No. 14 as proposed by the Planning Board for the Greenland Zoning Ordinance as follows:

**Article XVIII, Wetlands Conservation Area:** Amend Section 18.12.1 to provide that an exception from the wetlands conservation area ordinance exists for lots recorded in the Registry of Deeds prior to March 12, 2002. (A full copy of these changes is on file with the Town Clerk and will be posted with the warrant.)

## **PETITIONED ARTICLES**

**Question #15** – Are you in favor of the adoption of the following amendment to the Greenland Zoning Ordinance. Submitted by citizen petition:

The amendment by petition is as follows:

**Article II, Definitions:** Add the following definition for open space:

Open Space: An open area from the ground upward and open to the sky on the same lot with a building, structure and constructed surfaces. Open space does not include parking areas, driveways and other surfaces prepared for vehicular use and/or storage.

## **NOT RECOMMENDED BY THE PLANNING BOARD**

**Question #16** – Are you in favor of the adoption of the following amendment to the Greenland Zoning Ordinance. Submitted by citizen petition:

The amendment by petition is as follows:

### **Article III, Establishment of Districts and Uses: Amend Section 3.6.G.6:**

To authorize the prohibition of additional automotive service stations within one (1) mile of an existing automotive service station.

## **NOT RECOMMENDED BY THE PLANNING BOARD**

**Question #17** – Are you in favor of the adoption of the following amendment to the Greenland Zoning Ordinance. Submitted by citizen petition:

The amendment by petition is as follows:

### **Article III, Establishment of Districts and Uses: Amend Section 3.6.G.1:**

To prohibit retail sales/service uses in the Industrial Zone.

## **NOT RECOMMENDED BY THE PLANNING BOARD**

**ARTICLE 2:** To hear the report of the Town Clerk on the results of your ballot in the election of Town Officers.

**DISCUSSION AND ACTION ON OTHER ARTICLES IN THE WARRANT WILL TAKE PLACE AT GREENLAND CENTRAL SCHOOL ON SATURDAY MARCH 13, 2004 IN THE FORENOON BEGINNING AT 9:00.**

**ARTICLE 3:** To see if the Town will vote to raise and appropriate the sum of Two Million Dollars (\$2,000,000.00) for the acquisition of conservation easements, open space land, and recreational land by the Town, all for the permanent protection of appropriate undeveloped land and recreational land in the Town of Greenland, and to authorize the issuance of bonds or notes in accordance with the Municipal Budget Act [RSA Chapter 33] and to authorize the Selectmen to act on behalf of the Town in connection with such acquisitions of conservation easements, open space land, and recreational land and to authorize the Selectmen to issue and regulate such bonds and notes and determine the rates of interest thereon. No more than ten percent (10%) of the proceeds of this Article shall be expended on land developed for non-passive recreational uses. All authority under this Article shall expire at the conclusion of five (5) years from the date of passage hereof. Passage requires a 2/3rds vote.

**RECOMMENDED BY THE SELECTMEN  
RECOMMENDED BY THE BUDGET COMMITTEE**

**ARTICLE 4:** To see what sum the Town will vote to raise and appropriate for the operating budget. The Budget Committee recommends Two Million Ninety Thousand One Hundred Eighty Three Dollars (\$2,090,183.00); the Selectmen recommend Two Million One Hundred Six Thousand Two Hundred Twenty Four Dollars (\$2,106,224.00). This article does not include appropriations voted in other warrant articles.

**ARTICLE 5:** To see if the Town will vote to raise and appropriate the sum of Twenty Six Thousand Dollars (\$26,000.00) for the purchase and outfitting of a new police cruiser.

**RECOMMENDED BY THE SELECTMEN  
RECOMMENDED BY THE BUDGET COMMITTEE**

**ARTICLE 6:** To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000.00) to be added to the capital reserve fund established by the 2002 Town Meeting for the purchase of a new fire truck for the Town.

**RECOMMENDED BY THE SELECTMEN  
RECOMMENDED BY THE BUDGET COMMITTEE**

**ARTICLE 7:** To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000.00) for the purchase and installation of an exhaust system for the fire department.

**RECOMMENDED BY THE SELECTMEN  
RECOMMENDED BY THE BUDGET COMMITTEE**

**ARTICLE 8:** To see if the Town will vote to authorize the Selectmen to set and establish fees for the use of the Town's Ambulance service.

**ARTICLE 9:** Shall we adopt the provisions of RSA 31:95-c to restrict all such monies collected from fees charged for the use of the Town's ambulance service to expenditures for the purpose of purchasing of vehicles and equipment for the use of the Town's Fire and Ambulance services. Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Fire and Ambulance Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund



for a specific purpose related to the purpose of the fund or source or the revenue.

**RECOMMENDED BY THE SELECTMEN  
RECOMMENDED BY THE BUDGET COMMITTEE**

**ARTICLE 9 shall be voted on by ballot.**

**ARTICLE 10:** To see if the Town will vote to authorize the Board of Selectmen to act on behalf of the Town regarding any request for a hook-up to the private sewer line that currently runs from the property at the corner of Ocean Road and Route 33 eastward along Route 33 to the City of Portsmouth. Approval of this Article does not authorize or approve the creation of a sewer district, or any similar district, allowing only for the Town's Board of Selectmen to consider a request to hook-up a sewer line(s) to the existing private line. This article does not authorize the Selectmen to bind the Town to any expenses associated with such hook-up.

**ARTICLE 11:** To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) for the repair, including resurfacing if needed, of the Town's tennis courts.

**RECOMMENDED BY THE SELECTMEN  
RECOMMENDED BY THE BUDGET COMMITTEE**

**ARTICLE 12:** To see if the Town will vote to establish a Recreation Revolving Fund pursuant to RSA 35-B:2 II. The monies received from fees and charges for recreation park services and facilities shall be allowed to accumulate from year to year, and shall not be considered to be part of the Town's general fund, unreserved fund balance. The town Treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the vote of a majority of the Town's Recreation Committee (no further Town Meeting approval required). These funds may be expended only for recreation purposes as stated in



RSA 35-B, and no expenditure shall be made in such a way as to require the expenditure of other Town funds which have not been appropriated for that purpose.

**ARTICLE 13:** To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing real estate and buildings, including easements, adjacent to or in the vicinity of existing land owned by the Town, and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000.00) to be placed in this fund, and to name the Selectmen to act as agents to expend from said fund.

**RECOMMENDED BY THE SELECTMEN  
RECOMMENDED BY THE BUDGET COMMITTEE**

**ARTICLE 14:** To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000.00) to be added to the capital reserve fund established by the 2001 Town Meeting for the purchase of conservation land and/or easements for the Town.

**RECOMMENDED BY THE SELECTMEN  
RECOMMENDED BY THE BUDGET COMMITTEE**

**ARTICLE 15:** To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) for the costs associated with the moving and installation of recycling facilities to the Town's transfer station.

**RECOMMENDED BY THE SELECTMEN  
RECOMMENDED BY THE BUDGET COMMITTEE**

**ARTICLE 16:** To see if the Town will vote to appropriate a sum not to exceed Thirty Six Thousand Dollars (\$36,000.00) and raise Eighteen Thousand Dollars (\$18,000.00) for the purpose of continuing the restoration of salt marshes in the Town of

Greenland. This article is dependent upon matching funding, equipment, and/or in-kind services from private, state, and/or federal sources. Likely sources include, but are not limited to, the U.S. Fish & Wildlife Service, Ducks Unlimited, Inc., or similar source.

**RECOMMENDED BY THE SELECTMEN  
RECOMMENDED BY THE BUDGET COMMITTEE**

**ARTICLE 17:** To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000.00) for the support of the Child Advocacy Center of Rockingham County.

**RECOMMENDED BY THE SELECTMEN  
RECOMMENDED BY THE BUDGET COMMITTEE**

**ARTICLE 18:** To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000.00) for technology upgrades for the Town to purchase and upgrade the Town's computer hardware and software, including conversion from currently used DOS based software to Windows based software.

**RECOMMENDED BY THE SELECTMEN  
RECOMMENDED BY THE BUDGET COMMITTEE**

**ARTICLE 19:** To see if the Town will vote to raise and appropriate the sum of Thirty Eight Thousand Five Hundred Four Dollars (\$38,504.00) for the purpose of hiring a police officer. The amount of Thirty Thousand Dollars (\$30,000.00) has been obtained through a federal grant for 2004.

**NOTE:** The federal grant program for Article 19 covers a period of four years with a total grant of \$75,000.00, with a decreasing federal grant contribution and an increasing Town contribution each year. If the Town opts out of the program before the end of

the four years, it will have to repay the grant money used by the Town to the federal government.

**NOT Recommended by the Selectmen**  
**NOT Recommended by the Budget Committee**

**ARTICLE 20:** To see if the Town will vote to authorize the Selectmen, Planning Board Chair, and Road Agent to accept as Town roads any road which may be completed during the year, and which has been approved by the planning board, constructed in accordance with the required specifications of the Town and planning board, and approved as to its construction by the road agent (or his designee), and as to which the land on which such road is located is fully deeded to the Town. Such approval by the Board of Selectmen, Planning Board Chair, and Road Agent shall be recorded with the Town Clerk.

**ARTICLE 21:** To see if the Town will vote to adopt the following elderly tax exemption requirements to allow the following exemptions if the applicant meets the criteria for the exemption:

Age	Income		Assets	Assessment Exempted
	Single	Married		
65-74	\$30,000	\$45,000	\$125,000	\$75,000.00
75-79	\$30,000	\$45,000	\$125,000	\$100,000.00
80 & older	\$30,000	\$45,000	\$125,000	\$125,000.00

**ARTICLE 22:** Shall we adopt the provisions of RSA 72:28, II & IV, or an optional veterans tax credit of \$500 on residential property and replace the standard tax credit in its entirety, by increasing in increments of \$150 the first year, \$150 the second year, and \$100 the third year?

Article submitted by Petition.

**ARTICLE 23:** Shall we adopt the provisions of RSA 72:35, I-a, or an optional veterans tax credit of \$2000 for service-connected total disability on residential property and replace the standard tax credit in its entirety?

Article submitted by Petition.

**ARTICLE 24:** Shall we adopt the provisions of RSA 72, or an optional veterans tax credit of \$2000 for the surviving spouse of any person killed during active duty on residential property and replace the standard tax credit in its entirety?

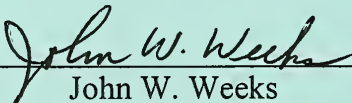
Article submitted by Petition.

**ARTICLE 25:** To see if the Town will vote to authorize the selectmen to grant a discount on the payment of property taxes. The discount rate will be three percent (3%) if paid within twenty-one (21) days of the "bill date" on the property tax bill. The "bill date" on the bill will be counted as day number 1 of the twenty-one (21) days.

**ARTICLE 26:** To take any other action that may legally come before the meeting.

Given under our hands and seal the 14<sup>th</sup> day of February, the year of the Lord two thousand and four.

  
\_\_\_\_\_  
Bruce L. Dearborn

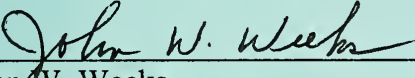
  
\_\_\_\_\_  
John W. Weeks

  
\_\_\_\_\_  
Mark F. Weaver

A true copy of Warrant - attest:



Bruce L. Dearborn



John W. Weeks



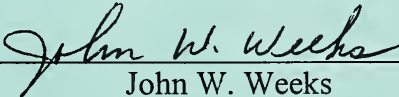
Mark F. Weaver

Selectmen, Greenland, NH

FEBRUARY 14, 2004

WE HEREBY CERTIFY THAT WE GAVE NOTICE TO THE INHABITANTS WITHIN NAMED TO MEET AT THE TIME AND PLACE AND FOR THE PURPOSE WITHIN MENTIONED, BY POSTING UP AND ATTESTED COPY OF THE WITHIN WARRANT AT THE PLACE OF MEETING WITHIN NAMED, AND A LIKE COPY AT THE **GREENLAND TOWN OFFICE & GREENLAND POST OFFICE** BEING A PUBLIC PLACE IN SAID TOWN, ON THE 14<sup>th</sup> DAY OF FEBRUARY, 2004.

\_\_\_\_\_  
Bruce L. Dearborn

  
\_\_\_\_\_  
John W. Weeks

  
\_\_\_\_\_  
Mark F. Weaver

Selectmen of Greenland, NH



# BUDGET OF THE TOWN/CITY

OF: GREENLAND N.H.

## BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2004 to December 31, 2004

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant on the (date) \_\_\_\_\_.

### BUDGET COMMITTEE

Please sign in ink.

Tina H. Cronin  
John W. White  
Phudie Bergeron  
Robert R. Gasp  
Mike Smith  
Mike Smith

Charles H. Cummings Jr.  
Susan Threlkeld  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 COMMUNITY SERVICES DIVISION  
 MUNICIPAL FINANCE BUREAU  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)271-3397

MS-7  
 Rev. 07/02

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
<b>GENERAL GOVERNMENT</b>								
4130-4139	Executive		87919	125961	104290	XXXXXXX	XXXXXXX	XXXXXXX
4140-4149	Election Reg. & Vital Statistics		39317	43839	46910			104290
4150-4151	Financial Administration		88158	84219	69242			46910
4152	Revaluation of Property		0	0	0			89242
4153	Legal Expense		72000	48748	72000			0
4155-4159	Personnel Administration		64884	62405	71490			72000
4181-4183	Planning & Zoning		16520	17709	17270			71490
4184	General Government Buildings		63450	89126	72720			17270
4195	Cemeteries		15160	14478	15160			69720
4196	Insurance		67000	61621	74250			15160
4197	Advertising & Regional Assoc.		5802	5609	5832			74250
4199	Other General Government		29500	4251	29500			5832
<b>PUBLIC SAFETY</b>								
4210-4214	Police		530430	522085	545131	XXXXXXX	XXXXXXX	XXXXXXX
4215-4219	Ambulance		15055	12751	17037			545131
4220-4229	Fire		78170	78929	84370			17037
4240-4249	Building Inspection		45450	40828	44436			84370
4290-4298	Emergency Management		510	858	21900			44436
4299	Other (Including Communications)		0	0	0			21900
<b>AIRPORT/AVIATION CENTER</b>								
4301-4309	Airport Operations		0	0	0	XXXXXXX	XXXXXXX	XXXXXXX
<b>HIGHWAYS &amp; STREETS</b>								
4311	Administration		16760	25723	20760	XXXXXXX	XXXXXXX	XXXXXXX
4312	Highways & Streets		247260	243398	257260			20760
4313	Bridges		0	0	0			257260

MS-7 Budget - Town/City of Greenland, NH FY 2004

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
HIGHWAYS & STREETS cont.								
4316	Street Lighting		13500	11479	13500		13500	0
4319	Other		0	0	0		0	0
SANITATION								
4321	Administration		0	0	0		0	0
4323	Solid Waste Collection		70510	72539	87130		87130	0
4324	Solid Waste Disposal		119580	111595	124200		118700	5500
4325	Solid Waste Clean-up		0	0	0		0	0
4326-4329	Sewage Coll. & Disposal & Other		0	0	0		0	0
WATER DISTRIBUTION & TREATMENT								
4331	Administration		0	0	0		0	0
4332	Water Services		0	0	0		0	0
4335-4339	Water Treatment, Conserv. & Other		0	0	0		0	0
ELECTRIC								
4351-4352	Admin. and Generation		0	0	0		0	0
4353	Purchase Costs		0	0	0		0	0
4354	Electric Equipment Maintenance		0	0	0		0	0
4359	Other Electric Costs		0	0	0		0	0
HEALTH/WELFARE								
4411	Administration		1350	1155	1525		1525	0
4414	Pest Control		600	287	250		250	0
4415-4419	Health Agencies & Hosp. & Other		50930	50000	52592		51436	1156
4441-4442	Administration & Direct Assist.		15650	7205	13850		13850	0
4444	Intergovernmental Welfare Pymnts		0	0	0		0	0
4445-4449	Vendor Payments & Other		25100	32582	40100		40100	0

1	2	3	4	5	6	7	8	9
ACCT #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS (RECOMMENDED)	Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEES APPROPRIATIONS RECOMMENDED	Ensuing Fiscal Year NOT RECOMMENDED
CULTURE & RECREATION								
4520-4529	Parks & Recreation		45616	46504	53185		47800	5385
4550-4559	Library		131303	127153	128699		128699	0
4583	Patriotic Purposes		600	662	725		725	0
4589	Other Culture & Recreation		0	0	0		0	0
CONSERVATION								
4611-4612	Admin. & Purch. of Nat. Resources		820	3825	1060		1060	0
4619	Other Conservation		0	0	0		0	0
4631-4632	REDEVELOPMNT & HOUSING		0	0	0		0	0
4651-4659	ECONOMIC DEVELOPMENT		0	0	0		0	0
DEBT SERVICE								
4711	Princ.- Long Term Bonds & Notes		0	0	0		0	0
4721	Interest-Long Term Bonds & Notes		0	0	0		0	0
4723	Int. on Tax Anticipation Notes		7500	14901	17500		15000	2500
4790-4799	Other Debt Service		0	0	0		0	0
CAPITAL OUTLAY								
4901	Land		0	0	0		0	0
4902	Machinery, Vehicles & Equipment		0	0	0		0	0
4903	Buildings		0	0	0		0	0
4909	Improvements Other Than Bldgs.		505500	707178	0		0	0
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund		0	0	0		0	0
4913	To Capital Projects Fund		0	0	0		0	0
4914	To Enterprise Fund		0	0	0		0	0
	Sewer-		0	0	0		0	0
	Water-		0	0	0		0	0



1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3-N)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
OPERATING TRANSFERS OUT cont.								
	Electric-		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
	Airport-		0	0	0	0	0	0
4915	To Capital Reserve Fund		0	0	0	0	0	0
4916	To Exp.Tr.Fund-except #4917		0	0	0	0	0	0
4917	To Health Maint. Trust Funds		0	0	0	0	0	0
4918	To Nonexpendable Trust Funds		0	0	0	0	0	0
4919	Payments to other govts for operating funds		2280	2771	2350	2106224	2350	17541
SUBTOTAL 1			2461150	2654888			2090183	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acoo. #	Warr. Art. #	Amount	Acoo. #	Warr. Art. #	Amount



**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3-VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

ACCT #	PURPOSE OF APPROPRIATIONS (RSA 32:3-V)	Warr. Art.#	4		5	6		7		8		9
			Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year		SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	NOT RECOMMENDED	Ensuing Fiscal Year (RECOMMENDED)	NOT RECOMMENDED	Ensuing Fiscal Year (RECOMMENDED)	NOT RECOMMENDED	
405	conservation bond	3				2000000				2000000		
420	add to crf fire truck	6				100000				100000		
430	salt marsh restoration	16				36000				36000		
441	crf town vicinity land	13				50000				50000		
455	add to crf conservation land	14				25000				25000		
SUBTOTAL 2 RECOMMENDED			xxxxxxx	xxxxxxx		2211000	xxxxxxx			2211000	xxxxxxx	

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

ACCT #	PURPOSE OF APPROPRIATIONS (RSA 32:3-V)	Warr. Art.#	4		5	6		7		8		9
			Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year		SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	NOT RECOMMENDED	Ensuing Fiscal Year (RECOMMENDED)	NOT RECOMMENDED	Ensuing Fiscal Year (RECOMMENDED)	NOT RECOMMENDED	
460	hire police officer	\$19						\$38,504				\$38,504
410	police cruiser	5				26000				26000		
425	technology upgrade town office	18				30000				30000		
435	tennis court repair	11				5000				5000		
440	relocate recycling	15				10000				10000		
450	child advocacy center	17				1000				1000		
415	exhaust system fire station	7				50000				50000		
SUBTOTAL 3 RECOMMENDED			xxxxxxx	xxxxxxx		122000	xxxxxxx			122000	xxxxxxx	

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		200000	286943	200000
3180	Resident Taxes		0	0	0
3185	Timber Taxes		10	4480	100
3186	Payment in Lieu of Taxes		0	0	0
3189	Other Taxes		0	52229	0
3190	Interest & Penalties on Delinquent Taxes		11500	20194	11500
	Inventory Penalties		0	0	0
3187	Excavation Tax (\$.02 cents per cu yd)		0	0	0
<b>LICENSES, PERMITS &amp; FEES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		8010	4140	4010
3220	Motor Vehicle Permit Fees		607010	839789	758010
3230	Building Permits		50000	40418	50000
3290	Other Licenses, Permits & Fees		10010	9120	7510
3311-3319	FROM FEDERAL GOVERNMENT		10	8568	10
<b>FROM STATE</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		5000	8644	5000
3352	Meals & Rooms Tax Distribution		55000	98471	55000
3353	Highway Block Grant		61990	61981	63174
3354	Water Pollution Grant		0	0	0
3355	Housing & Community Development		0	0	0
3356	State & Federal Forest Land Reimbursement		0	0	0
3357	Flood Control Reimbursement		0	0	0
3359	Other (Including Railroad Tax)		0	0	0
3379	FROM OTHER GOVERNMENTS		330	8497	330
<b>CHARGES FOR SERVICES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		6570	9541	7770
3409	Other Charges		50010	44870	40010
<b>MISCELLANEOUS REVENUES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property		500	1859	500
3502	Interest on Investments		8510	8448	8010
3503-3509	Other		9252	11833	8280
<b>INTERFUND OPERATING TRANSFERS IN</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds		0	0	0
3913	From Capital Projects Funds		0	0	0

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
INTERFUND OPERATING TRANSFERS IN cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3914	From Enterprise Funds		0	0	0
	Sewer - (Offset)		0	0	0
	Water - (Offset)		0	0	0
	Electric - (Offset)		0	0	0
	Airport - (Offset)		0	0	0
3915	From Capital Reserve Funds		0	0	0
3916	From Trust & Agency Funds		0	0	0
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes		500	421	500
	Amounts VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			1084222	1520435	1219704

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGE	BUDGET COMMITTEE'S RECOMMENDED BUDGE
SUBTOTAL 1 Appropriations Recommended (from pg. 5)		2106224	2090183
SUBTOTAL 2 Special Warrant Articles Recommended (from pg. 6)		2211000	2211000
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from pg. 6)		122000	122000
TOTAL Appropriations Recommended		4436874	4423183
Less: Amount of Estimated Revenues & Credits (from above)		1219704	1219704
Estimated Amount of Taxes to be Raised		3217170	3203479

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \_\_\_\_\_  
(See Supplemental Schedule With 10% Calculation)

**BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE**  
**(For Calculating 10% Maximum Increase)**  
**(RSA 32:18, 19, & 32:21)**

**VERSION #1: Use if you have no Collective Bargaining Cost Items or RSA 32:21 Water Costs**

LOCAL GOVERNMENTAL UNIT: GREENLAND N.H. FISCAL YEAR END 12/31/04

	RECOMMENDED AMOUNT
1. Total <b>RECOMMENDED</b> by Budget Comm. (See Posted Budget MS7, 27, or 37)	4,423,183
LESS EXCLUSIONS:	
2. Principal: Long-Term Bonds & Notes	
3. Interest: Long-Term Bonds & Notes	
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	2,000,000
5. Mandatory Assessments	
6. Total exclusions (Sum of rows 2 - 5)	< 2,000,000 >
7. Amount recommended less recommended exclusion amounts (line 1 less line 6)	2,423,183
8. Line 7 times 10%	242,318
9. Maximum Allowable Appropriations (lines 1 + 8)	4,665,501

Line 8 is the maximum allowable increase to budget committee's recommended budget. Please enter this amount on the bottom of the posted budget form, MS7, 27, or 37.

Please attach a copy of this completed supplemental schedule to the back of the budget form.

MBA\_10%  
Rev. 09/02

# ANNUAL REPORTS OF THE GREENLAND SCHOOL DISTRICT Greenland, New Hampshire

*Fiscal Year July 1, 2003, to June 30, 2004*



## MATERIAL INCLUDED IN THIS REPORT

School District Officers  
Minutes of the March 6, 2003, District Meeting  
Minutes of the June 14, 2003, District Meeting  
Election of Officers  
Treasurer's Report  
Superintendent's Report  
Greenland Central School Principal's Report  
Portsmouth High School Principal's Report  
School Statisticals  
Census as of September 2003  
Perfect Attendance List  
Teachers and Staff  
State Assessment Program  
Data for Greenland's 2003 Portsmouth High School Graduates  
Auditor's Report



## SCHOOL DISTRICT OFFICIALS

		<u>Term Expires</u>
SCHOOL BOARD	Skip Baghdoyan	2006
	Richard Carlin	2006
	James Haslam	2004
	Ann Mayer	2005
	Christine Rockefeller	2005
MODERATOR.....	Dean K. Bouffard	2004
CLERK.....	Vacant	2004
TREASURER.....	Donna Wheeler	2004
SUPERINTENDENT OF SCHOOLS -- George A. Cushing		



## Greenland School District Meeting

March 6, 2003

The meeting was called to order at 7:05 p.m. by Paul Sanderson at the Greenland Central School. He then led the *Pledge of Allegiance*. Rich Carlin then made a presentation by the board for the service of the three outgoing school district officers: Treasurer, Fran Thompson; Moderator, Paul Sanderson; and Clerk, Alison Brackett. They were each thanked and presented with a plaque to commemorate their service.

Introductions of the board, the staff, and the SAU Officials were made. Paul then read the rules of conduct for the meeting.

Reading of the Articles:

### Article 1

Jim Haslam moved; seconded by Ann Mayer, to see if the Greenland School District will vote to raise and appropriate six million forty-five thousand two hundred fifty-six dollars (\$6,045,256) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district.

An amendment was made: To restore the instrumental music instructor's salary to the level budgeted by the school board and to restore two (2) student high school tuitions funding recommended to be reduced by the budget committee to the amount of twenty-four thousand five hundred and ninety-nine dollars (\$24,599). Moved by Rich Carlin; seconded by Christine Rockefeller.

A presentation by the school board was made by Jim Haslam; going over the budget and its process.

Sherry Weeks presented a petition to have the vote taken by written ballot. A comment and question period followed.

Question called to vote for amendment. Sherry Weeks said that she preferred that the amendment be done by voice vote and the petition be used for the Article. The voice vote was held and the amendment was defeated. The Article was presented in its original form.

Charlie Cummings presented an amendment to make the budget a flat six million dollars (\$6,000,000); seconded by Gus Gouzoules. Discussion followed. Lorre Bossie asked to move the question. A vote for the amendment was held by voice vote. Paul Sanderson ruled that there was not a clear winner and asked for a vote by a show of hands. The amendment passed; 182 to 116.

Mrs. Weeks waived her right to a ballot vote on the new article which was: To see if the Greenland School District will vote to raise and appropriate six million dollars (\$6,000,000) for the support of the schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. Passed by a voice vote.

Article 2

Mr. Haslam moved; seconded by Skip Baghdoyan, to see if the Greenland School District will vote to approve the cost items included in the collective bargaining agreement reached between the Greenland School Board and the Association of Coastal Teachers / Greenland, which calls for the following increases in salaries and benefits:

<u>YEAR</u>	<u>ESTIMATED INCREASE</u>
2003-04	\$83,424
2004-05	89,623
2005-06	95,665

and further to raise and appropriate the sum of eighty-three thousand four hundred twenty-four dollars (\$83,424) for the 2003-04 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels paid in the prior fiscal year. Discussion followed. The article was defeated by voice vote.

### Article 3

Shall the Greenland School District, if Article 2 is defeated, authorize the governing body to call one special meeting, at its option to address Article 2 cost items only? This was moved by Skip Baghdoyan and seconded by Mr. Haslam. Discussion followed. The article was passed by voice vote.

### Article 4

Ann Maher moved; seconded by Rich Carlin, to see if the Greenland School District will vote to raise and appropriate seventy thousand dollars (\$70,000) to reduce the general fund deficit pursuant to RSA 189:28a due to unanticipated costs for high school tuition and special education. The article passed by voice vote.

### Article 5

(The amount of the appropriation to be raised and appropriated in this Article, up to \$100,000, is equivalent to the interest earned on bond proceeds transferred to the general fund on or before June 30.) Christine Rockefeller moved; seconded by Ann Mayer, to see if the Greenland School District will vote to raise and appropriate this sum of up to one hundred thousand dollars (\$100,000) for the purpose of unanticipated costs of the building addition and authorize the transfer/use of that amount from the June 30 fund balance for this purpose. Discussion followed. The article was defeated by voice vote.

### Article 6

Whereas NH School Districts are finding it increasingly difficult to raise and appropriate sufficient dollars on the local level to provide their students a quality education; and whereas newly enacted and existing federal mandates have placed an undue and heavy financial burden on local school districts budgets:

Be It Therefore Resolved: It was moved and seconded that the voters of the District vigorously oppose any and all unfunded and under-funded federal educational mandates, including but not limited to, those contained in the recently enacted *No Child Left Behind* Law as well as those mandates historically unfunded within the IDEA/Special Education Laws. Superintendent Cushing made a presentation. The Article passed by a voice vote.

### Article 7

To transact any further business that may legally come before the meeting. A motion was made by Karen Durant to raise and appropriate the sum of six thousand dollars (\$6,000) to reinstate the music program funding; seconded by Anne Beauchemin. The article was defeated by voice vote.

Robert Garcia asked for the meeting to be dismissed. Paul Sanderson declared the meeting adjourned at 10:35 p.m.

### Voting Results

Result of the vote for School District Officials at the Annual Meeting on the 11th of March 2003:

Leon Baghdoyan and Richard Carlin were declared the winners of the Member of the School Board Contest. There were no clear winners in the contest for Moderator, Clerk or Treasurer.

/s/ Alison R. Brackett  
School District Clerk

## Greenland School District Meeting

June 14, 2003

The Greenland School District Meeting was called to order by Moderator, Paul Sanderson, at 9:05 a.m., at the Greenland Central School. Mr. Sanderson then read the rules of conduct for the meeting.

Reading of the Articles:

ARTICLE 2. To transact any further business that may legally come before the meeting was acted upon first. Paul Sanderson presented Dean Bouffard to be elected to the Office of School District Moderator. This was moved by Rich Carlin and seconded by Tina Rockefeller. The motion passed.

ARTICLE 1. To see if the Greenland School District will vote to approve the cost items included in the collective bargaining agreement reached between the Greenland School Board and the Association of Coastal Teachers / Greenland, which calls for the following increases in salaries and benefits:

<u>Year</u>	<u>Estimated Increase</u>
2003-04	\$49,928
2004-05	60,182
2005-06	62,347

and further to raise and appropriate the sum of forty-nine thousand nine hundred twenty-eight dollars (\$49,928) for the 2003-04 fiscal year; such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels paid in the prior fiscal year. The article was moved by Lisa Winchell; seconded by Martha Stone. After discussion, the article passed by a show of hands. The vote was 133 Yes; 2 No.

Moderator declared the meeting adjourned at 9:45 a.m.

/s/ Alison R. Brackett, School District Clerk



# REPORT OF THE SCHOOL DISTRICT TREASURER

*Fiscal year July 1, 2002, to June 30, 2003*

Cash on hand July 1, 2002.....	\$ 580,819.67
Received from Selectmen.....	
Current Appropriation.....	2,714,992.00
Deficit Appropriation.....	70,000.00
Advance on Next Year's Appropriation.....	
Revenue from State Sources.....	2,114,180.30
Revenue from Federal Sources.....	69,033.40
Received from Tuitions.....	15,845.18
Income from Trust Funds.....	950.00
Received from Sale of Notes and Bonds.....	6,569,133.00
Received from all Other Sources.....	180,769.73
 Total Receipts.....	 \$11,734,903.91
  Total Available for Fiscal Year.....	  \$12,315,723.58
 Less School Board Orders Paid.....	 \$7,431,598.38
 Balance on Hand June 30, 2003.....	 \$4,884,125.20

/s/ Frances Thompson  
School District Treasurer

July 24, 2003

*"A School is a Place With Tomorrow Inside"*

George A. Cushing  
Superintendent of SAU 50

School Building Project

As of this writing, the building project is nearing completion. The addition is quite impressive. Not only were much needed classrooms added, but the school's core areas were sized to meet today's standards. Included in the new construction are: a new cafeteria and kitchen, library/media center, science lab, music, art and special education areas, additional classrooms and a community multipurpose room. These additions will provide a facility that will meet Greenland's educational/community needs both for the present and the future.

Several safety items were addressed in the project. The entire school was brought up to current building codes with the addition of a sprinkler system, a new security system, and a much improved traffic flow and parking area. Sidewalks between the building and the parking area were added for the safety of students.

A new athletic field, scheduled for completion in the spring, will round out the project.

Please stop by for a visit. It is our desire to have the school with its wonderful new space be seen as a community building. If you are a member of a Greenland club or organization that is looking for a meeting site, please stop in for a building use permit.

Teaching, Learning and Assessment in SAU 50

When I was elected to be SAU 50's Superintendent, it was my feeling that we were blessed with outstanding schools, employees, communities, and especially children. I also felt that there were a few things that we needed to improve, especially in light of a

rapidly changing educational landscape. Primarily, I believed we needed to develop an infrastructure within SAU 50 that:

- evaluates, supports, and makes changes in curriculum and instruction;
- delivers professional development that is connected to instruction;
- provides a teacher evaluation model that distinguishes between inexperienced teachers, experienced teachers, and those in need of improvement;
- collects data to support decision-making.

All of the above components are embedded within the recently approved Professional Development Master Plan. Its implementation is my overriding goal.

The Professional Development Master Plan requires a system of curriculum review and assessment to evaluate what is working and what is not. It answers the questions:

1. Is our curriculum aligned to state standards?
2. Where is our curriculum in need of expansion?
3. Where is our curriculum redundant?

Curriculum mapping is the vehicle we have chosen to meet this requirement. A curriculum map is a tool and a process that helps teachers examine what content and skills are being taught; and what activities, assessments, and essential questions are associated with each content area.

Our Master Plan calls for the development of in-building curriculum councils or teams. This structure allows teachers to formally review the data, assess what is being taught, and how it is being taught. Teachers also reflect on instructional practices and share resources.

At the SAU level, we have established a Curriculum Cabinet. At this level, we have parental involvement, a School Board representative, administrators, teachers, a representative from the Portsmouth School Department, university personnel, community members and representatives from the Professional Development Committee.

The tasks of this Cabinet are:

- to facilitate the sharing of resources and personnel who have training in particular instructional methods;
- to connect with the Portsmouth School District for coordinated curriculum and professional development;
- to communicate to the public how we develop and assess curriculum;
- to analyze data looking for trends that would help the Professional Development Committee design professional development in-service days.

We have built the plan's infrastructure, step-by-step, beginning with reflective practice, curriculum mapping and then with differentiated instruction. This year, we completed the teacher evaluation model. This instrument is aligned to the Professional Development Master Plan and will make teacher evaluation a fluid, on-going, reflective, teacher-driven, initiative.

A vision without a plan is only a good idea. Over the last three years, we have taken a vision and developed a solid implementation plan. Our vision is more than a good idea and more than words. It is a blueprint for continuous improvement.

The infrastructure, which has been developed over the last three years, is the work of many dedicated employees and board representatives. I believe we are making good progress and that we are now at a point of managing, sustaining, and supporting full implementation of our initiatives.

### Recognition

In closing, I am deeply grateful for our school board members who have put in much time and energy not only with the countless meetings associated with the building project, but also with the many committees on which they serve.

I am also fortunate to serve on an administrative team made up of Greenland School Principal, Peter Smith; Assistant Superintendent, Michelle Langa; and Business Administrator, James Katkin. Peter Smith is a hands-on principal who has worked very hard to ensure an exceptional, educational program in this year of construction. Michelle has been diligent in curriculum oversight, professional development and special education. Jim has been dedicated to the construction of the new addition, overseeing the details of a complex building project. I am also grateful to the many devoted staff members throughout the SAU who, on a daily basis, impact student learning and growth.



Report of the Principal  
Peter D. Smith  
Greenland Central School

The year 2003 was filled with much activity and success, and I am pleased to report on our many initiatives and accomplishments at the Greenland Central School.

Enrollment remains steady at just under 400 students, and we continue to have 2 to 3 sections in each grade and larger classes moving into the junior high.

We welcomed the following new staff members for the 2003-04 school year, and they joined us primarily due to annual turnover. *Susan Bacon*, Media Generalist, *Andrea Gordon*, Special Education Aide, *Alyssa Johnson*, Title I Tutor, *Enslin Little*, Special Education Aide, *Meghan McKeon*, Special Education Aide, and *Jennifer Vento*, Title I Tutor. We bid a fond farewell to kindergarten teacher *Nancy Hepburn* and special education coordinator *Melanie Lovering* during 2003, as they both retired after long and faithful service to our school. An additional staff highlight of the past year was the recognition by the Greater Portsmouth Educational Partnership Council of our speech therapist *Linda Mahler*, as an Outstanding Seacoast Educator.

Construction and near completion of our beautiful building addition has certainly been an exciting and ever present part of school life this past year. I am proud of our students and staff for maintaining the quality and integrity of our programs amidst crowded and often disruptive construction conditions. I commend the *Greenland School Board*, *Superintendent George Cushing*, and our SAU 50 business manager *Jim Katkin* for their hard work, and attention to detail, in making the building project so successful.

The Greenland Educational Improvement Plan (G.E.I.P.), in concert with the SAU 50 Professional Development Plan,

continues to shape our goals and initiatives with regard to curriculum, instruction, learning environment and professional growth. Through a process called “Curriculum Mapping,” Greenland teachers have begun to better define and align our curriculum in terms of content, skills, and assessment. Staff training in “differentiated instruction” coupled with the implementation of programs and strategies such as Four Blocks language arts, technology, Everyday Math, and Connected Math Project continue to make learning more active, integrated, and meaningful for our students.

Greenland faculty and administration were also involved this past year in constructing our newly adopted teacher evaluation and supervision procedures. The revised plan incorporates recognized professional standards and requires certified staff to demonstrate ongoing growth and success in all performance measures.

Our goal of maintaining a safe and positive learning environment was first and foremost in 2003. I credit the proactive work of our Emergency Management Team, Greenland Fire Department presentations, character/respect education programs at all levels, and many other important initiatives, for a year that saw few, if any, serious behavioral or safety concerns.

The excellent performance of our students this past year on standardized tests (New Hampshire Assessment, California Achievement) and a significant number of 6-8 graders achieving honor roll status, is gratifying, and appears to validate the important work noted above.

We applied for, received and now manage more grant money than ever. Our Title I remedial support program is thriving and we have also underwritten assistance for professional and curriculum development, technology and character education.

We maintain a strong commitment to meeting the needs of all students and during the past year we accomplished this through excellent special education services, social services, a wide range of co-curricular offerings, D.A.R.E., author visits, field trips, presentations, and so many other valuable experiences.

The Greenland parents, and the parent organization (GPO), continues to provide vital support and resources through their sponsoring of educational, social, and fundraising events. The exceptional level of commitment and involvement by the GPO this year, has contributed greatly to the success of our school.

We continue to enjoy and appreciate collaboration with other town agencies and organizations including the Greenland Police Department, Greenland Fire Department, Historical Society, Weeks Library, Junior Women's Club, Recreation Department, Jason Hussey Memorial Trust and others.

Our school community is comprised of many dedicated individuals and I commend the staff and students, our school officials, parents, and residents who continue to support our school through a shared commitment to quality education in Greenland.

REPORT OF PORTSMOUTH HIGH SCHOOL  
FORREST RANDELL, PRINCIPAL

Dear Members of the SAU 50 Community:

My name is Forrest Ransdell. I am the new principal of Portsmouth High School. As you may know I replaced long time Principal Rick Gremlitz in July of 2003. Even after just a short time, I can tell you that I am proud to wear the clipper colors and be of service to the greater Portsmouth community. Many people from the communities of Greenland, Newington, New Castle, and Rye have made it a point to welcome my family and me. Portsmouth High School provides high quality educational opportunities and I am proud to be associated with such a school. It is true that any school is a reflection of the community that it serves. Portsmouth High School reflects well upon you all.

There are several areas about which I would like to update you. Any change considered or implemented has been, and will continue, to strive to bring about the child specific education that the Portsmouth School Department believes in. The first is changes in the guidance department. The department has undertaken reorganization. Portsmouth High School now has a dedicated college preparation counselor who, in conjunction with the senior counselor, meets individually with students in order to facilitate the college selection and application process. This has been a successful process. To date, over 600 college applications have been processed through the guidance office.

The construction process for the new high school is well advanced. As of this writing, classes will be moved to the new building during the February vacation week. A ribbon cutting and/or dedication ceremony is being planned. Details will be made available as they develop.

As we move through the school year, Portsmouth High School continues to grow and evolve. The New England Association of Schools and Colleges awarded full accreditation to Portsmouth High School last year. There were many commendations and several groups of recommendations that we are working to address. A copy of this report is available in the high school library.

We are always interested in maintaining open lines of communication with members of our community. As of now, over 60% of families receive regular email regarding school news and events. Access to student grades is available through a secure website. For information, or to add your name to the email list serve, please contact [m.rahn@portsmouth.k12.nh.us](mailto:m.rahn@portsmouth.k12.nh.us).



# STAFF MEMBERS

## GREENLAND CENTRAL SCHOOL

Sue Bacon --	Media Generalist/Librarian
Kimberly Bolton --	Secretary
Margaret Brooks --	Title I Tutor
Richard Bzdafka --	Jr. High Science Teacher
Vickie Canner --	Reading Specialist
Christopher Caron --	Technology Coordinator
Sherry Chagaris --	Special Education Aide
Daniel Chandler --	Jr. High Social Studies Teacher
Joy Cheney --	Special Education Aide
Sheila Cleary --	Guidance Counselor
Marian Connelly --	Occupational Therapist
Laura Deely --	Grade 4 Teacher
Lynn Deremer --	Grade 4 Teacher
Warren Ducharme --	Head Custodian
Jean Ellis --	Title I Tutor
Nancy Emerson --	Grade 1 Teacher
Robert Escoto --	Evening Custodian
Sandy Feeney --	Special Education Aide
Cindy Frizzle --	Foreign Language Teacher
Andrea Gordan --	Special Education Aide
Helen Graham --	Receptionist
Steve Guerrera --	Evening Custodian
Kathleen Hanson --	Art Teacher
Deborah Heikkila --	Food Service Director
Catherine Hennessy --	Grade 2 Teacher
Susan Hett --	Grade 6-8 Teacher
Bette Hirtle --	Grade 3 Teacher
Florence Hudson --	Jr. High Math Teacher
Janice Hutchins --	Grade 1 Teacher
Chel Illingworth --	Instrumental Music Teacher
Alyssa Johnson --	Title 1 Tutor
Margaret Kelley --	Grade 2 Teacher
Marcia Leach --	Music Teacher

Amy Leonard --	Special Education Aide
Enslin Little --	Special Education Aide
Linda Mahler --	Speech Pathologist
Meghan McKeon --	Special Education Aide
Marilyn Messer --	Special Education Teacher
Maryann Misiaszek --	School Nurse
Diane Newick --	Volunteer
Judith Norton --	Physical Education Teacher
Steve Norton --	Grade 5 Teacher
Sheila Pratt --	Grade 5 Teacher
Barbara Prien --	Grade 2 Teacher
Andrea Prieto --	Jr. High Language Arts
Scott Prieto --	Special Education Aide
Sue Ratnoff --	Special Education Coordinator
Jeanine Roberts --	Grade 6 Language Arts
Beverly Roy --	Food Service Assistant
Kimberlee Scarponi --	Special Education Teacher
Arline Seavey --	Grade 3 Teacher
Tracy Sherrill --	Grade 6 Science/Math Teacher
Leanne Sloane --	Special Education Aide
Elizabeth Smith --	Food Service Assistant
Peter Smith --	Principal
Colleen Sodini --	Special Education Aide
Kathleen Teixeira --	Media Aide
Jim Trueman --	Evening Custodian
Louise Tyler --	Food Service Assistant
Jennifer Vento --	Title I Tutor
Ella Walichnowska --	Special Education Teacher
Beth Wark --	Grade 4 Teacher
Kara Winton --	Grade 1 Teacher

PERFECT ATTENDANCE  
FOR THE SCHOOL YEAR 2002-03

Erika Bissonnette  
 Jamie Buyak  
 Mark Casella  
 Courtney Couture  
 Alycia Cresta  
 Ryan DeFreze  
 Matthew Durant  
 Mercedes Garcia  
 Michael Garcia  
 Jodie Lee Jankauskas  
 Jacob Kesseli  
 Ella Maroni  
 Sarah Molleur  
 Marisa Morin  
 Cassandra Robie  
 Abigail Rockefeller  
 Morgen Smith  
 Kathryn Steckowych  
 Samantha Strebel  
 Lauren Velleca  
 Edward Wilson

GREENLAND CENTRAL SCHOOL  
Statistics For Ten Years Ending June 30, 2003

School Year	Weeks in Year	Males	Females	Total Pupils	* ADM	**ADA	Average Daily Attendance
1993/94	39	154	147	301	288.6	10.3	278.4
1994/95	39	149	155	304	286.3	10.6	276.2
1995/96	39	156	154	310	300.8	10.1	290.7
1996/97	39	175	177	352	328.8	11.9	316.8
1997/98	39	189	193	382	381.3	11.1	370.2
1998/99	39	193	203	396	382.6	11.6	371.0
1999/00	39	201	221	422	390.1	12.2	377.9
2000/01	39	193	190	383	358.0	10.8	347.2
2001/02	39	195	195	390	367.8	11.2	356.6
2002/03	39	193	194	387	373.8	13.6	360.2

# GREENLAND CENSUS AS OF SEPTEMBER 2003

There were 808 children counted –Birth through Age 18

Breakdown by age:

<u>Age</u>	*	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	32	24	35	33	45	38	38	46	40	57	49	52	64	60	27	57	48	49	17

\* *Less than one year*

There are 537 children attending Greenland School District

## Schools

Breakdown by grade:

	<u>Grade</u>	K	1	2	3	4	5	6	7	8	9	10	11	12	
Greenland Central		32	34	49	30	51	45	57	52	36					386
Portsmouth High											42	35	35	39	151

# STUDENTS ATTENDING OTHER SCHOOLS

Parochial	74
Private	38
Home Schooled	4



## STATE ASSESSMENT PROGRAM

The New Hampshire Educational Improvement and Assessment Program (NHEIP) is given to students in grades 3, 6, and 10. Student achievement is described in four categories: Advanced, Proficient, Basic, and Novice. The top three categories represent a range of high performance on the state exams that show how well students are mastering the material in the State's content standards. The Novice category provides information on the extent to which lower performing students are making progress toward meeting the higher levels of performance. The NHEIP test items are challenging and it is difficult to score in the top two categories. Each year teachers review the results and refine the curriculum. The charts below show the three year average percentage scores of Greenland and the State of New Hampshire. Our students' overall scores are in the top 15% of the state.

### Grade 3 – English Language Arts

	Advanced	Proficient	Basic	Novice
Greenland	15	41	31	13
N.H.	8	31	36	25

### Grade 3 – Mathematics

	Advanced	Proficient	Basic	Novice
Greenland	15	38	35	11
N.H.	11	29	39	20

### Grade 6 – English Language Arts

	Advanced	Proficient	Basic	Novice
Greenland	5	37	40	19
N.H.	5	23	41	30

### Grade 6 – Mathematics

	Advanced	Proficient	Basic	Novice
Greenland	6	37	44	13
N.H.	6	23	43	29

### Grade 6 – Science

	Advanced	Proficient	Basic	Novice
Greenland	2	27	48	23
N.H.	2	17	38	43

### Grade 6 – Social Studies

	Advanced	Proficient	Basic	Novice
Greenland	9	30	41	21
N.H.	4	20	39	36

### Grade 10 – English Language Arts

	Advanced	Proficient	Basic	Novice
Greenland	23	36	28	13
P.H.S.	15	37	31	17
N.H.	7	28	37	28

### Grade 10 – Mathematics

	Advanced	Proficient	Basic	Novice
Greenland	14	35	32	19
P.H.S.	17	27	27	28
N.H.	7	20	35	38

### Grade 10 – Science

	Advanced	Proficient	Basic	Novice
Greenland	9	42	24	30
P.H.S.	6	32	29	34
N.H.	3	18	33	46

### Grade 10 – Social Studies

	Advanced	Proficient	Basic	Novice
Greenland	5	32	28	36
P.H.S.	6	24	33	37
N.H.	3	15	32	49

GREENLAND GRADUATES  
PORTSMOUTH HIGH SCHOOL CLASS OF 2003

Data concerning the previous year's graduates from the Town of Greenland.

Number of Greenland Seniors who graduated	31
Number of Greenland Seniors taking the SATs	21
Average Greenland SAT Scores	
Verbal	554
Math	581
Average Portsmouth High School SAT Scores	
Verbal	529
Math	548
Average New Hampshire SAT Scores	
Verbal	522
Math	521
Average National SAT Scores	
Verbal	507
Math	519
Number of students entering college	22
Number of students entering the workforce/military	0
Undecided	9

# GREENLAND SCHOOL DISTRICT WARRANT

2004

## The State of New Hampshire

To the Inhabitants of the School District of Greenland, in the County of Rockingham and State of New Hampshire, qualified to vote upon District Affairs:

You are hereby notified to meet at the Greenland Central School in said District on Tuesday, March 9, 2004, at 8:00 o'clock in the forenoon until 7:00 o'clock in the evening, to vote on the following:

1. To choose a Moderator for the ensuing three years.
2. To choose a Clerk for the ensuing three years.
3. To choose a Treasurer for the ensuing three years.
4. To choose a Member of the School Board for the ensuing three years.

*The foregoing procedure calling for election of your District Officers at the annual town meeting was adopted by the District at its 1966 annual meeting.*

Given under our hands and seal at said Greenland this 16<sup>th</sup> day of February 2004.

*A true copy of warrant – Attest*

L. Baghdoyan

R. D. Carlin

Ann F. Mayer

James J. Haslam

Christine Rockefeller

*Greenland School Board*





## **Robert W. Brewster, Certified Public Accountant**

---

Gideon Walker House

154 Maplewood Av. Portsmouth, NH 03801

### **INDEPENDENT AUDITOR'S REPORT**

Greenland School Board  
Greenland School District  
Greenland, NH 03840

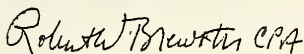
I have audited the accompanying general purpose financial statements of the Greenland, New Hampshire, School District as of and for the year ended June 30, 2003, listed in the foregoing table of contents. These general purpose financial statements are the responsibility of the District's management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In accordance with the practices followed by other municipal entities in the State (Note 1-Accounting Policies), the combined financial statements referred to above do not include financial statements of the General Fixed Asset Account Group, which should be included to conform with generally accepted accounting principles.

In my opinion, except for the omission of the financial statements described above resulting in an incomplete presentation, the combined financial statements referred to above present fairly the financial position of Greenland, New Hampshire, School District at June 30, 2003, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles.

My examination was made for the purpose of forming an opinion on the combined general purpose financial statements taken as a whole. The accompanying supplemental combining financial statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the combined general purpose financial statements of Greenland, New Hampshire, School District. The information has been subjected to the auditing procedures applied in the examination of the basic financial statements and, in my opinion, is fairly stated in all material respects in relation to the combined general purpose financial statements taken as a whole.



Portsmouth, New Hampshire  
December 16, 2003

GREENLAND, NEW HAMPSHIRE, SCHOOL DISTRICT

COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUPS  
JUNE 30, 2003

	Governmental Fund Types			Fiduciary Fund	Account Group
	General	Special Revenue	Capital Projects	Expendable Trust	General Long-Term Debt
ASSETS:					
Cash	\$102,619	\$ -	\$4,697,810	\$83,696	\$ -
Accounts receivable		-	-	-	-
Due from other governments	2,424	1,078	-	-	-
Due from other funds	64,289	18,139	9,198	-	-
Inventories	-	1,594	-	-	-
Amount to be provided for employee compensated absences	-	-	-	-	790,125
Amount to be provided for retirement of long-term debt	-	-	-	-	7,289,831
<b>TOTAL ASSETS</b>	<b>\$169,332</b>	<b>\$20,811</b>	<b>\$4,707,008</b>	<b>\$83,696</b>	<b>\$8,079,956</b>
LIABILITIES & FUND BALANCE:					
Liabilities:					
Accounts payable	\$ 44,589	\$ -	\$ -	\$ -	\$ -
Due to other governments	14,167	230	-	-	-
Due to other funds	27,337	175	64,114	-	-
Bond anticipation note payable	-	-	-	-	-
Employee compensated absences	-	-	-	-	790,125
Bonds payable	-	-	-	-	7,289,831
<b>TOTAL LIABILITIES</b>	<b>86,093</b>	<b>405</b>	<b>64,114</b>	<b>-</b>	<b>8,079,956</b>
Fund Balance:					
Reserved for inventories	-	1,594	-	-	-
Reserved	-	9,274	4,642,894	83,696	-
Unreserved	83,239	9,538	-	-	-
<b>TOTAL FUND BALANCE</b>	<b>83,239</b>	<b>20,406</b>	<b>4,642,894</b>	<b>83,696</b>	<b>-</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$169,332</b>	<b>\$20,811</b>	<b>\$4,707,008</b>	<b>\$83,696</b>	<b>\$8,079,956</b>

The accompanying notes are an integral part of these financial statements.

Totals	
(Memorandum Only)	
(Note 1)	
2003	2002

\$ 4,884,125	\$ 580,820
-	172
3,502	21,013
91,626	10,205
1,594	2,4276

790,125	752,500
---------	---------

7,289,831	840,000
-----------	---------

<u>\$13,060,803</u>	<u>\$2,207,137</u>
---------------------	--------------------

\$ 44,589	\$ 19,649
14,397	8,794
91,626	10,205
-	400,000
790,125	752,500
7,289,831	840,000

<u>8,230,568</u>	<u>2,031,148</u>
------------------	------------------

1,594	2,427
4,735,864	(20,188)
92,777	193,750

<u>4,830,235</u>	<u>175,989</u>
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<u>\$13,060,803</u>	<u>\$2,207,137</u>
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GREENLAND, NEW HAMPSHIRE, SCHOOL DISTRICT

COMBINED STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCE  
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUSTS  
FOR THE YEAR ENDED JUNE 30, 2003

	Governmental Fund Types			Fiduciary Fund
	General Fund	Special Revenue	Capital Projects	Expendable Trust
REVENUE:				
District tax appropriation	\$2,784,992	\$ -	\$ -	\$ -
Intergovernmental	2,114,866	68,260	-	-
Food and milk sales	-	80,551	-	-
Other	20,084	-	64,228	898
<b>TOTAL REVENUE</b>	<b>4,919,942</b>	<b>148,811</b>	<b>64,228</b>	<b>898</b>
EXPENDITURES:				
Instruction	3,585,054	45,553	-	-
Supporting Services:				
Student services	203,891	-	-	-
Instructional	125,365	4,260	-	-
General administrative-SAU level	181,106	-	-	-
School administrative & business	160,188	-	-	-
Student transportation	178,451	-	-	-
Centralized services	11,226	-	-	-
Operation of plant	228,738	-	-	-
Food service	-	90,345	-	-
Facility expenses	82,582	-	1,834,139	-
Debt service – principal	119,572	-	-	-
Debt service – interest	197,463	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>5,073,636</b>	<b>140,158</b>	<b>1,834,139</b>	<b>-</b>
EXCESS OF REVENUES OVER (UNDER)EXPENDITURES	(153,694)	8,653	(1,769,911)	898
OTHER FINANCING SOURCES (USES):				
Operating transfers in	64,114	-	-	15,600
Operating transfers out	(15,600)	-	(64,114)	-
Bond proceeds	-	-	6,569,133	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>48,514</b>	<b>-</b>	<b>6,505,019</b>	<b>15,600</b>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	(105,180)	8,653	4,735,108	16,498
FUND BALANCE AT BEGINNING OF YEAR	188,419	10,159	(92,214)	67,198
FUND BALANCE AT END OF YEAR	\$ 83,239	\$18,812	\$4,642,894	\$83,696

The accompanying notes are an integral part of these financial statements.

(Memorandum Only) (Note 1)	
2003	2002
\$2,784,992	\$2,392,583
2,183,126	2,056,285
80,551	85,738
85,210	34,907
<u>5,133,879</u>	<u>4,569,513</u>
3,630,607	3,132,057
203,891	172,895
129,625	144,888
181,106	181,994
160,188	149,270
178,451	169,021
11,226	7,864
228,738	224,505
90,345	98,649
1,916,721	201,423
119,572	110,000
<u>197,463</u>	<u>49,719</u>
<u>7,047,933</u>	<u>4,642,285</u>
<u>(1,914,054)</u>	<u>(72,772)</u>
79,714	15,600
(79,714)	(15,600)
<u>6,569,133</u>	<u>-</u>
<u>6,569,133</u>	<u>-</u>
4,655,079	(72,772)
<u>173,562</u>	<u>246,324</u>
<u>\$4,828,641</u>	<u>\$ 173,562</u>



GREENLAND, NEW HAMPSHIRE, SCHOOL DISTRICT

COMBINED STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL – GENERAL AND SPECIAL REVENUE FUND TYPES  
FOR THE YEAR ENDED JUNE 30, 2003

	General Fund			Special Revenue Funds		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
REVENUE:						
District tax appropriation	\$2,714,992	\$2,784,992	\$ 70,000	\$ -	\$ -	\$ -
Intergovernmental revenues	2,118,982	2,114,866	(4,116)	34,800	68,260	33,460
Food and milk sales	-	-	-	86,000	80,551	(5,449)
Other revenue	16,500	20,084	3,584	6,500	-	(6,500)
<b>TOTAL REVENUE</b>	<b>4,850,474</b>	<b>4,919,942</b>	<b>69,468</b>	<b>127,300</b>	<b>148,811</b>	<b>21,511</b>
EXPENDITURES:						
Instruction	3,628,774	3,585,054	43,720	28,300	45,553	(17,253)
Supporting services:						
Student services	165,112	203,891	(38,779)	-	-	-
Instructional	117,680	125,365	(7,685)	-	4,260	(4,260)
General administrative-SAU.	159,760	181,106	(21,346)	-	-	-
School admin & business	158,374	160,188	(1,814)	-	-	-
Student transportation	159,667	178,451	(18,784)	-	-	-
Centralized services	15,234	11,226	4,008	-	-	-
Operation of plant	210,988	228,738	(17,750)	-	-	-
Food service	-	-	-	99,587	90,345	9,242
Facilities, acquisition and construction	73,780	82,582	(8,802)	-	-	-
Debt service – principal	110,000	119,572	(9,572)	-	-	-
Debt service – interest	223,337	197,463	25,874	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>5,022,706</b>	<b>5,073,636</b>	<b>(50,930)</b>	<b>127,887</b>	<b>140,158</b>	<b>(12,271)</b>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(172,232)	(153,694)	18,538	(587)	8,653	9,240
OTHER FINANCING SOURCES (USES)						
Operating transfers in	-	64,114	64,114	-	-	-
Operating transfers out	(15,600)	(15,600)	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(15,600)</b>	<b>48,514</b>	<b>64,114</b>	<b>-</b>	<b>-</b>	<b>-</b>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	(187,832)	(105,180)	82,652	(587)	8,653	9,240
FUND BALANCE AT BEGINNING OF YEAR	188,419	188,419	-	10,159	10,159	-
FUND BALANCE AT END OF YEAR	\$ 587	\$ 83,239	\$ 82,652	\$ 9,572	\$ 18,812	\$ 9,240

The accompanying notes are an integral part of these financial statements.

Totals (Memorandum Only)		
(Note 1)		
Budget	Actual	Variance Favorable (Unfavorable)
\$2,714,992	\$2,784,992	\$ 70,000
2,153,782	2,183,126	29,344
86,000	80,551	(5,449)
23,000	20,084	(2,916)
4,977,774	5,068,753	90,979
3,657,074	3,630,607	26,467
165,112	203,891	(38,779)
117,680	129,625	(11,945)
159,760	181,106	(21,346)
158,374	160,188	(1,814)
159,667	178,451	(18,784)
15,234	11,226	4,008
210,988	228,738	(17,750)
99,587	90,345	9,242
73,780	82,582	(8,802)
110,000	119,572	(9,572)
223,337	197,463	25,874
5,150,593	5,213,794	(63,201)
(172,819)	(145,041)	27,778
-	64,114	64,114
(15,600)	(15,600)	-
(15,600)	48,514	64,114
(188,419)	(96,527)	91,892
198,578	198,578	-
\$ 10,159	\$ 102,051	\$ 91,892

GREENLAND, NEW HAMPSHIRE, SCHOOL DISTRICT

NOTES TO COMBINED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2003

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1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The accounting policies of the Greenland, New Hampshire, School District conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of the more significant policies:

A. Basis of Presentation - Fund Accounting

The accounts of the District are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. The various funds are summarized by type in the financial statements. The following fund types and account groups are used by the District:

Governmental Fund Types

Governmental funds are those through which most functions of the District are financed. The acquisition, use and balances of the District's expendable financial resources and the related liabilities are accounted for in this fund. The measurement focus is upon the determination of changes in financial position, rather than upon net income determination. The following are the District's governmental fund types:

General Fund - The General Fund is the general operating fund of the District. All general appropriation and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges and the capital improvement costs that are not paid through other funds.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action. The funds included in this group are the Federal Projects Funds and Food Service Fund.

Account Groups

Account Groups are not "funds." They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations. The District uses the following account groups:

General Fixed Asset Account Group - In accordance with the practices followed by other municipal entities in the State, the District does not record the acquisition of fixed assets in the General Fixed Asset Account Group. Accordingly, a statement of general fixed assets, as required by generally accepted accounting principles, is not included in this financial report. Fixed assets acquired or constructed for general government services are recorded as expenditures in the fund making the expenditures. Funds used to acquire general fixed assets and/or debt service payments on borrowings in connection therewith are accounted for as expenditures in the year payments are made.

(Continued)

GREENLAND, NEW HAMPSHIRE, SCHOOL DISTRICT

NOTES TO COMBINED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2003

(Continued)

General Long-Term Obligation Account Group - Long-term liabilities expected to be financed from governmental funds are accounted for in the Long-Term Obligation Account Group, not in governmental funds. The account group is not a "fund." It is concerned only with the measurement of financial position. It is not involved with measurement of results of operations.

Other Reporting Treatments - Special reporting treatments are also applied to governmental fund inventories to indicate that they do not represent "available spendable resources," even though they are a component of net current assets. Such amounts are offset by fund balance reserve accounts.

B. Accounting Policies

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on a balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

Governmental funds follow the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become available and measurable. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of numerous individual programs are used as guidance. There are, however, essentially two types of revenues. In one, monies must be expended on the specific purpose or project before any amount will be paid to the District; therefore, revenues are recognized based upon the expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable. Recognized exception for the accrual of expenditures include:

1. Disbursements for inventory type items that may be considered expenditures at the time of purchase or at the time the items are used.
2. Prepaid expenses, which are normally not recorded.
3. Accumulated unpaid vacation, sick pay, and other employee amounts which are not accrued.
4. Principal and interest on general long-term debt which is recognized when due.

During the course of normal operations the School District has numerous transactions between funds. These transactions are reflected as transfers. Transfers are recognized in the accounting period in which the interfund receivable and payable arise.

(Continued)

GREENLAND, NEW HAMPSHIRE, SCHOOL DISTRICT

NOTES TO COMBINED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2003  
(Continued)

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C. Inventories - Reserve for Inventories

All funds except the school lunch program (Special Revenue) do not record inventories. The school hot lunch program records inventories of food supplies at cost on a first-in, first-out basis. The cost is reported as an expenditure at the time of purchase. Reported inventories are equally offset by a fund balance reserve which indicates that they do not constitute available spendable resources.

D. Total Data (Memorandum Only) on Combined Statements

The total data are the aggregate of the fund types and account groups. No consolidations or other eliminations were made in arriving at the totals; thus, they do not present consolidated information.

E. Employee Compensated Absences

The District does not accrue accumulated unpaid vacation or sick leave in the general fund because the school district plans to pay these costs from future resources. Accordingly, the accrued sick pay at June 30, 2003, of \$790,125 for the District is added to the General Long-Term Debt Account Group in accordance with National Council on Governmental Accounting 4, "Accounting and Financial Reporting Principles for Claims and Judgments and Compensated Absences."

F. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

2. CASH AND CASH EQUIVALENTS:

The School District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

RSA 48:16 requires that all funds belonging to the School District shall be deposited in solvent banks within the state, except funds may be deposited in banks outside the state if such banks pledge and deliver collateral to the state treasurer of equal value as the funds deposited. There is no requirement of an in-state bank to collateralize deposits in excess of FDIC insurance.

At June 30, 2003, the bank balances were \$4,884,125, of which \$100,000 was covered by federal depository insurance and the remainder of \$4,784,125 was uncollateralized or uninsured for which securities held by the financial institution but not in the District's name.

(Continued)



GREENLAND, NEW HAMPSHIRE, SCHOOL DISTRICT

NOTES TO COMBINED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2003  
(Continued)

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3. PROPERTY TAXES:

Property taxes levied to support the Greenland, New Hampshire, School District are based on the assessed valuation of the prior April 1st for all taxable real property.

Under State statutes, the Town of Greenland, New Hampshire (an independent governmental unit) collects school district taxes as part of local property tax assessments. As collection agent, the Town is required to pay to the District its share of property tax assessments through periodic payments based on cash flow requirements of the District. The town assumes financial responsibility for all uncollected property taxes under State statutes.

4. FUTURE COMMITMENTS:

The District entered into a long-term contract with an independent bus company to provide pupil transportation until June 30, 2004. Terms of the contract include minimum payments plus escalators tied to the consumer price index. The minimum future payment for the year ended June 30, 2003, based on the current number of buses in use and current bus route mileage, is \$123,120.

5. GENERAL LONG-TERM DEBT:

General governmental liabilities for retirement of long-term debts are accounted for in the general long-term debt group, except for general obligations debt intended to be serviced by the earnings of an enterprise fund. Amounts due in future periods on long-term debt recorded in the account group are provided by appropriation each year.

At June 30, 2003, the general long-term debt of the District consists of:

1995 Serial Bonds, State guaranteed, due in annual installments of \$65,000 through August, 2007 and \$60,000 through August, 2009, with variable interest (5.15% in August, 2001)	\$ 445,000
1995 Serial Bonds, due in annual installments of \$45,000 through August, 2003, and \$40,000 through August, 2009 with variable interest (5.40% in August, 2003)	285,000
2003 Serial Bonds, due in annual installments of \$325,000 through August 2016, and \$320,000 through August 2022 with variable Interest(3.00% in August, 2003)	6,473,415
2003 Note payable, due in monthly payments through August 2007	86,416
	<u>\$7,289,831</u>

Principal payments with terms in excess of one year mature as follows:

August, 2003	\$ 456,345
August, 2004	447,930
August, 2005	447,930
August, 2006	447,930
August, 2007	444,696
Beyond	5,045,000
	<u>\$7,289,831</u>

GREENLAND, NEW HAMPSHIRE, SCHOOL DISTRICT

COMBINING BALANCE SHEET  
SPECIAL REVENUE FUNDS  
JUNE 30, 2003

	Federal Projects	Private Projects	School Lunch Programs	Totals
ASSETS:				
Due from other governments	\$ 175	\$ -	\$ 903	\$ 1,078
Due from other funds	6,459	2,815	8,865	18,139
Inventories	-	-	1,594	1,594
TOTAL ASSETS	\$6,634	\$2,815	\$11,362	\$20,811
LIABILITIES AND FUND BALANCE:				
Liabilities:				
Accounts payable	\$ -	\$ -	\$ -	\$ -
Due to other governments	-	-	230	230
Due to other funds	175	-	-	175
TOTAL LIABILITIES	175	-	230	405
Fund Balance:				
Reserved for special purposes	6,459	2,815	-	9,274
Reserved for inventories	-	-	1,594	1,594
Unreserved	-	-	9,538	9,538
TOTAL FUND BALANCE	6,459	2,815	11,132	20,406
TOTAL LIABILITIES AND FUND BALANCE	\$6,634	\$2,815	\$11,362	\$20,811

GREENLAND, NEW HAMPSHIRE, SCHOOL DISTRICT

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
ALL SPECIAL REVENUE FUNDS  
FOR THE YEAR ENDED JUNE 30, 2003

	Federal Projects	Private Projects	School Lunch Program	Totals
REVENUES:				
Intergovernmental	\$54,258	\$ -	\$14,002	\$ 68,260
Other revenue	-	-	-	-
Food and milk sales	-	-	80,551	80,511
TOTAL REVENUES	54,258	-	94,553	148,811
EXPENDITURES:				
Food service	-	-	90,345	90,345
Instruction	45,553	-	-	45,553
Instructional support	2,948	1,312	-	4,260
Centralized services	-	-	-	-
TOTAL EXPENDITURES	48,501	1,312	90,345	140,158
EXCESS OF REVENUE OVER (UNDER)EXPENDITURES:	5,757	(1,312)	4,208	8,653
OTHER FINANCING SOURCES (USES):				
Operating transfer-In	-	-	-	-
Operating transfers out	-	-	-	-
TOTAL OTHER FINANCING USES	-	-	-	-
EXCESS OF REVENUE AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	5,757	(1,312)	4,208	8,653
FUND BALANCE AT BEGINNING OF YEAR	702	4,127	5,330	10,159
FUND BALANCE AT END OF YEAR	\$ 6,459	\$ 2,815	\$ 9,538	\$ 18,812

## NOTES

**2004**

**WARRANT  
&  
BUDGET**

**FOR THE**

**GREENLAND  
SCHOOL DISTRICT**





# GREENLAND SCHOOL DISTRICT WARRANT

2004

## The State of New Hampshire

To the Inhabitants of the School District of Greenland in the County of Rockingham, and State of New Hampshire, qualified to vote upon District Affairs: **YOU ARE HEREBY NOTIFIED TO MEET AT THE GREENLAND CENTRAL SCHOOL IN SAID DISTRICT ON SATURDAY, MARCH 6, 2004, AT 9:00 A.M. TO ACT ON THE FOLLOWING ARTICLES.**

**Article 1:** To see if the Greenland School District will vote to raise and appropriate the Budget Committee's recommended amount of \$6,249,592 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for statutory obligations of the District. The School Board recommends \$6,249,592. This article does not include appropriations voted in other warrant articles. (Majority vote required.)

**Article 2:** To see if the Greenland School District will vote to raise and appropriate the sum of up to fifteen thousand dollars (\$15,000) for the purpose of unanticipated costs of the building addition and authorize the transfer/use of that amount from the June 30<sup>th</sup> fund balance for this purpose. (This amount is equivalent to the interest earned on bond proceeds transferred to the general fund on or before June 30<sup>th</sup>) (Majority vote required.) (Submitted by the School Board.) (NOTE: This appropriation is in addition to Warrant Article 1, the operating budget article.)

The Greenland School Board and Greenland Budget Committee recommend this appropriation.

**Article 3:** To see if the Greenland School District will vote to raise and appropriate the sum of up to ninety thousand dollars (\$90,000) for the purchase of furnishings and equipment, with such amount to be funded from the sale of the two (2) modular units. (Majority vote required.) (Submitted by the School Board.) (NOTE: This appropriation is in addition to Warrant Article 1, the operating budget article.)

The Greenland School Board and Greenland Budget Committee recommend this appropriation.

**Article 4:** To see if the Greenland School District will vote to raise and appropriate the sum of thirty thousand dollars (\$30,000) for the purchase of playground equipment to be installed at the Greenland Central School. (Majority vote required.) (Submitted by resident petition.) (NOTE: This appropriation is in addition to Warrant Article 1, the operating budget article.)

The Greenland School Board recommends this appropriation. The Greenland Budget Committee does not recommend this appropriation.

**Article 5:** To see if the Greenland School District will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) for the purchase of playground equipment to be installed at the Greenland Central School. (Majority vote required.) (Submitted by resident petition.) (NOTE: This appropriation is in addition to Warrant Article 1, the operating budget article.)

The Greenland School Board recommends this appropriation. The Greenland Budget Committee does not recommend this appropriation.

**ARTICLE 6:** To transact any further business that may legally come before the meeting.

Given under our hands and seals at said Greenland this 16th day of February, 2004.

*A true copy of warrant – Attest*

L. Baghdoyan

R.D. Carlin

Ann F. Mayer

James J. Haslam

Christine Rockefeller

Greenland School Board

# SCHOOL BUDGET FORM

BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

OF: Greenland NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2004 to June 30, 2005

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below.

We Certify This Form Was Posted on (Date): 2/11/04

### BUDGET COMMITTEE

Please sign in ink.

Charles H. Cummings Jr  
Hortense Leona Bergeron  
Christina M. Kocheffsky  
Robert Krasner  
Mike Se

Wally Hall  
Allen J Smith  
John Welch  
Susan Stibel  
Valerie H. Cunn

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

1

2

3

4

5

6

7

8

9

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	Expenditures for Year 7/1/02 to 6/30/03	Appropriations Current Year as Approved by DRA	School Board's Appropriations		Budget Committee's Approp.	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
	INSTRUCTION (1000-1999)		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1100-1199	Regular Programs		2,493,237	2,698,757	2,720,569		2,720,569	
1200-1299	Special Programs		650,975	621,880	646,889		646,889	
1300-1399	Vocational Programs							
1400-1499	Other Programs		55,961	67,511	74,832		74,832	
1500-1599	Non-Public Programs							
1600-1899	Adult & Community Programs							
	SUPPORT SERVICES (2000-2999)		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2000-2199	Student Support Services		166,341	173,052	180,568		180,568	
2200-2299	Instructional Staff Services		112,396	102,349	104,699		104,699	
	General Administration		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2310-840	School Board Contingency							
2310-2319	Other School Board		20,340	22,533	21,399		21,399	
	Executive Administration		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2320-310	SAU Management Services		159,760	176,177	195,619		195,619	
2320-2399	All Other Administration							
2400-2499	School Administration Service		124,646	134,765	141,525		141,525	
2500-2599	Business		5,532	6,600	5,800		5,800	
2600-2699	Operation & Maintenance of Plant		205,790	311,556	355,171		355,171	
2700-2799	Student Transportation		178,451	179,065	165,161		165,161	
2800-2999	Support Service Central & Other		512,719	631,866	734,966		734,966	
3000-3099	NON-INSTRUCTIONAL SERVICES							
4000-4999	FACILITIES ACQUISITIONS & CONSTRUCTION		2,316,723	36,885	34,370		34,370	
	OTHER OUTLAYS (5000-5999)		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5110	Debt Service - Principal		197,463	458,415	450,000		450,000	
5120	Debt Service - Interest		119,572	301,882	285,388		285,388	



Budget - School District of Greenland

FY Ending June 30, 2005

1	2	3	4	5	6	7	8	9
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART. #	Expenditures for Year 7/1/02 to 6/30/03	Appropriations Current Year As Approved by DRA	School Board's Appropriations Ensuing Fiscal Year RECOMMENDED	School Board's Appropriations Ensuing Fiscal Year NOT RECOMMENDED	Budget Committee's Approp. Ensuing Fiscal Year RECOMMENDED	Budget Committee's Approp. Ensuing Fiscal Year NOT RECOMMENDED
	FUND TRANSFERS		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5220-5221	To Fund Service		80,330	94,835	94,836		94,836	
5222-5229	To Other Special Revenue		49,783	15,000	21,000		21,000	
5230-5239	To Capital Projects							
5251	To Capital Reserves							
5252	To Expendable Trust ('see below)		15,600	16,800	16800		16800	
5253	To Non-Expendable Trusts							
5254	To Agency Funds							
5300-5399	Intergovernmental Agency Alloc.							
	SUPPLEMENTAL							
	DEFICIT			70,000				
	SUBTOTAL 1		7,465,619	6,119,928	6,249,592		6,249,592	

PLEASE PROVIDE FURTHER DETAIL:

\* Amount of line 5252 which is for Health Maintenance Trust \$ 0 (see RSA 198:20-c, V)

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount





1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
REVENUE FROM LOCAL SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1300-1349	Tuition				
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		66,163	1,000	1,200
1600-1699	Food Service Sales		80,551	81,000	85,000
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		16,661	23,800	22,800
REVENUE FROM STATE SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	School Building Aid		50,230	134,587	134,587
3220	Kindergarten Aid				
3230	Catastrophic Aid		29,431	24,000	24,000
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition				
3270	Driver Education				
3290-3299	Other State Sources				
REVENUE FROM FEDERAL SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4100-4539	Federal Program Grants		54,258	8,000	21,000
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		14,002	14,000	15,000
4570	Disabilities Programs				
4580	Medicaid Distribution		685	5,800	1,000
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
OTHER FINANCING SOURCES CONT.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources	3			90,000
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198-20-D for Catastrophic Aid Borrowing RAN, Revenue This FY _____less RAN, Revenue Last FY _____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance				
	Fund Balance to Reduce Taxes		188,419	83,238	0
	Total Estimated Revenue & Credits		500,400	375,425	394,587

\*\*BUDGET SUMMARY\*\*

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
SUBTOTAL 1 Appropriations Recommended (from page 3)	6,119,928	6,249,592	6,249,592
SUBTOTAL 2 Special Warrant Articles Recommended (from page 4)	0	150,000	105,000
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 4)	0	0	0
TOTAL Appropriations Recommended	6,119,928	6,399,592	6,354,592
Less: Amount of Estimated Revenues & Credits (from above)	375,425	394,587	394,587
Less: Amount of Cost of Adequate Education (State Tax/Grant)*	49,734	0	0
Estimated Amount of Local Taxes to be Raised For Education	5,694,769	6,005,005	5,960,005

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18:  
(See Supplemental Schedule With 10% Calculation)

\*Note: You will also be required to pay a State Education Tax RSA 76:3 and you may be required to pay an additional excess education tax in the amount of \$ \_\_\_\_.

**BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE**  
**(For Calculating 10% Maximum Increase)**  
**(RSA 32:18, 19, & 32:31)**

**VERSION #2: Use if you have Collective Bargaining Cost Items**

LOCAL GOVERNMENTAL UNIT: Greenland

FISCAL YEAR END:

June 30, 2005

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Committee (see budget MS7, 27, or 37)	6,354,592
LESS EXCLUSIONS:	
2. Principle: Long-Term Bonds & Notes	450,000
3. Interest: Long-Term Bonds & Notes	285,388
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b	0
5. Mandatory Assessment	195,619
6. TOTAL EXCLUSIONS (Sum of rows 2-5)	< 931,007 >
7. Amount recommended less recommended exclusion amounts (Line 1 less Line 6)	5,423,585
8. Line 7 times 10%	542,358
9. Maximum allowable appropriation prior to vote (Line 1 + 8)	6,896,950

Line 8 is the maximum allowable increase to budget committee's recommended budget.  
Please enter this amount on the bottom of the posted budget form, MS7, 27, or 37.

Please attach a copy of this completed schedule to the back of the budget form.

## NOTES

**USE**  
**911**  
**FOR**  
***ALL EMERGENCIES***

**Please Make Sure The Telephone Company**  
**Has Your Correct Address!!**

**If In Doubt Please Call Them To Be Sure**

**If We Can't Find You,**  
**We Can't Help You!!**



